



Township of Pennsville
Construction Code Office
90 N. Broadway
Pennsville NJ 08070
Tel: 856-678-3089 x 143 Fax: 856-678-7388
www.pennsville.org

CERTIFICATE OF OCCUPANCY APPLICATION

C.O.# Date: Block: Lot:

Inspection Address:

Type of structure: SF Duplex MF Number of units: Community Residence* If Community Residence number of residents:

***IF A GROUP/COMMUNITY HOME PLEASE SEE PAGE 2 FOR ADDITIONAL APPLICATION**

Owner Seller Name:

Telephone (Day): Telephone (Evening): Email Address:

Mailing Address:

City: State: Zip Code:

Is the Buyer the Occupant after purchase No Yes

If No, name and address of buyer:

List the names of all occupants:

- 1. Buyer Tenant Adult Child
- 2. Buyer Tenant Adult Child
- 3. Buyer Tenant Adult Child
- 4. Buyer Tenant Adult Child
- 5. Buyer Tenant Adult Child

Agency Name: Telephone (Day):

Telephone (Evening): Fax: Email Address:

Mailing Address:

Agent Name: Telephone (Day):

Telephone (Evening): Fax: Email Address:

PLEASE NOTE: RE-INSPECTIONS AND CORRECTIONS MUST BE MADE BEFORE TENANTS OR OWNERS ARE PERMITTED TO MOVE IN.

Inspection Date: _____ Time: _____ Pass ___ Fail ___
Re-inspection Date: _____ Time: _____ Pass ___ Fail ___
3rd Inspection Date: _____ Time: _____ Pass ___ Fail ___
Fee: Inspection Fee: Paid: _____ Owes: 50.00 Check Number: _____
Re-inspection Fee: Paid: _____ Owes: 50.00 Check Number: _____
3rd inspection Fee: Paid: _____ Owes: 100.00 Check Number: _____
Are Taxes Current? Yes ___ No ___ Delinquent amount due: \$ _____
Is Sewer Current? Yes ___ No ___ Delinquent amount due: \$ _____
Is Water Current? Yes ___ No ___ Delinquent amount due: \$ _____
Open Permit? Yes ___ No ___ Open permit number _____



TOWNSHIP OF PENNSVILLE

**APPLICATION FOR ONE & TWO FAMILY DWELLING
CERTIFICATE OF SMOKE DETECTOR AND CARBON
MONOXIDE ALARM COMPLIANCE**

***Note: ALL BOXES MUST BE CHECKED IN ORDER FOR
CERTIFICATE OF OCCUPANCY TO BE VALID**

- Smoke detector and Carbon Monoxide detectors are located on every level of the residence, (basement, first floor, second floor) excluding crawl space and unfinished attics
- Smoke detectors are located in every sleeping area and within the living areas.
- Smoke detector and carbon monoxide alarm outside each separate sleeping area; and within 10 feet of bedrooms.
- Carbon monoxide in basement area and finished attics.
- All smoke detectors and carbon monoxide alarms are in working order.

This is a _____ story dwelling with without a basement

Applicant certifies that all statements and information made and provided as part of this application are true to the best of his knowledge, information and belief.

Signature: _____ Date: _____



APPLICATION FOR CERTIFICATE (COMMERCIAL)

90 N. Broadway, Pennsville, NJ 08070 (856) 678-3089 ext. 145

RESALE CHANGE OF TENANT OR OCCUPANCY

Work Site Location _____ Block _____ Lot _____

Owner in Fee _____

FEE: \$ _____

Address _____

Tel. _____ Email _____

PREVIOUS USE GROUP _____ CURRENT USE GROUP _____

INSPECTIONS:

BUILDING: PASS FAIL

FINDINGS:

FIRE: PASS FAIL

FINDINGS:

ELECTRIC: PASS FAIL

FINDINGS:

PLUMBING: PASS FAIL

FINDINGS:

SUBCODE OFFICIAL _____ DATE _____