

A regular meeting of the Pennsville Sewerage Authority was called to order by Vice-Chairman Robert McDade at 7:00 p.m., on Thursday, July 11, 2013 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Vice-Chairman McDade read the Open Public Meetings Act Statement, asked for a moment of silence in memory of the recent loss of Chairman Edward Chollis, and led all present with the Pledge to the flag.

Authority members present in addition to Vice-Chairman McDade were David Birchmire, Marc Chastain and Bernard Sennstrom, II. Other attendees include Authority Solicitor Walter J. Ray, Authority Engineer David Palgutta, William Mesogianes, Authority Superintendent Ronald E. Cooksey, and Clerk Diane Ford.

The Chairman asked the members if they have reviewed the monthly budget report.

Resolution No. 13-75-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member Sennstrom moved for adoption of Resolution No. 13-75-SA and Member Birchmire seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-75-SA is approved.

Resolution No. 13-76-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON JUNE 13, 2013

Member Sennstrom moved for adoption of Resolution No. 13-76-SA and Member Birchmire seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-76-SA is approved.

Resolution No. 13-77-SA APPROVING MINUTES OF AN EXECUTIVE SESSION OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON JUNE 13, 2013

Member Sennstrom moved for adoption of Resolution No. 13-77-SA and Member Birchmire seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-77-SA is approved.

The first discussion item was the East Pittsfield Street pumping station. Superintendent Cooksey stated that at the last meeting he told the Board that he would research other options for replacing this pumping station and that he would further investigate its condition. He stated that during this process he discovered that the wet well was made of concrete and it would be able to be reused. Mr. Cooksey felt that this would have a significant impact on the estimate of this project. Mr. Cooksey also explained that his investigation confirmed that there was deterioration on the underside of the pumping station specifically on the channel stiffener, the sump pump, and the penetrations for the suction. He stated that Engineer Palgutta revised the proposal of this project and that no decisions had to be made at this time.

Mr. Cooksey responded to Vice-Chairman McDade's question regarding environmental issues and buffer zones by stating that certain items would be necessary for Engineer Palgutta to research. He added that Mr. Palgutta had copies of the new proposal. Engineer Palgutta affirmed that this cost estimate was significantly reduced due to these findings. He added that since the last meeting he had spoken with the environmental consultants and that their main concern with this project was due to the fact that this pumping station was adjacent to a completed, new excavation in the area. Mr. Palgutta stated that because of this, it would probably be scrutinized more by the DEP. He further explained that because it was on a mound there would be no concern with raising the station. Mr. Palgutta added that the code officer provided some direction regarding elevations and flood zones and then stated that the controls, as they were, appeared to be elevated on that mound but only within the support structure. He affirmed that these findings, again, would significantly lessen what their original thoughts were concerning this project especially in regards to the dewatering because it would require about a 4 ft. excavation with a few additional grade rings which would eliminate these costs. Superintendent Cooksey confirmed that they did not encounter water and further explained that they were 3 to 4 feet below the 3 to 4 ft. mound and that it was dry, but he couldn't guarantee it would always be dry. He then added that riser rings that would meet the DEP's requirements would eliminate any water concerns. When asked about the existing elevation of the station by Member Sennstrom, Engineer Palgutta stated that he did not know the exact elevation, but estimated that 2 rings would raise the station up about 6 to 8 ft. and that the controls would be mounted up even further. Mr. Palgutta affirmed that these findings would bring the scope of this project down from approximately \$500,000 to \$300,000 and that a base bid contract would be approximately \$200,000.

Superintendent Cooksey then explained that his assumption that the wet well was constructed from steel was due to the fact that the can on top was made from steel and that he was glad his findings determined it was not. When asked about the cost of \$10,000 to install the generator by Member Birchmire, Mr. Palgutta responded by stating that he felt this was a fairly accurate estimate due to the amount of labor and other factors that were involved. Mr. Cooksey stated that he believed the contractor bids could be lower and affirmed that this proposal was just an engineering estimate. Mr. Palgutta added that Sickels was trying to present to the Board what they knew and that the numbers seem to be in line with what they investigated.

After a brief discussion regarding the urgency of this project, Vice-Chairman McDade stated that he felt that their goal was to upgrade the system before there were emergencies and that this cost estimate was a lot better than what was initially reported. After a brief discussion regarding whether the existing generator needed to be replaced, Engineer Palgutta reported that the estimate was structured with a base bid which would utilize the existing

generator, an additional base bid which would include the cost of a new pad for the generator, and allowances that included a new generator. Mr. Palgutta added that a new transfer switch was proposed regardless. Mr. Cooksey then responded to Vice-Chairman McDade's question regarding the age of the station by stating that he estimated it was 23 years old. Mr. Palgutta then informed the Board that the proposed station would be similar to the one on Kent Avenue, but was a Dakota station that would be above grade which would last longer than the existing station.

Mr. Cooksey addressed Member Chastain's question regarding starting the process of investigating environmental issues by stating he felt that it would be an appropriate next step and Vice-Chairman McDade agreed. Member Birchmire made a motion to authorize Engineer Palgutta to prepare a proposal for any DEP concerns for the East Pittsfield Street pumping station and Member Sennstrom seconded, all "aye", motion carried.

The next discussion item was the Wastewater Management Plan. Mr. Palgutta stated that the Authority received a letter from the county regarding an adopted amendment. He explained that within this letter, the Authority was being asked to submit consent for the adopted FWSA map. Mr. Palgutta then clarified that within the document it states that the current Pennsville Wastewater Management Plan was unchanged and that it was incorporated into the overall Salem County Wastewater Management Plan. He also stated the letter listed dates, one of which being the 3 year date when the Authority's plan needed to be renewed. Mr. Palgutta also stated that he wanted to make the Board aware that the current legislation was different now than when the Authority's Wastewater Treatment Plan was adopted and that the current legislation was temporarily allowing wastewater in the plan or certain sewer service areas to be defined and not necessarily be supported by Wastewater Treatment Plant Capacity. He then informed the Board that he was not aware of any areas within the township that the Authority or the Township Committee may be interested in seeing if it could be included within this short window of time. However, Mr. Palgutta stated that if there were any areas they wanted him to investigate, he would. Member Chastain clarified Mr. Palgutta's statements by stating that the Authority was asked by the county to submit consent to a correction that specifically applied to Carneys Point Township and Oldmans Township and Engineer Palgutta and Superintendent Cooksey agreed. Mr. Palgutta then stated that the consent could be returned within 60 days therefore a resolution did not need to be completed at this time. Mr. Palgutta responded to Member Sennstrom's question regarding whether the consent would be closing the door to any expansion by stating that the consent would not. Solicitor Ray advised the Board that they had no reason not to consent because it would not affect the Authority in any way; however, he stated the Board should consent preserving their prerogative under their own Wastewater management plan. He then added that the Board also needed to decide whether, within a narrow frame of time, to expand their system which was

vastly constricted when it was approved. He further commented that Mr. Palgutta would have to make the inquiries for any possible areas. Member Chastain added that because of the 60 day allowance, the Authority could have Mr. Palgutta make the inquiries and the Board could discuss them at the August meeting.

Next on the agenda was the Engineer's report. Engineer Palgutta updated the Board on the Odor Control System Project by stating that they had spoken with the contractor regarding the shaft seal. He stated that a new part was ordered for the seal, and once it was received the contractor would install it. Mr. Palgutta informed the Board that at that time, the project should be complete. He stated that the Administrative Consent Order Quarterly Report relating to this project was due July 15th and that it would be completed and submitted. Mr. Palgutta added that once the work was completed with the shaft seal, this Administrative Consent Order could be closed out. He stated that hopefully this would occur in September since the DEP compliance date was September 1.

Lastly, Mr. Palgutta reported that they were continuing with the GIS mapping and they were obtaining manhole invert information in the last few sections. He added that they anticipated submitting the mapping for pump station #2 and the Woodside Park areas prior to the next meeting.

The Superintendent's report was next on the agenda. Superintendent Cooksey reported that the plant was well within compliance of permit limitations with flows being at 1.5 which he stated was typical for this time of year. The Superintendent also reported:

- Worked on obtaining time and material quotes for masonry repairs and leak repairs on some manholes within the collection system – will hopefully have quotes by the August meeting
- Performed video inspection with highway department and also worked on sanitary sewers
- Received a call from Crown Pipe regarding a line they broke on a residence property at 71 Enlow Place – advised Crown Pipe to call a plumber due to it being in the residence's yard and not in the Authority's system - Superintendent Cooksey responded to Vice-Chairman McDade's question regarding how the line was broke by stating that Crown Pipe was mulling from the street all the way up into the yard and broke the line. Vice- Chairman McDade further stated to Mr. Cooksey that the township was getting ready to redo that section of Enlow Place and Mr. Cooksey assured him that it had been videoed and there were no problems resulting from it.
- Cleaned some grease in wet wells
- Installed a new transducer in the plant trickling filter pumping station

- Borrowed a detour sign from the county for when Corrado starts the overlay on East Pittsfield Street – Mr. Cooksey then informed the Board that he received a call from Corrado regarding the overlay and they stated that they were coordinating the work for this job with Patriot and that they would call him when they were able to start it. Mr. Cooksey then stated he would start pressing Corrado, again if necessary, to get this job completed due to the time restraint with school starting in the beginning of September.

Superintendent Cooksey then described to the Board an issue that he wanted to bring to their attention. He stated that they had been using a part-time employee with a CDL from the highway department for completing video inspections. He stated that this employee has been a great help to them because he drove the vac truck while they did the inspections for storm and sanitary sewers. Mr. Cooksey stated that there had been a grievance filed against this employee because he was not in the union and that this employee would have to concede to this grievance. He added that due to this issue he would not be able to complete video inspections as much as he'd like. He then explained that the Authority's union employee's had an allowance which would give them \$.50 more an hour if they obtain their CDLs. He informed them that 2 of the 5 employees had obtained a CDL. Mr. Cooksey stated that he would like to make CDL licensing mandatory for his employees. Member Birchmire inquired whether this issue was something the Board could initiate or was it a matter that will have to be negotiated during the next contract. Solicitor Ray stated that he would have to review the contracts before he could answer Mr. Birchmire's question. After some discussion regarding this issue, Superintendent Cooksey explained they had worked together with the maintenance department on sanitary and storm sewer videoing and it has always worked well. However, the union does not want a nonunion employee to operate this truck. When asked by Member Chastain if it was a matter of a union employee being unavailable, Mr. Cooksey responded by stating that not all of the employees with CDLs can work on this particular piece of equipment and Vice-Chairman McDade agreed that not all of them have this particular expertise. Mr. McDade then added that there had been discussion regarding hiring this part-time employee as a full-time employee. Superintendent Cooksey then restated that the Authority only had 2 employees with CDLs, and regardless of what takes place, he would like to make it a requirement for Authority plant employees to obtain their CDL. He added that he doesn't want this valuable equipment sitting idle, and after some further discussion, Vice-Chairman McDade concluded that Solicitor Ray would review the contracts and then would advise the Board on this issue.

The meeting was open to the public.

When the discussion was opened back up to the table, Member Chastain stated that he had sent an email a week ago to all the members in regards to the revised salary numbers, and that these numbers were discussed and agreed upon at the last meeting. Member Birchmire stated that he had not received this email. Member Chastain affirmed that the email stated that the Authority was restoring the complete stipend for water billing and reducing the longevity from 3% to 1 ½%. Mr. Chastain recommended that due to the fact that Mr. Birchmire had not seen the email and that the Board was short a member, the vote should be postponed until the August meeting. Vice-Chairman McDade then stated that he spoke with Mayor Barnhart regarding selecting a fifth member to the Board and that the township would try to obtain one for their next Thursday meeting. Mr. McDade added that at the recommendation of Clerk Ford, the Authority Board would have reorganization at the August meeting with the new member, possibly an alternate, and, at that time, select a new chairman.

Chairman McDade entertained a motion to adjourn. Member Sennstrom so moved. Member Birchmire seconded the motion. All "aye", motion approved. Meeting adjourned at 7:45pm.

Taped by Diane Ford

Transcribed by Phyllis Wyshinski

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Marc Chastain, Secretary