

A regular meeting of the Pennsville Sewerage Authority was called to order by Chairman Edward F. Chollis at 7:00 p.m., on Thursday, April 11, 2013 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman Chollis read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Chollis were David G. Birchmire, Marc Chastain, Robert McDade and Bernard Sennstrom, II. Other attendees include Authority Solicitor Walter J. Ray, Authority Engineer David Palgutta, William Mesogianes, Authority Superintendent Ronald E. Cooksey, CFO John Willadsen, Auditor Dave Rollison and Deputy Clerk Kimberly Lockwood.

The Chairman asked the members if they have reviewed the monthly budget report.

**Resolution No. 13-53-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED**

Member Birchmire moved for adoption of Resolution No. 13-53-SA and Member Sennstrom seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-53-SA is approved.

**Resolution No. 13-54-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON MARCH 14, 2013**

Member Birchmire moved for adoption of Resolution No. 13-54-SA and Member McDade seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-54-SA is approved.

**Resolution No. 13-55-SA APPROVING THE ANNUAL AUDIT**

Member Birchmire moved for adoption of Resolution No. 13-55-SA and Member McDade seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-55-SA is approved.

**Resolution No. 13-56-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH THE SALEM COUNTY IMPROVEMENT AUTHORITY FOR SOLID WASTE DISPOSAL**

Member Birchmire moved for adoption of Resolution No. 13-56-SA and Member McDade seconded. Chairman Chollis commented that he doesn't know how they raised their rates. He also commented that they were not a utilities authority, they were an improvement authority, and he doesn't think they went in front of the BPU. Roll call vote as follows: Birchmire-yes; Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-56-SA is approved.

Resolution 13-57-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO EXECUTE CHANGE ORDER NO.1 SUBMITTED BY INSITUFORM TECHNOLOGIES, LLC, FOR RELINING OF THE SANITARY SEWER SYSTEM LOCATED AT WILLIAM PENN AVENUE AND EAST PITTSFIELD STREET WHICH WILL DECREASE THE TOTAL AMOUNT OF THE CONTRACT BY \$10,000, TO WIT: TO SUM OF \$86,700

Member Birchmire moved for adoption of Resolution No. 13-57-SA and Member McDade seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-57-SA is approved.

Resolution 13-58-SA AUTHORIZING THE AUTHORITY'S CHIEF FINANCIAL OFFICER TO MAKE FINAL PAYMENT TO INSITUFORM TECHNOLOGIES, LLC, FOR RELINING OF THE SANITARY SEWER SYSTEM LOCATED AT WILLIAM PENN AVENUE AND EAST PITTSFIELD STREET IN THE AMOUNT OF \$1,734.

Member Birchmire moved for adoption of Resolution No. 13-58-SA and Member McDade seconded. Engineer Palgutta made a recommendation to pay this bill. Roll call vote as follows: Birchmire-yes; Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-58-SA is approved.

Resolution 13-59-SA APPROVING THE MAINTENANCE BOND SUBMITTED BY INSITUFORM TECHNOLOGIES, LLC, AND DIRECTING THE AUTHORITY CLERK TO RETAIN POSSESSION OF THAT BOND FOR A PERIOD OF ONE YEAR FROM APRIL 11, 2013

Member Birchmire moved for adoption of Resolution No. 13-59-SA and Member McDade seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-59-SA is approved.

Resolution 13-60-SA AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE PARTIAL PAYMENT #4 TO SUB-LEVEL INSTALLATIONS, INC., FOR THE CONSTRUCTION OF THE AUTHORITY'S ODOR CONTROL SYSTEM IN THE AMOUNT OF \$22,956.50

Member Birchmire moved for adoption of Resolution No. 13-60-SA and Member McDade seconded. Superintendent Cooksey stated that they were satisfied with the progress to this point. Engineer Palgutta further stated that they were satisfied with the work completed and recommended payment. Roll call vote as follows: Birchmire-yes; Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-60-SA is approved.

Resolution 13-61-SA AMENDING THE AUTHORITY'S RULES AND REGULATIONS ISSUED ON MAY 1, 2008, WHICH AMENDMENT WILL INCLUDE SECTION 6.2 ENTITLED "DAMAGE TO SYSTEM"

Member Birchmire moved for adoption of Resolution No. 13-61-SA and Member McDade seconded. Superintendent Cooksey stated that this amendment was created by Solicitor Ray to add to Authority's Rules and Regulations manual because it came to their attention that they did not have a policy to recover costs if someone damaged the system. Roll call vote as follows: Birchmire-yes; Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-61-SA is approved.

Resolution 13-62-SA AMENDING RESOLUTION NO. 12-87-SA ENTITLED "A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY APPROVING THE AUTHORITY ENGINEER'S PROPOSAL FOR ENGINEERING SERVICES ASSOCIATED WITH THE CONSTRUCTION PHASE NECESSARY TO SLIP LINE THE SANITARY SEWER MAIN LOCATED AT EAST PITTSFIELD STREET, AT A COST NOT TO EXCEED \$8,880.00" WHICH AMENDMENT WILL INCREASE THE AMOUNT OF THE AUTHORITY'S CONTRACT IN THE AMOUNT OF \$1,200.00 FOR ENGINEERING SERVICES ASSOCIATED WITH SLIP LINING THE SANITARY SEWER MAIN LOCATED AT EAST PITTSFIELD STREET FOR A TOTAL NOT TO EXCEED \$14,080.00

Member Birchmire moved for adoption of Resolution No. 13-62-SA and Member McDade seconded. Engineer Palgutta stated that this project had been closed out, but that there were set backs with inspections, administration as well as contractor equipment failures that caused these additional costs. Mr. Palgutta also responded to Member McDade's question regarding this additional cost not adding up to the total of \$14,080 by stating that there was a prior amendment to this resolution which accounted for \$4,000. Roll call vote as follows: Birchmire-yes; Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-62-SA is approved.

Resolution 13-63-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH THE "J" BOYS FOR 2013 LAWN SERVICES AT THE AUTHORITY'S 15 PUMPING STATIONS AND A 126' X 62' LOT ON FAIRVIEW AVENUE

Member Birchmire moved for adoption of Resolution No. 13-63-SA and Member McDade seconded. Superintendent Cooksey stated that this was their annual contract for lawn service and that it was the same price as last year's contract. Roll call vote as follows: Birchmire-yes; Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-63-SA is approved.

The first discussion item was Post Master advised postage was calculated incorrectly. Deputy Clerk Lockwood informed the Board that the Post Master came to the billing office last month and apologized because the postage calculated for the Authority's bills was incorrect and that he wasn't sure how the clerk miscalculated. Member Sennstrom then added that, after speaking with Donna Buechler from the Pennsville Water Department, he felt that using

the township's postage meter as an alternate option would be acceptable if this should occur again.

Next on the agenda was the Engineer's report. Engineer Palgutta reported that the contractor completed installation of the blower and the cover as well as the bio-filter. He also stated that the start-up phase had been initiated, but it was determined that the shaft seal on the blower had not been provided. Mr. Palgutta informed the Board that this was a potential source of odor and that the contractor had been made aware of this issue. He stated that the contractors would be addressing this as soon as next week. Mr. Palgutta stated that the DEP had hoped that the system would be on line prior to May and he felt this target had been satisfied. Mr. Palgutta further added that, in regards to the permitting of this project, the DEP had requested additional information and they had provided it for them. Mr. Palgutta stated that he believed that the application had moved further up the chain for review and was hoping the permit would be issued soon.

Engineer Palgutta stated that the GIS Mapping project was moving forward and that their office had continued to work with Superintendent Cooksey as they found paved over manholes and certain areas they couldn't find. He then stated that he anticipated the main pumping station drainage shed to be completed and submitted to the township prior to the next meeting. He added that their surveyor was currently working at the #2 pump station drainage shed area and that they were moving forward with that also.

The Superintendent's report was next on the agenda. Superintendent Cooksey reported that the plant was running fine. He reported the flows at 1.5, BOD's at 11, TSS at 10, and Ammonia at less than 1. The Superintendent also reported:

- Odor control system was up and running. Slight odor detection from time to time due to the shaft seal for the blower that was not provided by the contractor.
- C&H was forced to take sludge to an incinerator in Chester, PA due to high levels of arsenic. Mr. Cooksey affirmed to the Board that the owner believes that this issue was due to a lab error and that the owner was going to resample it. He clarified that it would be at no additional cost to the Authority and that our sludge was not the cause of this problem.
- Added degreaser to collection system and jetted some trouble spots
- Worked with Engineer Palgutta and his GIS crew locating manholes in the Valley Park area
- Power failure at pump station #5 due to a squirrel in one of the transformers- had to call the power co. to correct the problem

- Video camera out for repair and will be upgraded with new technology– using a loaner – will cost approximately \$400 to \$500
- Found a 12” sanitary cross connection to a storm sewer on East Pittsfield Street butting into Fenwick Avenue – wants to plug the line to see how it affects the drainage- Member Sennstom clarified that this was not a primary flow line.
- Sludge cost was reduced this month due to the new sludge pumping station.

Superintendent Cooksey responded to Member Birchmire’s question regarding a date for the final overlay on East Pittsfield Street by stating that he would contact Corrado and get a date scheduled for the month of June after school dismisses for the summer. Mr. Cooksey then responded to Chairman Chollis’ question regarding getting the plant’s back gate entry road fixed by stating he would get some quotes.

The meeting was open to the public.

Chairman Chollis entertained a motion to adjourn. Member Birchmire so moved. Member McDade seconded the motion. All “aye”, motion approved. Meeting adjourned at 7:33 pm.

Taped by Kimberly Lockwood

Transcribed by Phyllis Wyshinski

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

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Marc Chastain, Secretary