

A regular meeting of the Pennsville Sewerage Authority was called to order by Chairman McDade at 7:00 p.m., on Thursday, April 10, 2014 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman McDade read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Robert McDade were Marc Chastain, Scott Hourigan, Bernard Sennstrom, II, Mary Lou Chollis and alternate member William L. Masten. Other attendees included Authority Solicitor Walter J. Ray, Authority Engineer David Palgutta, Authority Superintendent Ronald E. Cooksey, CFO John Willadsen, William Mesogianes, and Clerk Diane Ford.

Chairman McDade asked the Board to review the monthly budget report.

Resolution No. 14-50-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member Chastain moved for adoption of Resolution No. 14-50-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-50-SA is approved.

Resolution No. 14-51-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON MARCH 13, 2014.

Member Chastain moved for adoption of Resolution No. 14-51-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-51-SA is approved.

Resolution No. 14-52-SA APPROVING MINUTES OF AN EXECUTIVE SESSION OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON MARCH 13, 2014.

Member Chastain moved for adoption of Resolution No. 14-52-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-52-SA is approved.

Resolution No. 14-53-SA REPEALING THE AUTHORITY'S PERSONNEL POLICY MANUAL AND IN ITS PLACE ADOPTING A NEW PERSONNEL POLICY MANUAL.

Member Chastain moved for adoption of Resolution No. 14-53-SA and Member Sennstrom seconded.

Chairman McDade stated changes were made to verbiage to bring current to JIF requirements. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-53-SA is approved.

Resolution No. 14-54-SA AUTHORIZNG THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH RESPONSE TIME INTERNATIONAL CORPORATION FOR THE PURCHASE AND INSTALLATION OF A 2-CAMERA SYSTEM IN THE TOWNSHIP'S ANNEX BUILDING AT A COST NOT TO EXCEED \$1,117.50

Member Chastain moved for adoption of Resolution No. 14-54-SA and Member Sennstrom seconded.

Chairman McDade advised of another incident in the Annex building which resulted in the police being called and the man was escorted out of the building. Member Chollis questioned how long until this system is installed and operational; Chairman McDade stated an estimated time of 2 weeks. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-54-SA is approved.

Resolution No. 14-55-SA AUTHORIZNG THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH MID ATLANTIC PUMP & EQUIPMENT CO., BERLIN, NJ, FOR THE PURCHASE OF ONE 40-HP DRY PIT SUBMERSIBLE PUMP AT A COST NOT TO EXCEED \$19,475.00

Member Chastain moved for adoption of Resolution No. 14-55-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-55-SA is approved.

Resolution No. 14-56-SA AUTHORIZNG THE AUTHORITY CHAIRMAN AND, IF NECESSARY, THE AUTHORITY PLANT SUPERINTENDENT, TO ENDORSE A NJDEP TREATMENT WORKS APPLICATION FOR THAT PROJECT COMMONLY KNOWN AS " IMPROVEMENTS TO THE AUTHORITY'S EAST PITTSFIELD STREET PUMPING STATION"

Member Chastain moved for adoption of Resolution No. 14-56-SA and Member Sennstrom seconded.

Chairman McDade questioned if this is the final permit required and is there a fee involved? Engineer Palgutta explained this permit will cost \$3186.00 and is a requirement for all improvements made. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-56-SA is approved.

Resolution No. 14-57-SA AUTHORIZNG THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH THE "J" BOYS FOR 2014 LAWN SERVICES AT THE AUTHORITY'S 15 PUMPING STATIONS AND A 126' X 62' LOT ON FAIRVIEW AVENUE

Member Chastain moved for adoption of Resolution No. 14-57-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-57-SA is approved.

Resolution No. 14-58-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO EXECUTE AN SJPC NATURAL GAS BID INVITATION AND RESPONSE FORM WHICH WILL COMMIT THE PENNSVILLE SEWERAGE AUTHORITY TO PURCHASE NATURAL GAS THROUGH THE SOUTH JERSEY POWER COOPERATIVE AT WHAT IS ANTICIPATED TO BE A SIGNIFICANTLY REDUCED RATE

Member Chastain moved for adoption of Resolution No. 14-58-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 14-58-SA is approved.

Next on the agenda was the Engineer's report. Engineer Palgutta stated that, comments have been received this past month by the DEP regarding the wetlands application in the area of disturbance. Required revisions were re-submitted to the DEP and within the next 2-3 weeks a letter should be received stating no other information would be needed. Revised Soil boring reports have been received and plans are moving forward as they should. Member Chastain inquired about the nature of the DEP's comments, Mr. Palgutta clarified it's mostly administrative.

The Superintendent's report was next on the agenda. Superintendent Cooksey stated the plant is in compliance. He updated the members on a few projects being worked on.

Superintendent Cooksey also reported that:

- The RBC project is complete
- Collins Patrick completed the heating system job in the pole barn
- Fuel tank leak has been replaced with a new fuel tank
- Annual PT samples
- Video Inspections for the scheduled road overlay-
 - An issue was found on Morningside Dr., near Annapolis Rd., the crew found a gas main hole through the center of the street, the gas company will make the repair next week at no cost to the Authority.
- Upon request, Ed Mahoney wanted something in writing for the repair of the root problem at the N. Broadway property
- Bloodborne Training and Hoisting & Rigging safety will be done.
- Robert Ehle called because his septic tank was not functioning properly due to the wet weather. He wants to connect to the system; he was given information for his next steps.

Member Sennstrom asked a few questions. First, he asked if the gas company was going to replace the section of the busted pipe. Mr. Cooksey confirmed the gas

company will repair the hole and relocate the gas service down a bit. Member Sennstrom also asked about the infiltration issue on Charles Place. Superintendent Cooksey advised after the overlay videos inspection the issue will be addressed.

Member Chastain asked about the leaking fuel tank. Mr. Cooksey advised there was no contamination.

The meeting was opened to the public. There were no public comments.

Chairman McDade entertained a motion to adjourn. Member Chastain so moved. Member Sennstrom seconded the motion. All "aye", motion carried. Meeting adjourned at 7:20 pm.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary