

A regular meeting of the Pennsville Sewerage Authority was called to order by Chairman McDade at 7:00 p.m., on Thursday, March 13, 2014 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman McDade read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Robert McDade were Marc Chastain, Scott Hourigan, Bernard Sennstrom, II, Mary Lou Chollis and alternate member William L. Masten. Other attendees included Karen Wood, Esquire for Masten & Ray, Authority Engineer David Palgutta, Authority Superintendent Ronald E. Cooksey, William Mesogianes and Clerk Diane Ford.

Chairman McDade asked the Board to review the monthly budget report.

Resolution No. 14-41-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member Chastain moved for adoption of Resolution No. 14-41-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-41-SA is approved.

Resolution No. 14-42-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON FEBRUARY 27, 2014.

Member Chastain moved for adoption of Resolution No. 14-42-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-42-SA is approved.

Resolution No. 14-43-SA AUTHORIZING LINE ITEM BUDGET TRANSFERS

Member Chastain moved for adoption of Resolution No. 14-43-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-43-SA is approved.

Resolution No. 14-44-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP WATER DEPARTMENT FOR WATER BILLING TO BE PERFORMED BY THE AUTHORITY BILLING OFFICE.

Member Chastain moved for adoption of Resolution No. 14-44-SA and Member Sennstrom seconded.

Member Masten asked for clarification on item no. 4 regarding the term agreement. Clerk Ford stated she would clarify with the solicitor but that the agreement is for 3 full years. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-44-SA is approved.

Resolution No. 14-45-SA ADOPTING AND REQUIRING IMPLEMENTATION OF A "CASH MANAGEMENT PLAN"

Member Chastain moved for adoption of Resolution No. 14-45-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-45-SA is approved.

Resolution No. 14-46-SA APPOINTING THE AUTHORITY SOLICITOR, WALTER J. RAY, AS THE AUTHORITY'S "EMPLOYMENT ATTORNEY"

Member Chastain moved for adoption of Resolution No. 14-46-SA and Member Sennstrom seconded.

Member Chollis questioned if this was a new procedure, Clerk Ford advised this is a requirement from JIF for insurance purposes. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-46-SA is approved.

Resolution No. 14-47-SA AMENDING THE AUTHORITY'S PERSONNEL POLICY MANUAL, WHICH AMENDMENT WILL PROVIDE FOR A NEW DRUG AND ALCOHOL POLICY

Member Chastain moved for adoption of Resolution No. 14-47-SA and Member Sennstrom seconded.

Mr. Cooksey advised the board that this policy is a requirement under Federal guidelines for operators who hold a CDL license. Solicitor Ray added verbiage to address prescription medication. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-47-SA is approved.

The first item for discussion was the JIF meeting. Clerk Ford advised she put out a memo and will send a reminder to any members attending the March 25, 2014 JIF meeting.

The next item for discussion was the camera system. Chairman McDade stated he has looked into having a camera system put in place at the Water & Sewer billing office to monitor the vestibule and back door areas to provide additional security. He added he was waiting on Chief Cummings for a quote.

The last item for discussion addressed by Chairman McDade is putting a stop on the Water & Sewerage entrance door to avoid it from swinging both ways to be more energy efficient. He also noted replacing the door and adding a closer is being considered as well.

Next on the agenda was the Engineer's report. Engineer Palgutta stated that, Submission to the DEP was made to reduce influent sampling that was required as part of the air permit application. However, the DEP has requested a different submission format that

follows more of their radius software. The Re-submission has been made and is awaiting the acceptance and should know their decision within the next month.

East Pittsfield Street Pump Station design phase is moving forward. The soil borings report has been received and the engineer had a few questions. Mr. Palgutta asked the GEO Engineer for some clarification and anticipates the revised report shortly. Based on the DEP requirements we are moving forward with the sizing of the pumps; making them larger. It has been determined; the current generator will have to be replaced to accommodate the upgraded pump size with the Board's approval. Member Chollis questioned the price of a new generator, Mr. Palgutta advised \$50,000 for the generator, concrete pad and transfer switch. Chariman McDade stated the old transfer switch needs to be replaced anyway and that the existing generator could be used somewhere else. Superintendent Cooksey confirmed the existing generator could be used at one of the smaller pumping stations. Chairman McDade added the only other option would be to go through a lengthy process with the regulatory departments trying to convince them that what we currently have is adequate.

The Superintendent's report was next on the agenda. Superintendent Cooksey wanted to update the members that all of the operators obtained their "N" tanker endorsement for the CDLs.

Superintendent Cooksey also reported that:

- There was a RBC baring problem and he is currently waiting for Municipal Maintenance to get the part and fix it. He was advised it may be a few weeks until the parts were received.
- He is getting a quote to replace or repair a pump.

Mr. Cooksey responded to Chairman McDade's question regarding the heater project in the garage. He added Collins Patrick has reviewed the site and ordered parts but has not started yet.

The meeting was opened to the public. There were no public comments.

Resolution No. 14-48-SA AUTHORIZING A CLOSED SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT

Member Chastain moved for adoption of Resolution No. 14-48-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-48-SA is approved.

Closed session recorded on separate document.

Resolution No. 14-49-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, AFL-CIO (LOCAL UNION NO. 676) AND THE PENNSVILLE SWERAGE AUTHORITY

Member Chastain moved for adoption of Resolution No. 14-49-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-49-SA is approved.

Chairman McDade entertained a motion to adjourn. Member Chastain so moved. Member Sennstrom seconded the motion. All "aye", motion carried. Meeting adjourned at 7:32 pm.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary