

**THE PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
**REPORT OF AUDIT**  
**FOR THE FISCAL YEARS ENDED**  
**NOVEMBER 30, 2010 AND 2009**



**THE PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
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**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
**Officials in Office**

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The following officials were in office during the period under audit:

**MEMBERS**

Edward F. Chollis  
Watson Davis  
Thomas J. Puckett  
Thomas H. Strong, Sr.  
David Birchmire  
Robert McDade  
Bernard Sennstrom, II

**POSITION**

Chairman  
First Vice-Chairman  
Second Vice-Chairman  
Secretary  
Treasurer  
Alternate Member #1  
Alternate Member #2

**OTHER OFFICIALS**

Walter J. Ray  
Sickels & Assoc. (David Palgutta)  
Pennsville National Bank

Solicitor  
Engineer  
Trustee & Paying Agent

**THE PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**

**PART I**

**FINANCIAL SECTION**

**FOR THE FISCAL YEARS ENDED NOVEMBER 30, 2010 AND 2009**

## INDEPENDENT AUDITOR'S REPORT

The Chairman and Members of  
The Pennsville Township Sewerage Authority  
90 North Broadway  
Pennsville, New Jersey 08070

We have audited the accompanying statements of net assets of the Pennsville Township Sewerage Authority, State of New Jersey, a component unit of the Township of Pennsville, as of November 30, 2010 and 2009, and the related statements of revenues, expenses and changes in net assets and cash flows for the years then ended. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Governmental Auditing Standards, issued by the Comptroller General of the United States and in compliance with audit requirements as prescribed by the Local Finance Board, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Pennsville Township Sewerage Authority as of November 30, 2010 and 2009 and the respective changes in financial position and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated September 1, 2011 on our consideration of the Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in assessing the results of our audit.

The accompanying management's discussion and analysis and Schedule of Funding Progress for the OPEB plan and Schedule of Employer Contributions as listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted primarily of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audits were performed for the purpose of forming an opinion on the financial statements taken as a whole. The supplementary schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplementary schedules have been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, are fairly stated in all material respects in relation to the financial statements taken as a whole.

Respectfully submitted,

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants

A handwritten signature in black ink, appearing to read "D C Rollison", is written over the printed name below.

David C. Rollison  
Certified Public Accountant  
Registered Municipal Accountant

Woodbury, New Jersey  
September 1, 2011

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Chairman and Members of  
The Pennsville Township Sewerage Authority  
90 North Broadway  
Pennsville, New Jersey 08070

We have audited the financial statements of the Pennsville Township Sewerage Authority, State of New Jersey, a component unit of the Township of Pennsville, as of and for the fiscal year ended November 30, 2010, and have issued our report thereon dated September 1, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Local Finance Board, Department of Community Affairs, State of New Jersey.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Authority's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Authority' internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards, and audit requirements as prescribed by the Local Finance Board, Department of Community Affairs, State of New Jersey.

This report is intended solely for the information and use of the management of the Authority and the Local Finance Board, Department of Community Affairs, State of New Jersey and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



David C. Rollison  
Certified Public Accountant  
Registered Municipal Accountant

Woodbury, New Jersey  
September 1, 2011

## **Management's Discussion and Analysis** (MD&A)

### **FINANCIAL HIGHLIGHTS**

The management of the Pennsville Township Sewerage Authority (the "Authority") believes their financial position is good. According to its bond covenants, the Authority is required to make a 110% cover on debt service. For the current year the Authority generated a 165% cover. Some financial highlights for the Authority's fiscal year 2010 were:

- Actual revenues received by the Authority exceeded anticipated revenues by \$65,133.
- Actual operating expenses of \$1.486 million were up from fiscal year 2009 operating expenses of \$1.468 million.
- Connection fee revenues increased to \$50,150, up from fiscal year 2009 of \$15,880.
- At year-end, total assets were \$9.336 million, which exceeded liabilities of \$2.532 million. The resultant net assets at year-end were \$6.804 million.

### **OVERALL ANALYSIS**

The Authority's financial position is good. During the current year, the Authority's operating net assets increased by \$49,651. This increase is mainly due to a decrease in debt expenditures as a result of debt retired in the previous year while connection fee revenue increased.

The Authority's rate structure is such that residential customers pay a flat rate and commercial users pay based on water consumption. There were approximately 2 new residential and 9 new commercial accounts added to the Authority's wastewater treatment system in the fiscal year 2010. This increase in accounts was offset by an increase in non-active accounts.

The Authority has completed and has had approved its updated wastewater management plan. The purpose for this update is to include the remaining developable areas of Pennsville Township in the Authority's wastewater management area. The expansion of the Authority's wastewater management area would be in conformity with Pennsville Township's master plan and the State of New Jersey Smart Growth Plan.

The Authority has an aggressive collection program for delinquent accounts. If a customer is delinquent for more than two quarters on their sewer bill, the Authority will terminate water service to the customer until the outstanding balance is paid. This has had a positive effect on the collection rate for the Authority of 94.97% as an average of the immediately preceding three years.

## **OVERALL ANALYSIS (CONT'D)**

The future is good for the Authority, considering that the residential sector is the most stable when considering the volatility of a billing base, and it comprises approximately 85% of the Authority's customers. There is no particular emphasis or imbalance in the type of business enterprises within the commercial sector. Industrial users exist, but do not comprise a major portion of the Authority's billing base.

## **CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY**

During the current year, the Authority disbursed \$912,410 for capital assets. The resultant disbursements are as follows:

<b><u>Asset</u></b>	<b><u>Amount Disbursed</u></b>
Primary Clarifier	\$ 565,174
Major Pipe Repairs	204,019
Pipe Inspection Truck	96,960
Pole Barn	42,197
Tripod Wench	4,060

The Authority is proactive in its maintenance philosophy for its capital facilities. The Authority has been aggressively budgeting funds for its Renewal and Replacement Fund to try and eliminate the need for future borrowing for any capital projects or expenditures. In fiscal year 2010 the Authority appropriated \$300,000 for its Renewal and Replacement Fund to meet the needs of continual improvements to the wastewater treatment system. The Authority budgeted an additional \$300,000 for fiscal year 2011. Furthermore, they completed the building of a new clarifier at the wastewater treatment facility to allow for planned development in the community. The Authority has no immediate plans of any additional borrowing for capital assets or expenditures in the next two years as a result of fiscal planning for additional wastewater treatment expectations.

The Authority has not experienced any change in its credit rating, nor does it anticipate any. Although the Authority does not operate under any debt limitations, they are required to receive approval by Pennsville Township Committee resolution, and then, the Local Finance Board, prior to issuing any new debt.

Comparative Statements of Revenues, Expenses and Changes in Net Assets  
For The Fiscal Years Ended November 30, 2010, 2009 and 2008

	<u>2010</u>	<u>2009</u>	<u>2008</u>
Operating Revenues:			
Utility Service Charges	\$ 2,482,417.17	\$ 2,456,841.06	\$ 2,456,488.02
Other Operating Revenues	15,951.53	13,893.59	13,551.10
	<u>2,498,368.70</u>	<u>2,470,734.65</u>	<u>2,470,039.12</u>
Operating Expenses:			
Salaries and Wages	548,358.41	485,224.80	480,467.74
Employee Benefits	321,110.26	315,119.96	256,506.32
Other Expenses	643,483.56	674,711.40	661,224.87
Depreciation	269,327.00	257,254.00	229,443.00
	<u>1,782,279.23</u>	<u>1,732,310.16</u>	<u>1,627,641.93</u>
Operating Income	716,089.47	738,424.49	842,397.19
Non-operating Revenue (Expenses)	<u>(315,112.97)</u>	<u>(258,638.31)</u>	<u>(253,991.39)</u>
Increase/(Decrease) in Net Assets	<u>400,976.50</u>	<u>479,786.18</u>	<u>588,405.80</u>
Net Assets December 1	<u>6,402,688.49</u>	<u>5,922,902.31</u>	<u>5,334,496.51</u>
Net Assets November 30	<u>\$ 6,803,664.99</u>	<u>\$ 6,402,688.49</u>	<u>\$ 5,922,902.31</u>

Comparative Statement of Net Assets  
As of November 30, 2010, 2009 and 2008

	<u>2010</u>	<u>2009</u>	<u>2008</u>
Assets:			
Unrestricted Assets	\$ 2,186,568.59	\$ 2,059,863.60	\$ 2,436,294.73
Restricted Assets	3,050,762.13	3,737,904.43	3,567,708.51
Capital Assets	4,098,892.65	3,455,809.29	3,339,371.75
Unamortized Bond Issue Costs			4,660.00
Total Assets	<u>9,336,223.37</u>	<u>9,253,577.32</u>	<u>9,348,034.99</u>
Liabilities:			
Current Liabilities	737,477.73	834,402.83	783,811.68
Long-term Liabilities	1,795,080.65	2,016,486.00	2,641,321.00
Total Liabilities	<u>2,532,558.38</u>	<u>2,850,888.83</u>	<u>3,425,132.68</u>
Net Assets:			
Invested in Capital Assets, Net of Related Debt	2,391,683.00	1,495,937.29	730,722.75
Restricted	2,223,533.70	2,738,113.55	3,134,627.66
Unrestricted	2,188,448.29	2,168,637.65	2,057,551.90
Total Net Assets	<u>\$ 6,803,664.99</u>	<u>\$ 6,402,688.49</u>	<u>\$ 5,922,902.31</u>

## **CONTACTING THE AUTHORITY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide Pennsville Township residents and our customers, clients, investors, and creditors, with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the public funds it receives. If you have any questions about this report or need additional financial information, contact the Pennsville Township Sewerage Authority, 90 North Broadway, Pennsville, NJ 08070.

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Comparative Statements of Net Assets  
 As of November 30, 2010 and 2009

<b>ASSETS</b>	<u>2010</u>	<u>2009</u>
Current Assets:		
Unrestricted Assets:		
Revenue and Operating Fund:		
Cash and Cash Equivalents	\$ 2,060,376.24	\$ 1,913,669.90
Consumer Accounts Receivable, Net of Allowance for Doubtful Accounts of \$5,540.78 and \$3,954.85 in 2010 and 2009	126,025.85	130,477.52
Reimbursements Receivable		15,549.68
Prepaid Expenses	166.50	166.50
Total Unrestricted Assets	<u>2,186,568.59</u>	<u>2,059,863.60</u>
Restricted Assets:		
Cash and Cash Equivalents	<u>3,050,762.13</u>	<u>3,737,904.43</u>
Total Restricted Assets	<u>3,050,762.13</u>	<u>3,737,904.43</u>
Total Current Assets	5,237,330.72	5,797,768.03
Property, Plant and Equipment-Completed, Net of Accumulated Depreciation	<u>4,098,892.65</u>	<u>3,455,809.29</u>
Total Assets	<u>\$ 9,336,223.37</u>	<u>\$ 9,253,577.32</u>

(Continued)

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
Comparative Statements of Net Assets  
As of November 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
<b>LIABILITIES</b>		
Current Liabilities Payable from Unrestricted Assets:		
Accounts Payable	\$ 127,264.73	\$ 100,856.28
Accrued Liabilities	17,356.02	11,382.40
Payroll Deductions Payable	28.11	33.28
Reserve for Self Insurance - Medical Claims	198,909.33	161,013.93
Developers Deposits	8,474.33	9,304.04
Unearned Revenue - User Fees	87,985.86	95,077.66
	<u>440,018.38</u>	<u>377,667.59</u>
Current Liabilities Payable from Restricted Assets:		
Renewal and Replacement Fund:		
Accounts Payable	42,197.00	18,052.09
Bond Service Fund:		
Revenue Bonds Payable - Current Portion	252,662.35	268,437.15
Construction Fund:		
Accounts Payable		120,246.00
Unearned Revenue - Connection Fees	2,600.00	50,000.00
	<u>297,459.35</u>	<u>456,735.24</u>
Total Current Liabilities Payable from Restricted Assets	<u>297,459.35</u>	<u>456,735.24</u>
Total Current Liabilities	<u>737,477.73</u>	<u>834,402.83</u>
Long-term Liabilities:		
Net OPEB Obligation	87,871.00	56,614.00
Plant, Property and Equipment Fund:		
Revenue Bonds Payable	1,707,209.65	1,959,872.00
Total Long-term Liabilities	<u>1,795,080.65</u>	<u>2,016,486.00</u>
Total Liabilities	<u>2,532,558.38</u>	<u>2,850,888.83</u>
<b>NET ASSETS</b>		
Invested in Capital Assets, Net of Related Debt	2,391,683.00	1,495,937.29
Restricted:		
Operating Fund	437,020.00	407,180.00
Renewal and Replacement Fund	917,133.90	1,017,586.86
Bond Reserve Fund	565,000.00	565,000.00
Bond Service Fund	47,100.00	47,100.00
Construction Fund	226,260.44	675,075.01
Unemployment Compensation	31,019.36	26,171.68
Unrestricted	2,188,448.29	2,168,637.65
Total Net Assets	<u>\$ 6,803,664.99</u>	<u>\$ 6,402,688.49</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Comparative Statements of Revenues, Expenses and Changes in Net Assets  
 For the Fiscal Years Ended November 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
Operating Revenues:		
Utility Service Charges	\$ 2,482,417.17	\$ 2,456,841.06
Other Operating Revenues	15,951.53	13,893.59
	<u>2,498,368.70</u>	<u>2,470,734.65</u>
Operating Expenses:		
Administration:		
Salaries and Wages	257,293.86	245,027.19
Fringe Benefits	176,560.49	210,784.63
Other Expenses	144,042.88	202,311.70
Cost of Providing Services:		
Salaries and Wages	291,064.55	240,197.61
Fringe Benefits	144,549.77	104,335.33
Other Expenses	499,440.68	472,399.70
Depreciation	269,327.00	257,254.00
	<u>1,782,279.23</u>	<u>1,732,310.16</u>
Operating Income	716,089.47	738,424.49
Non-operating Revenue (Expenses):		
Investment Income Net of Fees	20,346.74	52,758.94
Miscellaneous	5,811.14	878.95
Interest Expense	(296,562.85)	(304,953.73)
Connection Fees	50,150.00	15,880.00
Construction Expenditures		(2,128.00)
Renewal and Replacement Expenditures		(16,414.47)
Contribution to Township of Pennsville	(94,858.00)	
Amortization of Debt Issue Costs		(4,660.00)
	<u>400,976.50</u>	<u>479,786.18</u>
Change in Net Assets	400,976.50	479,786.18
Net Assets December 1	<u>6,402,688.49</u>	<u>5,922,902.31</u>
Net Assets November 30	<u>\$ 6,803,664.99</u>	<u>\$ 6,402,688.49</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Comparative Statements of Cash Flows  
 For the Fiscal Years Ended November 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
Cash Flows from Operating Activities:		
Receipts from Customers and Users	\$ 2,479,777.04	\$ 2,449,068.67
Payments to Suppliers	(1,003,029.46)	(772,114.93)
Payments to Employees	(542,389.96)	(486,339.04)
Other Operating Receipts	68,566.90	13,893.59
Other Operating Expenses		(17,871.85)
Net Cash Provided from Operating Activities	<u>1,002,924.52</u>	<u>1,186,636.44</u>
Cash Flows from Non-Capital Financing Activities:		
Contribution to Township of Pennsville	(94,858.00)	
Miscellaneous Receipts	5,811.14	878.95
Net Cash (Used) Provided by Non-Operating Activities	<u>(89,046.86)</u>	<u>878.95</u>
Cash Flows from Capital and Related Financing Activities:		
Connection Fees	2,750.00	65,880.00
Bond Principal Paid on Debt	(268,437.15)	(851,725.85)
Renewal and Replacement Expenses		(16,414.47)
Construction Expenses		(2,128.00)
Additions to Fixed Assets	(912,410.36)	(373,691.54)
Interest Paid on Debt	(296,562.85)	(307,379.15)
Net Cash used in Capital and Related Financing Activities	<u>(1,474,660.36)</u>	<u>(1,485,459.01)</u>
Cash Flows from Investing Activities:		
Investment Income	20,346.74	52,758.94
Net Cash Provided by Investing Activities	<u>20,346.74</u>	<u>52,758.94</u>
Net (Decrease) in Cash	(540,435.96)	(245,184.68)
Cash and Cash Equivalents, December 1	<u>5,651,574.33</u>	<u>5,896,759.01</u>
Cash and Cash Equivalents, November 30	<u>\$ 5,111,138.37</u>	<u>\$ 5,651,574.33</u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities:		
Operating Income	\$ 716,089.47	\$ 738,424.49
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities:		
Depreciation Expense	269,327.00	257,254.00
Changes in Assets and Liabilities:		
(Increase) Decrease in Consumer Accounts Receivable	4,451.67	(23,233.29)
(Increase) Decrease in Reimbursements Receivable	15,549.68	(15,549.68)
(Increase) Decrease in Prepaid Expenses		(166.50)
Increase (Decrease) in Accounts Payable	(69,692.64)	189,280.93
Increase (Decrease) in Accrued Liabilities	5,973.62	2,610.92
Increase (Decrease) in Payroll Deductions Payable	(5.17)	(3,725.16)
Increase (Decrease) in Self Insurance - Medical Claims	37,895.40	8,854.75
Increase (Decrease) in Developers Deposits	(829.71)	(11,176.92)
Increase (Decrease) in Deferred Revenue	(7,091.80)	15,460.90
Increase (Decrease) in OPEB Obligation	31,257.00	28,602.00
Total Adjustments	<u>286,835.05</u>	<u>448,211.95</u>
Net Cash Provided by Operating Activities	<u>\$ 1,002,924.52</u>	<u>\$ 1,186,636.44</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**

Notes to Financial Statements  
For the Fiscal Year Ended November 30, 2010

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**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES****Reporting Entity**

The Pennsville Township Sewerage Authority (the "Authority") was created by an ordinance adopted October 7, 1954 by the Township Committee of the Township of Pennsville in the County of Salem, New Jersey (the Township) pursuant to the Sewerage Authority Law, R.S. 4:14B-1 et seq., of the State of New Jersey. The comparative financial statements include the operations for which the Authority exercises oversight responsibility. It is public body corporate and politic, constituting a political subdivision of the State of New Jersey, established as an instrumentality exercising public and essential governmental function to provide for the public health and welfare. The comparative financial statements include the operations for which the Authority exercises oversight responsibility.

The Authority was created for the purpose of constructing, maintaining and operating sewerage collection and treatment facilities to substantially all the area constituting the Township. The Authority commenced operations in 1959 and the Authority bills and collects its revenues from users of the system.

The Authority consists of five board members and two alternates, who are appointed by resolution of the Township Committee for five-year terms. The Superintendent manages the daily operations of the Authority.

**Component Unit**

The Authority is a component unit of the Township as described in Governmental Accounting Standards Board Statement No. 14 because of a service agreement (See Note 6 - Service Agreement) between the Authority and the Township. These financial statements would be either blended or discreetly presented as part of the Township's financial statements if the Township reported using generally accepted accounting principles applicable to governmental entities.

**Basis of Presentation**

The financial statements of the Authority have been prepared in accordance with accounting principles generally accepted in the United States of America applicable to enterprise funds of State and Local Governments on a going concern basis. The focus of enterprise funds is the measurement of economic resources, that is, the determination of operating income, changes in net assets (or cost recovery), financial position and cash flows. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

The Authority is a single enterprise fund and maintains its records on the accrual basis of accounting. Enterprise funds account for activities (i) that are financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity; or (ii) that are required by law or regulations that the activity's cost of providing services, including capital cost (such as depreciation or debt service), be recovered with fees and charges, rather than with taxes or similar revenues; or (iii) that the pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs (such as depreciation or debt service). Under this method, revenues are recorded when earned and expenses are recorded when the related liability is incurred.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Basis of Accounting**

Enterprise funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. Sewer service charges are recognized as revenue when services are provided. Connection fees are collected in advance and, accordingly, the Authority defers these revenues until the Authority issues a release for certificate of occupancy and determines that sewage collection services are being provided to the properties.

**Governmental Accounting Standards Board - Statement No. 20**

The Authority is required to follow all statements of the GASB. GASB Statement No. 20 was issued to give guidance in determining Generally Accepted accounting principles generally accepted in the United States of America for governmental proprietary funds. It provides that all proprietary fund activities follow all Financial Accounting Standards Board ("FASB") Statements issued prior to November 30, 1989, unless they conflict with GASB standards. It also provides that the governmental unit must elect whether to follow FASB Statements issued after that date.

The Authority has elected not to follow any FASB pronouncements issued after November 30, 1989 unless they are adopted by GASB.

**Budgets and Budgetary Accounting**

The Authority must adopt an annual budget in accordance with N.J.A.C. 5:31-2. N.J.A.C. 5:31-2 requires the governing body to introduce the annual Authority budget at least 60 days prior to the end of the current fiscal year and to adopt not later than the beginning of the Authority's fiscal year. The governing body may amend the budget at any point during the year. The budget is adopted on the accrual basis of accounting with provisions for cash payments for bond principal. Depreciation expense, amortization of bond issue costs, bond discounts, deferred loss on defeasance and the annual required contribution for the Authority's OPEB Plan are not included in the budget appropriations.

The legal level of budgetary control is established at the detail shown on the Statement of Revenues, Expenses and Changes in Net Assets. All budget transfers and amendments to those accounts must be approved by resolution of the Authority as required by the Local Finance Board. Management may transfer among supplementary line items as long as the legal level line items are not affected. There are no statutory requirements that budgetary line items not be over-expended. The Authority adopted an amending budget resolution during the year.

The Authority records encumbrances. An encumbrance represents a commitment related to unperformed contracts for goods or services. The issuance of a purchase order or the signing of a contract would create an encumbrance. The encumbrance does not represent an expenditure for the period, only a commitment to expend resources. At year-end, the accounting records are adjusted to record only expenses in accordance with generally accepted accounting principles.

**Cash, Cash Equivalents and Investments**

Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at market value.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Cash, Cash Equivalents and Investments (Cont'd)**

Local units are required by N.J.S.A. 40A:5-14 to annually adopt a cash management plan and must deposit its funds pursuant to that plan. The cash management plan includes a designation of a depository or depositories as defined in section 1 of P.L. 1970, c.236 (C. 17.9-41). As of November 30, 2010, an informal cash management plan was adopted. In lieu of designating a depository, the cash management plan may provide that the local unit make deposits with the State of New Jersey Cash Management Fund.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Authority requires it to deposit funds in public depositories protected from loss under the provisions of GUDPA.

**Inventory**

Inventory consists principally of chemicals for the treatment of sewage and sludge and is valued at cost. The Authority has determined that the inventories were immaterial and are not recorded in the financial statements.

**Property, Plant and Equipment**

Property, Plant and Equipment primarily consists of expenditures to acquire, construct, place in operation and improve the facilities of the Authority. Assets purchased are stated at actual cost.

Costs incurred are recorded as construction in progress. In the year that the project is completed, these costs are transferred to Property, Plant and Equipment - Completed. Interest costs incurred during construction are not capitalized into the cost of the asset.

Expenditures are capitalized when they meet the following requirements:

- 1) Cost of \$1,000.00 or more
- 2) Useful life of more than one year
- 3) Asset is not affected by consumption

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Depreciation**

Depreciation is provided using the straight-line method over the following estimated useful life of the assets:

	<u>Years</u>
Sewer Mains and Interception	50-60
Vehicles	5
Buildings and Improvements	40
Pump Stations	40
Other Equipment	15 or 20

**Net Assets**

Net assets comprise the various earnings from operating income, nonoperating revenues, expenses and capital contributions. Net assets are classified in the following three components:

**Invested in Capital Assets, net of Related Debt** - This component of net assets consists of capital assets, net of accumulated depreciation, reduced, by the outstanding balances of any bonds, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net assets component as the unspent proceeds.

**Restricted** - This component of net assets consists of external constraints imposed by creditors (such as debt covenants), grantors, contributors, laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation, that restricts the use of net assets.

**Unrestricted** - This component of net assets consists of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt." This component includes net assets that may be allocated for specific purposes by the Board.

**Income Taxes**

The Authority operates as defined by Internal Revenue Code Section 115 and appropriately is exempt from income taxes under Section 115.

**Operating and Non-Operating Revenues and Expenses**

Operating revenues include all revenues derived from sewer service charges and delinquent penalties. Non-operating revenues principally consist of interest income earned on various interest-bearing accounts and on investments in debt securities.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Operating and Non-Operating Revenues and Expenses (Cont'd)**

Operating expenses include general administrative expenses and expenses associated with the operation and maintenance of providing sewerage collection services to the residents of the Township. Non-operating expenses principally include expenses attributable to the Authority's interest on debt, renewal and replacement expenditures and Contributions to the Township of Pennsville.

**Use of Estimates**

Management of the Authority has made certain estimates and assumptions relating to the reporting of assets, liabilities and revenues and expenses to prepare these financial statements in conformity with accounting principles generally accepted in the United States of America. Actual results may differ from those estimates.

**Note 2: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY****Compliance with finance related legal and contractual provisions**

The Authority has no material violations of finance related legal and contractual provisions.

**Utility System Revenue Bonds**

The Authority is subject to the provisions and the terms of the Utility System Revenue Bond Resolution, dated July 21, 1992, as amended. As required by the Resolution, certain cash accounts and investments of the Authority are maintained by an independent trustee, accounted for in various accounts and segregated for specific use and for the security of the bondholders. The purpose of the trust accounts are summarized as follows:

**Revenue Fund** - All available revenues shall be collected by the Authority and deposited with the Trustee or the name of the Trustee. The Trustee, as of the first day of each month in any fiscal year and within ten days thereafter, shall withdraw all moneys in the Revenue Fund as of such date and make payments out of such moneys into the following several funds, but as to each such fund only within the limitation herein below indicated with respect thereto and only after maximum payment within such limitation into every such fund previously mentioned in the following tabulation:

First: Into the Operating Fund, to the extent (if any) needed to increase the amount in the Operating Fund so that it equals 25% of the amount appropriated for Operating Expenses in the Annual Budget of the Authority for such Fiscal Year.

Second: Into the Bond Service Fund, to the extent (if any) needed to increase the amount in the Bond Service Fund so that it equals the Bond Service Requirement.

Third: Into the Bond Reserve Fund, to the extent (if any) needed to increase the amount in any account of the Bond Reserve Fund so that it equals the applicable Bond Reserve Requirement.

Fourth: Into the Renewal and Replacement Fund, to the extent (if any) needed to increase the amount in the Renewal and Replacement Fund so that it equals the System Reserve Requirement.

Fifth: Into the General Fund, to any extent.

**Note 2: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONT'D)****Utility System Revenue Bonds (Cont'd)**

**Operating Fund** - The Authority shall apply the moneys deposited in the Operating Fund and any investment earnings thereon to the payment of Operating Expenses for which appropriations were made in the Annual Budget. Any such moneys deposited in the Operating Fund and any investment earnings thereon unexpended upon termination of the fiscal year in which they were deposited and any moneys and investment earnings thereon deposited into the Operating Fund may be expended by the Authority for the payment of any Operating Expense for any purpose for which moneys could be withdrawn from the Renewal and Replacement Fund.

**Bond Service Fund** - The Trustee shall withdraw from the Bond Service Fund immediately prior to each interest payment date of the Bonds and amount equal to the unpaid interest due on the Bonds on or before such interest payment date and shall cause the same to be applied to the payment of said interest when due and may transmit the same to Paying Agents who shall apply the same to such payment.

**Bond Reserve Fund** - If on any date (a) the amount in the Bond Service Fund equals or exceeds the Bond Service Requirement (b) all withdraws or payments from the Bond Reserve Fund required by any other provision of the Resolution with respect to the same and every prior date shall have sooner been made, the Trustee within ten days thereafter shall withdraw from the respective accounts in the Bond Reserve Fund the amount of any excess therein over the applicable Bond Reserve Requirement as of such date and shall pay any moneys so withdrawn into the Revenue Fund.

**Renewal and Replacement Fund** - If on any date, after making the withdrawals required under the provisions of Paragraph (1) of Section 512 with respect to the same and every prior date, the amount in any account of the Bond Reserve Fund shall be less than the applicable Bond Reserve Requirement as of such date, the Trustee shall withdraw from the Renewal and Replacement Fund and pay into such account of the Bond Reserve Fund the amount needed to increase the amount in such account of the Bond Reserve Fund so that it equals the applicable Bond Reserve Requirement. The Trustee shall withdraw from the Renewal and Replacement Fund amounts requisitioned by the Authority for, and apply the same to, the reasonable and necessary expenses of the Authority with respect to the System for improvements, constructions, reconstructions, major repairs, renewals, replacements or maintenance items of a type not recurring annually or at shorter intervals and for costs of equipment.

**Construction Fund** - Within the Construction Fund, the Trustee shall establish a separate account for each project. The Trustee shall credit to such separate account for any project any moneys paid into the Construction Fund constituting (1) proceeds of sale of bonds of any series authorized for the purpose of raising funds to pay costs of construction with respect to said project, (2) any proceeds of insurance (other than use and occupancy insurance) received by the Authority with respect to said project or (3) any amount accompanied upon its payment into the Construction Fund by an Officer's Certificate directing its credit to the said separate account for said project.

**General Fund** - All excess funds of the Authority are recorded in the General Fund. If the Authority is not in default in the payment of bond principal or interest and all fund requirements are satisfied, the Authority may use the excess funds for any lawful purpose.

**Note 2: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONT'D)****Debt Service Coverage**

The computation of sufficiency of revenues for the years ended November 30, 2010 and 2009 as defined by the Utility System Revenue Bond Resolution is as follows:

	<u>2010</u>	<u>2009</u>
Operating Revenues:		
Utility Service Charges	\$ 2,482,417.17	\$ 2,456,841.06
Investment and Miscellaneous Income	<u>28,268.90</u>	<u>50,567.30</u>
Total Revenues	<u>2,510,686.07</u>	<u>2,507,408.36</u>
Operating Expenses:		
Administrative	579,897.23	631,258.24
Cost of Providing Services	<u>905,798.00</u>	<u>836,976.64</u>
Total Expenses	<u>1,485,695.23</u>	<u>1,468,234.88</u>
Excess of Revenue	1,024,990.84	1,039,173.48
110% of Current Fiscal Year's Annual Debt Service Requirement	<u>621,500.00</u>	<u>851,515.50</u>
Sufficiency of Revenues	<u>\$ 403,490.84</u>	<u>\$ 187,657.98</u>

In addition to the above rate covenant, the Authority has complied with all other significant financial covenants under the Utility System Revenue Bond Resolution.

In conjunction with the aforementioned Utility System Revenue Bond Resolution, the Authority has entered into a service agreement with the Township. The Township has agreed to advance to the Authority sufficient monies to eliminate any deficiency in the Authority's revenues required for its operation and administrative expenses, including certain debt service requirements, and to meet certain provisions of its coverage requirements. Any monies advanced in accordance with this agreement would be refunded at such time as the Authority deems appropriate.

**Note 3: DETAIL NOTES - ASSETS****Cash and Cash Equivalents**

**New Jersey Cash Management Fund** - During the year, the Authority participated in the New Jersey Cash Management Fund. The Fund is governed by regulations of the State Investment Council, who prescribe standards designed to insure the quality of investments in order to minimize risk to the Funds participants. Deposits with the New Jersey Cash Management Fund are not subject to custodial credit risk as defined above. At November 30, 2010 the Authority had no deposits remaining with the New Jersey Cash Management Fund.

**Note 3: DETAIL NOTES – ASSETS (CONT'D)****Cash and Cash Equivalents (Cont'd)**

**Custodial Credit Risk** – Custodial credit risk is the risk that, in the event of a bank failure, the Authority's deposits may not be returned to it. The Authority's formal policy regarding custodial credit risk is the same as described in Note 1, N.J.S.A. 17:9-41 et seq. and included in its cash management plan. The Authority shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act. As of November 30, 2010 the Authority's bank balance of \$5,166,489.58 was entirely insured or collateralized as follows:

Insured	\$	250,000.00
Collateralized under GUDPA		<u>4,916,489.58</u>
	\$	<u><u>5,166,489.58</u></u>

**Service Fees**

The following is a three-year comparison of sewer user fees and collections:

<u>Year Ended</u> <u>November 30,</u>	<u>Beginning</u> <u>Balance</u>	<u>Billings</u>	<u>Total</u> <u>Collections</u>	<u>Percentage of</u> <u>Collections</u>
2010	\$ 134,432.37	\$ 2,482,417.17	\$ 2,485,282.91	94.97%
2009	110,799.18	2,456,841.06	2,433,207.87	94.76%
2008	74,239.59	2,457,016.75	2,420,457.16	95.62%

**Property, Plant and Equipment**

During the fiscal year ended November 30, 2010, the following changes in Property, Plant and Equipment occurred:

	<u>Balance</u> <u>Nov. 30, 2009</u>	<u>Additions</u>	<u>Deletions</u>	<u>Completed</u> <u>Projects</u>	<u>Balance</u> <u>Nov. 30, 2010</u>
Land and Easements	\$ 57,890.00				\$ 57,890.00
Construction in Progress	355,647.54	\$ 769,193.36		\$ (1,119,608.90)	5,232.00
Utility Plant, Equipment and Other Costs	<u>9,438,709.75</u>	<u>143,217.00</u>	<u>\$ 8,925.00</u>	<u>1,119,608.90</u>	<u>10,692,610.65</u>
Total Utility Plant, Property and Equipment	9,852,247.29	912,410.36	8,925.00	-	10,755,732.65
Less: Accumulated Depreciation	<u>6,396,438.00</u>	<u>269,327.00</u>	<u>8,925.00</u>		<u>6,656,840.00</u>
Net Utility Plant, Property and Equipment	<u>\$ 3,455,809.29</u>	<u>\$ 643,083.36</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,098,892.65</u>

**Note 4: DETAIL NOTES – LIABILITIES****Compensated Absences**

Authority employees may accumulate unused vacation days with restriction on carryover days based on the amount entitled to per year. Employees are compensated for accumulated vacation time upon retirement or resignation. Upon separation from the Authority, the employee will be paid for all accrued vacation time at their current hourly rate. The total compensated absences liability is recorded as an expense on a pay-as-you-go basis. No current liability is recorded for the value of the accrual, which is estimated at \$20,854.97. It is deemed immaterial and therefore it is not included in the financial statements.

**Retirement System**

The Authority contributes to a cost-sharing multiple-employer defined benefit pension plan, the Public Employees' Retirement System (PERS), which is administered by the New Jersey Division of Pensions and Benefits. In addition, the New Jersey Division of Pensions and Benefits administers a Defined Contribution and Retirement Program, which is a Defined Contribution Pension Plan. Each plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to:

State of New Jersey  
Division of Pensions and Benefits  
P.O. Box 295  
Trenton, New Jersey 08625-0295

**Public Employees' Retirement System** - The PERS was established as of January 1, 1955. The PERS provides retirement, death, and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:15A and 43:3B. The contribution requirements of plan members are determined by State statute. In accordance with Chapter 62, P.L. 1994, plan members enrolled in the Public Employees' Retirement System were required to contribute 5% of their annual covered salary. Effective July 1, 2007, however, in accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. For employees enrolled in the retirement system prior to July 1, 2007, the increase is effective with the payroll period that begins immediately after July 1, 2007. The State Treasurer has the right under the current law to make temporary reductions in member rates based on the existence of surplus pension assets in the retirement system; however, statute also requires the return to the normal rate when such surplus pension assets no longer exist.

The Authority is billed annually for its normal contribution plus any accrued liability. The Authority's contributions to the plan, equal to the required contribution for each year are as follows:

<u>Year</u>	<u>Normal Contribution</u>	<u>Accrued Liability</u>	<u>Total Liability</u>	<u>Funded by State</u>	<u>Paid by Authority</u>	
2010	\$ 20,210.00	\$ 19,719.00	\$ 39,929.00		\$ 39,929.00	
2009	18,056.00	16,469.00	34,525.00		34,525.00	
2008	15,664.00	8,134.00	23,798.00	\$ 9,519.20	14,278.80	(1)

**Related Party Investments** - The Division of Pensions and Benefits does not invest in securities issued by the Pennsville Township Sewerage Authority.

(1) Under the provisions of Chapter 108, P.L. 2003 the Authority's share of the total normal contribution and accrued liability will increase approximately 20% per year until the Authority is paying 100% of the total normal contribution and accrued liability.

**Note 4: DETAIL NOTES – LIABILITIES (CONT'D)**

**Defined Contribution Retirement Program** - The Defined Contribution Retirement Program (DCRP) is a cost-sharing multiple-employer defined contribution pension fund which was established on July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.), and expanded under the provisions of Chapter 89, P.L. 2008 and Chapter 1, P.L. 2010. The Defined Contribution Retirement Program Board oversees the DCRP, which is administered for the Division of Pensions and Benefits by Prudential Financial. The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, retirement benefit. Vesting and benefit provisions are established by N.J.S.A. 43:15C-1 et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Authority's contribution amounts for each pay period are transmitted no later than the fifth business day after the date on which the employee is paid for that pay period. The Authority has no employees enrolled as of November 30, 2010.

**Post-employment Benefits**

**Plan Description** - The Authority's defined benefit postemployment healthcare plan is affiliated with the Township of Pennsville's Postemployment Benefits Plan (the "TPPB Plan"). The plan provides fully paid Health and Life Insurance benefits to employees retired or those who were hired after March 1, 2000 with at least fifteen (15) years of service and who have reached the age of sixty-two (62). They are entitled to term life insurance, health insurance, and a dental plan under the TPPB Plan's group policies maintained for other Authority employees, with the same or similar limits in coverage provided the retiree continues the same co-pay per month at the time of retirement. Retired employees, or those who were hired after January 1, 2004 with at least twenty-five (25) years of service and who have reached the age of sixty-two (62), shall be entitled to term life insurance, health insurance, and dental plan under the TPPB Plan's group policies maintained for other Authority employees, with the same or similar limits in coverage provided the retiree continues the same co-pay per month at the time of retirement. Upon retirement all employees shall be entitled to all benefits under this contract. In the event an employee is eligible for such benefits through PERS, then those benefits shall be considered primary. When a retiree becomes eligible for Medicare, he/she shall promptly notify the Authority, and at that time the Authority health insurance shall become secondary.

The Authority's Plan is affiliated with the Township of Pennsville's Benefit Plan (TPPB Plan), an agent multiple-employer postemployment benefits plan administered by the Township of Pennsville. The benefit provisions of the plans that participate in TPPB Plan may be established or amended by the respective employer entities; for the TPPB Plan that authority rests with the Board of the Authority. The TPPB Plan does not issue a separate financial report.

**Funding Policy** - The contribution requirement of the Authority is established by the policy of the Authority and certain employment contracts and may be amended as deemed necessary. The required contribution is based on projected pay-as-you-go financing requirements. For the years 2010, 2009 and 2008, the Authority contributed \$29,243, \$30,198 and \$30,788, respectively to the TPPB Plan for current premiums. Plan members are not required to make any contributions to the plan.

**Note 4: DETAIL NOTES – LIABILITIES (CONT'D)**

**Annual OPEB Cost and Net OPEB Obligation** - The Authority's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that is paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Authority's annual OPEB cost for the year, the amount actually contributed to the TPPB Plan, and changes in the Authority's net OPEB obligation to the TPPB Plan:

Normal Cost	\$ 23,800
Unfunded Actuarial Liability	35,200
Interest	<u>1,500</u>
Annual Required Contribution (Expense)	60,500
Contributions Made	<u>(29,243)</u>
Change in Net OPEB Obligation	31,257
Net OPEB Obligation - Beginning of year	<u>56,614</u>
Net OPEB Obligation - End of year	<u><u>\$ 87,871</u></u>

**Funded Status and Funding Progress** - As of December 31, 2010, the most recent actuarial valuation date, the TPB Plan was 0% funded. The actuarial accrued liability for benefits was \$980,000, and the actuarial value of assets was \$0, resulting in an unfunded actuarial accrued liability (UAAL) of \$980,000. The covered payroll (annual payroll of active employees covered by the plan) was \$178,100, and the ratio of the UAAL to the covered payroll was 550.3%. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to financial statements, compares the assets used for funding purposes to the comparable liabilities to determine how well the TPPB Plan is funded and how this status has changed over the past several years. The actuarial liability is compared to the actuarial value of assets to determine the funding ratio. The Actuarial Accrued Liability under GASB is determined assuming that the TPPB Plan is ongoing and participants continue to terminate employment, retire, etc., in accordance with the actuarial assumptions.

**Actuarial Methods and Assumptions** - Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the December 31, 2010, actuarial valuation, the entry age normal actuarial cost method was used. The actuarial assumptions included a 5.0% investment rate of return (net of administrative expenses) and an annual healthcare cost trend rate of 8.9% initially, reducing by decrements to an ultimate rate of 5.0% after thirteen years. Both rates include a 4.5% salary inflation assumption. The TPPB Plan's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at December 31, 2010, was thirty years.

**Note 4: DETAIL NOTES – LIABILITIES (CONT'D)****Deferred Revenue**

It is Authority policy to record connection fees received as revenue when the user is connected to the system and that account is billed a service fee. Connection fees received that do not fall within the above description are recorded as deferred revenue. For the fiscal years ending November 30, 2010 and 2009, \$50,000 and \$15,880 were recognized as revenue for users connected to the system while \$2,600.00 and \$50,000.00 were recorded as deferred revenue, respectively.

**Revenue Bonds Payable**

The following is a summary of long-term debt at November 30, 2010:

<u>Issue</u>	<u>Date of Issue</u>	<u>Date of Final Maturity</u>	<u>Interest Rate</u>	<u>Original Issue Amount</u>	<u>Principal Balance Outstanding</u>
Sewer Refunding Bonds, Series 1996	11/01/96	11/01/20	4.55% to 5.65%	\$ 6,789,566.00	\$ 1,959,872.00
Less: Current maturities included in current liabilities					<u>(252,662.35)</u>
Balance at November 30, 2010					<u><u>\$ 1,707,209.65</u></u>

**Annual Requirements to Retire Debt Obligations*****Sewer Refunding Bonds, Series 1996***

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$ 252,662.35	\$ 312,337.65	\$ 565,000.00
2012	237,582.50	327,417.50	565,000.00
2013	223,180.65	341,819.35	565,000.00
2014	211,293.05	353,706.95	565,000.00
2015	198,202.00	366,798.00	565,000.00
2016-2020	<u>836,951.45</u>	<u>1,988,048.55</u>	<u>2,825,000.00</u>
Total	<u>\$ 1,959,872.00</u>	<u>\$ 3,690,128.00</u>	<u>\$ 5,650,000.00</u>

**Changes in Outstanding Debt**

	<u>Balance Nov. 30, 2009</u>	<u>Deletions</u>	<u>Balance Nov. 30, 2010</u>
Sewer Refunding Bonds, Series 1996	<u>\$ 2,228,309.15</u>	<u>\$ 268,437.15</u>	<u>\$ 1,959,872.00</u>
Total	<u><u>\$ 2,228,309.15</u></u>	<u><u>\$ 268,437.15</u></u>	<u><u>\$ 1,959,872.00</u></u>

**Note 5: DETAIL NOTES – NET ASSETS****Net Assets Appropriated**

The Authority ended the year with a balance in unrestricted net assets of \$2,188,448.29; however, \$138,060.00 has been appropriated and included as support in the operating budgets for the fiscal year ending November 30, 2011.

<u>November 30, 2009</u>	<u>Increase</u>	<u>November 30, 2010</u>
\$ 2,168,637.65	\$ 19,810.64	\$ 2,188,448.29

**Restricted Net Assets**

The following changes occurred in the Restricted Net Assets during the year ended November 30, 2010:

Balance November 30, 2009	\$ 2,738,113.55
Change in Reserve for:	
Investment Income:	
Renewal and Replacement Fund	\$ 5,781.30
Construction Fund	2,211.53
State Unemployment Compensation Fund	36.54
Other Non-Operating Revenue (Expenses)	
Budget Contributions	304,000.00
Connection Fees	50,150.00
Employee Unemployment Contributions	811.14
Renewal and Replacement Expenditures	(411,234.26)
Construction and Improvement Expenditures	(501,176.10)
Miscellaneous Reimbursement	5,000.00
Operating Requirement	29,840.00
	<u>(514,579.85)</u>
Balance November 30, 2010	<u>\$ 2,223,533.70</u>

**Unrestricted Net Assets**

The following changes occurred in the Unrestricted Net Assets during the year ended November 30, 2010:

Balance November 30, 2009	\$ 2,168,637.65
Add:	
Net Income	49,650.64
Deduct:	
Change in Operating Requirement	<u>(29,840.00)</u>
Balance November 30, 2010	<u>\$ 2,188,448.29</u>

**Note 6: COMMITMENTS AND CONTINGENCIES****Service Agreements**

In conjunction with the Authority's issuance of bonds, a service agreement between the Authority and Township of Pennsville was executed in 1959. Section 403 of the 1959 service contract between the Sewerage Authority and the Township provides that an amount is to be charged to the Township when:

Operating expenses, interest on Bonds, principal or redemption premium on bonds, and deficits of the Authority resulting from failure to receive sums payable to the Authority by the Township, to maintain such reserves or sinking funds to provide for expenses of operation and maintenance of the System or for any interest on or principal on redemption premium of bonds or for any such deficits as may be required by the terms of any contracts of the Authority or agreement with or for the benefit of holders of bonds or be deemed necessary or desirable by the Authority, exceed

- (1) The sum of such parts (if any) of the several amounts of service charges collected, the proceeds of bonds received by or for account of the Authority, the proceeds of insurance received, interest received on investments of funds held for benefit on security of the Authority, contributions received by or for the account of the Authority and not repayable by the Authority, reserves on hand and available therefore at the beginning of such fiscal year.

For the fiscal year 2010, the computation was as follows:

Cash Revenues	\$ 2,521,143.80
Operating Expenses	<u>1,413,749.75</u>
Excess/(Deficit)	<u>\$ 1,107,394.05</u>

**Construction Contracts**

The Authority has several outstanding or planned construction projects as of November 30, 2010. These projects are evidenced by contractual commitments with a contractor and include:

<u>Project</u>	<u>Awarded</u>	<u>Paid to Date</u>	<u>Commitment Remaining</u>
Sludge Pumping System	\$ 23,845.00	\$ 5,232.00	\$ 18,613.00
Construction of Primary Clarifier	886,230.00	875,214.84	11,015.16
Dolbow Ave. Emergency Repair	<u>28,175.00</u>	<u>\$ 22,539.60</u>	<u>5,635.40</u>
Total Contracts Payable	<u>\$ 938,250.00</u>	<u>\$ 902,986.44</u>	<u>\$ 35,263.56</u>

**Litigation**

The Authority is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Authority, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

**Note 7: DEFERRED COMPENSATION SALARY ACCOUNT**

The Authority offers its employees a Deferred Compensation Plan in accordance with Internal Revenue Code Section 457 which has to be approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Authority or its creditors. Since the Authority does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Authority's financial statements.

**Note 8: RISK MANAGEMENT**

The Authority is a member of the New Jersey Utilities Authority Joint Insurance Fund ("NJUA") and the Municipal Excess Liability Joint Fund (the "MEL").

The following coverage is provided by the NJUA and the MEL:

- Public Officials Bonds in excess of amounts statutorily required
- Public Employees Dishonesty Bonds
- Automobile Liability
- Workers' Compensation
- Employers' Liability
- Commercial Property
- General Liability
- Public Officials Liability
- Employment Practices Liability
- Environmental Liability

Contributions to the Fund, including a reserve for contingencies are payable in an annual premium and is based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations. The Authority's agreement with the pool provides that the pool will be self-sustaining through member premiums and will reinsure through commercial insurance for claims in excess of \$500,000 for each insured event.

The Fund publishes its own financial report for the year ended December 31, 2010, which can be obtained from:

New Jersey Utilities Authority Joint Insurance Fund  
Park 80 West, Plaza One  
Saddle Brook, New Jersey 07663

Municipal Excess Liability Joint Insurance Fund  
Park 80 West, Plaza One  
Saddle Brook, New Jersey 07663

**Note 8: RISK MANAGEMENT (CONT'D)****New Jersey Unemployment Compensation Insurance**

The Authority has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method." Under this plan, the Authority is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Authority is billed quarterly for amounts due to the State.

Fiscal Year	Investment Income	Authority Contributions	Employee Contributions	Amount Reimbursed	Ending Balance
2009-2010	\$ 36.54	\$ 4,000.00	\$ 811.14		\$ 31,019.36
2008-2009	80.18	4,000.00	878.95	\$ 263.28	26,171.68
2007-2008	605.59	1,296.09			21,475.83

**Self-Insurance Health Benefits Plan**

The Authority is in a self-insured plan for the reimbursement to employees for approved medical and prescription claims. The claims are on the incurred method basis. The program is administered by a private third-party agency. Terms of the plan require the Authority to pay an accumulated amount not to exceed \$40,000.00 of claims for each employee in any given year. Amounts in excess of \$40,000.00 are covered by a commercial insurance policy.

**Note 9: INTERFUNDS RECEIVABLE AND PAYABLE**

Covenants of the Bond Resolution require certain accounts upon cascading of the funds to contain specific amounts. Therefore, the Interfunds on November 30, 2010 as presented below should be reviewed by the trustee and are as follows:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
Revenue Fund:		
Due From Construction Fund	\$ 427,071.68	
Due From Renewal and Replacement Fund	235,362.19	
Due From Bond Service Fund	300,006.65	
Due From Bond Reserve Fund	35,367.92	
Renewal and Replacement Fund:		
Due To Revenue Fund		\$ 235,362.19
Due To Construction Fund		64,784.00
Bond Reserve Fund:		
Due To Revenue Fund		35,367.92
Bond Service Fund:		
Due To Revenue Fund		300,006.65
Construction Fund:		
Due From Renewal and Replacement Fund	64,784.00	
Due To Revenue Fund		427,071.68
	<u>\$ 1,062,592.44</u>	<u>\$ 1,062,592.44</u>
Total	<u>\$ 1,062,592.44</u>	<u>\$ 1,062,592.44</u>

**REQUIRED SUPPLEMENTARY INFORMATION**

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Required Supplementary Information  
 Schedule of Funding Progress for the OPEB Plan

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Actuarial Valuation Date <u>Date</u>	Actuarial Value of Assets <u>(a)</u>	Actuarial Accrued Liability - (AAL) Entry Age <u>(b)</u>	Unfunded AAL (UAAL) <u>(b - a)</u>	Funded Ratio <u>(a</u> <u>/ b)</u>	Covered Payroll <u>(c)</u>	UAAL as a Percentage of Covered Payroll <u>((b - a) / c)</u>
12/31/2010	\$ 0	\$ 980,000	\$ 980,000	0%	\$ 178,100	550.3%
12/31/2008	\$ 0	\$ 906,100	\$ 906,100	0%	\$ 210,607	430.2%

## SCHEDULE RSI-2

Required Supplementary Information  
 Schedule of Employer Contributions

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<u>Fiscal Year Ended December 31,</u>	<u>Annual Required Contribution (ARC)</u>	<u>Percentage of ARC Contributed</u>
2010	\$ 60,500.00	48.3%
2009	58,800.00	51.4%
2008	58,800.00	52.4%

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Note to Required Supplementary Information  
 For the Year Ended November 30, 2010

**Other Postemployment Benefits**

The information presented in the required supplementary schedules was determined as part of the actuarial valuation at the date indicated. Additional information as of the latest actuarial valuation follows:

Valuation Date	December 31, 2010
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level percent open
Remaining Amortization Period	30 years
Asset Valuation Method	Market Value
Actuarial Assumptions:	
Investment Rate of Return	5.0%
Rate of Salary Increases	4.5% (plus merit scale)
Ultimate Rate of Medical Inflation	5.0%
Years to Ultimate Rate	13 years

For determining the GASB ARC, the rate of employer contributions to the TPPB Plan is composed of the Normal Cost plus amortization of the Unfunded Actuarial Liability. The Normal Cost is a portion of the actuarial present value of plan benefits and expenses which is allocated to a valuation year by the actuarial cost method. The Actuarial Liability is that portion of the Present Value of Projected Benefits that will not be paid by Future Employer Normal Costs or active employee contributions. The difference between this liability and the funds accumulated as of the same date is the Unfunded Actuarial Liability.

**SUPPLEMENTARY SCHEDULES**

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Combining Schedule of Revenue, Expenses and Changes in Net Assets  
 For the Fiscal Year Ended November 30, 2010

	Restricted Funds							Total
	Revenue and <u>Operating</u>	Renewal and <u>Replacement</u>	Bond <u>Reserve</u>	Bond <u>Service</u>	Construction <u>Fund</u>	Unemployment <u>Compensation</u>	Utility Plant, Property and <u>Equipment</u>	
Operating Revenues:								
Sewer Fees and Penalties	\$ 2,482,417.17							\$ 2,482,417.17
Other Revenue	15,951.53							15,951.53
	<u>2,498,368.70</u>	-	-	-	-	-	-	<u>2,498,368.70</u>
Operating Expenses:								
Administration	609,154.23							609,154.23
Cost of Providing Services	903,798.00							903,798.00
Depreciation							\$ 269,327.00	269,327.00
	<u>1,512,952.23</u>	-	-	-	-	-	269,327.00	<u>1,782,279.23</u>
Operating Income	985,416.47	-	-	-	-	-	(269,327.00)	716,089.47
Non-operating Revenue (Expenses):								
Investment Income	12,317.37	\$ 5,781.30			\$ 2,211.53	\$ 36.54		20,346.74
Interest Expense	(296,562.85)							(296,562.85)
Employee Contributions						811.14		811.14
Connection Fees					50,150.00			50,150.00
Construction Disbursements					(501,176.10)		501,176.10	
Renewal and Replacement Fund Expenditures		(411,234.26)					411,234.26	
Contribution to Township of Pennsville	(94,858.00)							(94,858.00)
Miscellaneous		5,000.00						5,000.00
Net Income Before Transfers	606,312.99	(400,452.96)	-	-	(448,814.57)	847.68	643,083.36	400,976.50
Transfers and Adjustments:								
Budget Contribution	(304,000.00)	300,000.00				4,000.00		
Between Funds - Net	(252,662.35)						252,662.35	
Increase (Decrease) in Net Assets	49,650.64	(100,452.96)	-	-	(448,814.57)	4,847.68	895,745.71	400,976.50
Net Assets (Deficit) December 1, 2009	<u>2,575,817.65</u>	<u>1,017,586.86</u>	<u>\$ 565,000.00</u>	<u>\$ 47,100.00</u>	<u>675,075.01</u>	<u>26,171.68</u>	<u>1,495,937.29</u>	<u>6,402,688.49</u>
Net Assets (Deficit) November 30, 2010								
Invested in Capital Assets, Net of Related Debt							\$ 2,391,683.00	\$ 2,391,683.00
Restricted	\$ 437,020.00	\$ 917,133.90	\$ 565,000.00	\$ 47,100.00	\$ 226,260.44	\$ 31,019.36		2,223,533.70
Unrestricted	2,188,448.29							2,188,448.29

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Schedule of Cash Receipts and Disbursements  
 For the Fiscal Year Ended November 30, 2010

	Revenue and <u>Operating</u>	Restricted			Construction <u>Fund</u>	<u>Total</u>
		<u>Renewal and Replacement</u>	<u>Bond Reserve</u>	<u>Bond Service</u>		
Cash And Cash Equivalents:						
Balance December 1, 2009	\$ 1,913,669.90	\$ 1,335,785.14	\$ 597,553.35	\$ 596,957.25	\$ 1,207,608.69	\$ 5,651,574.33
Receipts:						
Investment Income	6,691.05	5,781.30	2,814.57	2,811.75	2,211.53	20,310.20
Investment Income on Unemployment Trust	36.54					36.54
Investment Income on Benefit Claims	221.17					221.17
Sewer Fees and Penalties	2,389,880.40					2,389,880.40
Prepaid Sewer Fees	87,985.86					87,985.86
Other Operating Revenue	15,951.53					15,951.53
Connection Fees					2,750.00	2,750.00
Escrow Deposits	1,894.29					1,894.29
Other Accounts Receivable	15,549.68					15,549.68
Budget Reimbursements	776.58					776.58
Miscellaneous	4,827.57	5,000.00				9,827.57
Transfers	4,000.00	300,000.00				304,000.00
<b>Total Cash and Cash Equivalents Available</b>	<b>4,441,484.57</b>	<b>1,646,566.44</b>	<b>600,367.92</b>	<b>599,769.00</b>	<b>1,212,570.22</b>	<b>8,500,758.15</b>
Disbursements:						
Operating Expenses	1,313,670.05					1,313,670.05
Accounts Payable	100,856.28	18,052.09			120,246.00	239,154.37
Contracts Payable						-
Bond Principal	268,437.15					268,437.15
Interest on Debt - Sewer Revenue Bonds	296,562.85					296,562.85
Contribution to Township of Pennsville	94,858.00					94,858.00
Renewal and Replacement Expenses		369,037.26				369,037.26
Construction Disbursements					501,176.10	501,176.10
Escrow Disbursements	2,724.00					2,724.00
Transfers	304,000.00					304,000.00
<b>Total Disbursements</b>	<b>2,381,108.33</b>	<b>387,089.35</b>	<b>-</b>	<b>-</b>	<b>621,422.10</b>	<b>3,389,619.78</b>
Cash And Cash Equivalents:						
Balance November 30, 2010	\$ 2,060,376.24	\$ 1,259,477.09	\$ 600,367.92	\$ 599,769.00	\$ 591,148.12	\$ 5,111,138.37

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Schedule of Revenues, Operating Appropriations, Principal Payments and  
 Non-Operating Appropriations Compared to Budget--Budgetary Basis  
 For the Fiscal Year Ended November 30, 2010

	Adopted Budget	Amendments/ Transfers	Amended Budget	2009-2010 Actual	Variance Favorable (Unfavorable)
<b>Operating Revenues:</b>					
Service Charges	\$ 2,395,000.00		\$ 2,395,000.00	\$ 2,482,417.17	\$ 87,417.17
Other Revenues	10,000.00		10,000.00	15,951.53	5,951.53
Interest Income	35,000.00		35,000.00	12,317.37	(22,682.63)
<b>Total Operating Revenues</b>	<b>2,440,000.00</b>	<b>-</b>	<b>2,440,000.00</b>	<b>2,510,686.07</b>	<b>70,686.07</b>
<b>Operating Appropriations:</b>					
<b>Administrative:</b>					
<b>Salaries and Wages:</b>					
Board Members' Salaries	14,310.00		14,310.00	10,319.40	3,990.60
Office Salaries	246,580.00		246,580.00	246,974.46	(394.46)
<b>Fringe Benefits:</b>					
Social Security	19,958.00		19,958.00	16,232.68	3,725.32
Health Insurance	120,000.00		120,000.00	131,393.27	(11,393.27)
Dental Insurance	9,520.00		9,520.00	6,094.47	3,425.53
Group Life Insurance	2,300.00		2,300.00	1,998.00	302.00
Unemployment Insurance	2,000.00		2,000.00	2,000.00	-
PERS - Pension	19,250.00		19,250.00	19,250.00	-
Miscellaneous	3,000.00		3,000.00	1,592.07	1,407.93
<b>Other Expenses:</b>					
Legal Fees	35,300.00	\$ (1,429.00)	33,871.00	24,732.02	9,138.98
Audit Fees / Financial Services	26,000.00		26,000.00	26,515.00	(515.00)
Engineer Fees	30,000.00		30,000.00	9,356.28	20,643.72
Telephone/Pager	12,000.00		12,000.00	7,351.87	4,648.13
Billing Expenses	7,000.00		7,000.00	4,260.00	2,740.00
Computer Software Service	10,800.00		10,800.00	6,895.26	3,904.74
Computer Repairs	6,000.00		6,000.00	150.00	5,850.00
Office Supplies	10,000.00		10,000.00	2,249.55	7,750.45
Office Repairs - Billing Office	7,000.00		7,000.00	-	7,000.00
Petty Cash	1,200.00		1,200.00	614.70	585.30
Seminars and Conferences	2,500.00		2,500.00	891.00	1,609.00
Trustee Fees	15,000.00		15,000.00	5,750.00	9,250.00
Authority Insurance - Casualty	53,000.00		53,000.00	42,296.59	10,703.41
Interlocal Agreement - Finance Services	8,000.00		8,000.00	8,000.00	-
Miscellaneous	7,000.00		7,000.00	4,980.61	2,019.39
<b>Total Administrative</b>	<b>667,718.00</b>	<b>(1,429.00)</b>	<b>666,289.00</b>	<b>579,897.23</b>	<b>86,391.77</b>
<b>Cost of Service:</b>					
Salaries and Wages	265,910.00		265,910.00	291,064.55	(25,154.55)
<b>Fringe Benefits:</b>					
Social Security	20,342.00		20,342.00	24,290.37	(3,948.37)
Health Insurance	79,000.00		79,000.00	68,323.40	10,676.60
Unemployment Insurance	2,000.00		2,000.00	2,000.00	-
PERS - Pension	19,250.00	1,429.00	20,679.00	20,679.00	-
<b>Other Expenses:</b>					
Sodium Hypochlorite	18,000.00		18,000.00	12,876.09	5,123.91
Odor Control	2,000.00		2,000.00	1,068.32	931.68
Grease & Grit Removal	2,500.00		2,500.00	450.27	2,049.73
Gasoline	14,000.00		14,000.00	8,633.68	5,366.32
Diesel Fuel	1,500.00		1,500.00	-	1,500.00
Natural Gas	8,000.00		8,000.00	6,249.68	1,750.32
Engineering Fees	15,000.00		15,000.00	5,579.00	9,421.00
Electric	150,000.00		150,000.00	140,870.10	9,129.90
Commercial Lab/Sludge	30,000.00		30,000.00	24,464.83	5,535.17
Communications	4,000.00		4,000.00	3,565.28	434.72
Transportation Maintenance	4,000.00		4,000.00	5,810.84	(1,810.84)
General Equipment - Maintenance	24,000.00		24,000.00	21,335.50	2,664.50
Pump Maintenance	33,000.00		33,000.00	28,077.55	4,922.45
Maintenance (Paint, Tools, Etc.)	2,000.00		2,000.00	1,275.41	724.59
Collection System Supplies	14,000.00		14,000.00	13,351.89	648.11
Pumping Station Supplies	17,000.00		17,000.00	13,752.40	3,247.60

(Continued)

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Schedule of Revenues, Operating Appropriations, Principal Payments and  
 Non-Operating Appropriations Compared to Budget--Budgetary Basis  
 For the Fiscal Year Ended November 30, 2010

	Adopted Budget	Amendments/ Transfers	Amended Budget	2009-2010 Actual	Variance Favorable (Unfavorable)
Cost of Service (Cont'd):					
Plant Supplies	\$ 15,000.00		\$ 15,000.00	\$ 12,546.85	\$ 2,453.15
Laboratory Permit	-		-	-	-
Plant Operating Permit	20,000.00		20,000.00	19,819.51	180.49
Plant Miscellaneous	-		-	466.43	(466.43)
Water	2,000.00		2,000.00	1,119.84	880.16
Sludge Disposal Liquid	175,000.00		175,000.00	158,747.40	16,252.60
Generator Maintenance	4,000.00		4,000.00	233.79	3,766.21
Safety Equipment	6,000.00		6,000.00	8,170.67	(2,170.67)
Plant Other	4,000.00		4,000.00	794.65	3,205.35
Uniforms	4,500.00		4,500.00	3,815.70	684.30
Lawn Maintenance	5,000.00		5,000.00	6,365.00	(1,365.00)
Total Cost of Service	961,002.00	\$ 1,429.00	962,431.00	905,798.00	56,633.00
Total Operating Appropriations	1,628,720.00	-	1,628,720.00	1,485,695.23	143,024.77
Principal Payments on Debt Service in Lieu of Depreciation	268,437.00		268,437.00	268,437.15	(0.15)
Non-Operating Appropriations:					
Contribution to Township of Pennsville		94,858.00	94,858.00	94,858.00	-
Interest on Debt	296,563.00		296,563.00	296,562.85	0.15
Renewal & Replacement Reserves	300,000.00		300,000.00	300,000.00	-
Total Non-Operating Appropriations	596,563.00	94,858.00	691,421.00	691,420.85	0.15
Total Operating, Principal Payments and and Non-Operating Appropriations	2,493,720.00	94,858.00	2,588,578.00	2,445,553.23	143,024.77
Net Assets Utilized:					
Unreserved	(53,720.00)	(94,858.00)	(148,578.00)		(148,578.00)
Bond Reserve Fund			-		-
Total Net Assets Utilized	(53,720.00)	(94,858.00)	(148,578.00)	-	(148,578.00)
Excess of Revenues Over Expenditures	\$ -	\$ -	\$ -	\$ 65,132.84	\$ 65,132.84
<u>Reconciliation to Operating Income</u>					
Excess Anticipated Revenues Over Expenses and Other Costs				\$ 65,132.84	
Add:					
Unemployment Insurance			4,000.00		
Capitalized Budget Expenses			0.00		
Renewal & Replacement Reserve			300,000.00		
Contribution to Township of Pennsville			94,858.00		
Bond Principal			268,437.15		
Interest on Debt			296,562.85		
				963,858.00	
				1,028,990.84	
Less:					
Interest Income			12,317.37		
Change in OPEB Liability			31,257.00		
Depreciation			269,327.00		
				312,901.37	
Operating Income (Exhibit B)				\$ 716,089.47	

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Schedule of Consumer Accounts Receivable  
 For the Fiscal Year Ended November 30, 2010

Balance December 1, 2009		\$ 134,432.37
Add:		
Sewer Rental Charges Net of Adjustments		2,482,417.17
		2,616,849.54
Less:		
Collections	\$ 2,389,880.40	
Prepayments Applied	95,077.66	
Adjustments	324.85	
		2,485,282.91
Balance November 30, 2010		\$ 131,566.63
<u>Summary</u>		
Balance November 30, 2010		\$ 131,566.63
Less Allowance for Doubtful Accounts		5,540.78
Net Accounts Receivable (Exhibit A)		\$ 126,025.85

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Analysis of Property, Plant and Equipment - Completed  
 For the Fiscal Year Ended November 30, 2010

	Balance December 1, 2009	<u>Additions</u>	<u>Deletions</u>	Completed Projects	Balance November 30, 2010
Land	\$ 57,890.00				\$ 57,890.00
Construction in Progress	355,647.54	\$ 769,193.36		\$ (1,119,608.90)	5,232.00
Utility Plant and Other Infrastructure	<u>9,438,709.75</u>	<u>143,217.00</u>	<u>\$ 8,925.00</u>	<u>1,119,608.90</u>	<u>10,692,610.65</u>
	9,852,247.29	912,410.36	8,925.00	-	10,755,732.65
Less: Accumulated Depreciation	<u>6,396,438.00</u>	<u>269,327.00</u>	<u>8,925.00</u>		<u>6,656,840.00</u>
	<u>\$ 3,455,809.29</u>	<u>\$ 643,083.36</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,098,892.65</u>

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
Schedule of Unearned Revenue (Sewer Charges)  
For the Fiscal Year Ended November 30, 2010

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Balance December 1, 2009	\$ 95,077.66
Add:	
Receipts	<u>87,985.86</u>
	183,063.52
Less:	
Realized as Revenue	<u>95,077.66</u>
Balance November 30, 2010	<u><u>\$ 87,985.86</u></u>

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
 Schedule of Revenue Bonds Payable  
 For the Fiscal Year Ended November 30, 2010

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds Outstanding November 30, 2010</u>			<u>Interest Rate</u>	<u>Balance December 1, 2009</u>		<u>Paid</u>	<u>Balance November 30, 2010</u>
			<u>Date</u>	<u>Amount</u>						
Refunding Sewer Revenue Bonds, Series 1996	11-1-96	\$ 6,789,566	11/01/11	\$ 252,662.35	5.45%	\$ 2,228,309.15	\$ 268,437.15	\$ 1,959,872.00		
			11/01/12	237,582.50	5.50%					
			11/01/13	223,180.65	5.55%					
			11/01/14	211,293.05	5.55%					
			11/01/15	198,202.00	5.60%					
			11/01/16	187,551.75	5.60%					
			11/01/17	177,472.15	5.60%					
			11/01/18	166,149.55	5.65%					
			11/01/19	157,149.10	5.65%					
			11/01/20	148,628.90	5.65%					
			<u>\$ 1,959,872.00</u>							
						<u>\$ 2,228,309.15</u>				
							<u>\$ 268,437.15</u>			
						<u>\$ 1,959,872.00</u>				

**THE PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY**  
**PART II**  
**FINDINGS AND RECOMMENDATIONS**  
**FOR THE FISCAL YEAR ENDED NOVEMBER 30, 2010**

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY  
Schedule of Findings and Recommendations  
For the Fiscal Year Ended November 30, 2010**

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***Schedule of Financial Statement Findings***

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and with audit requirements as prescribed by the Local Finance Board, Department of Community Affairs, State of New Jersey.

**None**

**PENNSVILLE TOWNSHIP SEWERAGE AUTHORITY  
Summary Schedule of Prior Year Audit Findings  
as Prepared by Management**

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This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

**None**

**APPRECIATION**

I express my appreciation for the assistance and courtesies rendered by the Authority officials during the course of the audit.

Respectfully submitted,

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants

A handwritten signature in black ink, appearing to read "D.C. Rollison". The signature is written in a cursive style with a long horizontal flourish extending to the left.

David C. Rollison  
Certified Public Accountant  
Registered Municipal Accountant

