

A regular meeting of the Pennsville Sewerage Authority was called to order by Chairman McDade at 7:00 p.m., on Thursday, July 10, 2014 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman McDade read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Robert McDade were Marc Chastain, Bernard Sennstrom II, Mary Lou Chollis and Scott Hourigan. Other attendees included Karin Wood Esquire, Firm of Masten & Ray, Authority Superintendent Ronald E. Cooksey, Engineer David Palgutta and Clerk Diane Ford.

Chairman McDade asked the Board to review the monthly budget report.

Resolution No. 14-79-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member Chastain moved for adoption of Resolution No. 14-79-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-79-SA is approved.

Resolution No. 14-80-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON June 12, 2014

Member Chastain moved for adoption of Resolution No. 14-80-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-80-SA is approved.

Resolution No. 14-81-SA AMENDING AUTHORITY RESOLUTION NO. 14-71-SA, ENTITLED "A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY AUTHORIZING THE AUTHORITY CHAIRMAN TO HIRE JOSHUA MELITA AS A 4TH CLASS OPERATOR", WHICH AMENDMENT WILL CORRECT MR. MELITA'S HOURLY RATE AND THE TERM OF HIS PROBATIONARY PERIOD

Member Chastain moved for adoption of Resolution No. 14-81-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-81-SA is approved.

Resolution No. 14-82-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO AN INTERLOCAL SERVICES AGREEMENT WITH THE TOWNSHIP OF PENNSVILLE FOR THE PURCHASE OF 30,000 GALLONS OF SODIUM HYPOCHLORITE AT A COST NOT TO EXCEED \$23,541.00

Superintendent Cooksey stated the contract is \$.05 cheaper this year than it was last year; saving about \$1,000.00. Member Chastain moved for adoption of Resolution No. 14-82-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-82-SA is approved.

The first item for discussion was Kathy Fowser at 685 S. Broadway. Ms. Fowser was given the date and time of meeting to discuss procedures; however she did not attend. Clerk Ford stated Ms. Fowser said the home is inhabitable and her mother is no longer living in the property and doesn't know why she has to pay the sewer bill. Clerk Ford explained the base rate for sewer is a mandatory charge because the home is guaranteed capacity. Superintendent Cooksey states there is a mandatory sewer connection for any property connected to the sewer line system.

Next item for discussion was the Delinquency Collection process. Member Sennstrom questioned a previous delinquency matter involving an agreement made which questioned the policy we are to follow. There was discussion regarding a written policy and the Township authorizing the same policy. The Clerk advised the board she thought there was a resolution done by the Township but will look into that and get back to the Board.

The last discussion item was 124 Salem Drive, Wylie property. Chairman McDade advised the Board that when he was contacted by the office regarding the situation with the termination of water to this property he went and spoke to the Wylies'. After speaking with Mrs. Wylie and knowing there had been issues with a renter, Chairman McDade advised the water be reinstated. After talking to the Wylie's and the office Chairman McDade stated he should not have gotten involved with this situation due to a procedure being in place in the office for delinquencies. Clerk Ford advised the Board that Mrs. Wylie said she would not pay the termination fee due to her having a confirmation number from her bank that payment had been made. Clerk Ford advised the Board that when a check is cut from a resident's bank it does not hit the customer's water/sewer account for 5 or so days. The bank cuts a check and mails it to our office after their customer has requested payment for that bill.

Next on the agenda was the Engineer's report. Engineer Palgutta updated the members on the Georgia Road sanitary sewer main installation. The piping is about 80% installed and the process is moving along smoothly and has not needed any dewatering. Once the piping portion is complete a road restoration will be done by Pierson. Chairman McDade added there was a preconstruction meeting with Pierson and it was agreed that the overlaying and road projects will be done by them using the unit pricing of the contract. Superintendent Cooksey met with the contractor and the job is anticipated to be complete in 4 or 5 days. Engineer Palgutta updated the members on the East Pittsfield project. The DEP is still performing a technical review.

The Superintendent's report was next on the agenda. Superintendent Cooksey stated the plant is in compliance. He updated the members on a few projects being worked on.

Superintendent Cooksey also reported that:

- Lab Audit wants daily samples
- The Generator repair on Goose Lane has been complete
- Video pipe scheduled for the Mahoney Road project
- Robert Ehle filled out a road opening permit and has to wait 45 days from the State
- Back flow valves tested
- A stoppage in Valley Park on Barclay Drive that Duke Roots treats
- Josh Melita's Confined Space Training is scheduled for July 18th in Williamstown

Superintendent Cooksey requested overtime instead of comp time for emergency response time. Emergency time consisted of the break on Washington Drive, and during the manhole overflows & Environmental Emergency. Chairman McDade added some type of checks and balances need to be put on this procedure with a resolution set in place for the Boards approval. Esquire Karin Wood stated a resolution will be drawn up.

The meeting was open to the public.

Chairman McDade entertained a motion to adjourn. Member Chastain so moved, Member Sennstrom seconded. All "aye", motion carried. Meeting adjourned at 7:58 p.m.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary