

A regular meeting of the Pennsville Sewerage Authority was called to order by Chairman McDade at 7:00 p.m., on Thursday, August 14, 2014 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman McDade read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Robert McDade were Marc Chastain, Bernard Sennstrom II, Mary Lou Chollis and alternate member William Masten. Other attendees included Authority Solicitor Walter J. Ray, Authority Superintendent Ronald E. Cooksey, Engineer David Palgutta, CFO John Willadsen, William Mesogianes and Clerk Diane Ford.

Chairman McDade asked the Board to review the monthly budget report.

**Resolution No. 14-83-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED**

Member Chastain moved for adoption of Resolution No. 14-83-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 14-83-SA is approved.

**Resolution No. 14-84-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON July 10, 2014**

Member Chastain moved for adoption of Resolution No. 14-84-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 14-84-SA is approved.

**Resolution No. 14-85-SA AUTHORIZING AN AMENDMENT TO THE EMPLOYMENT CONTRACT BETWEEN PENNSVILLE SEWERAGE AUTHORITY AND RONALD E. COOKSEY, PLANT SUPERINTENDENT, FOR THE PERIOD JANUARY 1, 2012, AND ENDING DECEMBER 31, 2015, WHICH AMENDMENT WILL AUTHORIZE OVERTIME PAY AT THE DISCRETION OF THE AUTHORITY.**

Member Masten questioned paying overtime to a salaried employee. Chairman McDade explained overtime pay is only used for Environmental Emergencies. Member Chastain moved for adoption of Resolution No. 14-85-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 14-85-SA is approved.

**Resolution No. 14-86-SA RATIFYING THE CONTRACT ENTERED INTO BY THE AUTHORITY CHAIRMAN WITH PATRIOT CONSTRUCTION, PENNSVILLE, NJ, ON AN EMERGENCY BASIS FOR REPAIR OF THE GRAVITY SEWER MAIN ON RUTGERS ROAD AT A COST NOT TO EXCEED \$40,000.00**

Member Chastain moved for adoption of Resolution No. 14-86-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 14-86-SA is approved.

Resolution No. 14-87-SA AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE FINAL PAYMENT TO PATRIOT CONSTRUCTION, PENNSVILLE, NJ, FOR EMERGENCY REPAIR OF THE GRAVITY SEWER MAIN ON GEORGIA ROAD IN THE AMOUNT OF \$148,237.63

Chairman McDade commends Patriot Construction on a job well done. Member Chastain moved for adoption of Resolution No. 14-87-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 14-87-SA is approved.

Resolution No. 14-88-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO EXECUTE A PROPOSAL ACCEPTANCE AND NOTICE TO PROCEED WHICH WILL PERMIT THE AUTHORITY ENGINEER TO PROVIDE BID AND CONSTRUCTION PHASE SERVICES FOR WHAT IS COMMONLY KNOWN AS THE EAST PITTSFIELD STREET PUMPING STATION REPLACEMENT PROJECT AT A COST NOT TO EXCEED \$38,170.00

Member Chastain moved for adoption of Resolution No. 14-88-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 14-88-SA is approved.

Resolution No. 14-89-SA AUTHORIZING THE PROMOTION OF JOSHUA MELITA TO THE POSITION OF 2<sup>ND</sup> CLASS UNLICENSED OPERATOR WITH CDL TO BE PAID AT THE RATE OF \$22.54 PER HOUR AND AMENDING RESOLUTION NO. 14-71-SA WHICH INCORRECTLY STATED THE PROBATIONARY PERIOD AS 6 MONTHS AS OPPOSED TO 60 DAYS

Member Chastain moved for adoption of Resolution No. 14-89-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 14-89-SA is approved.

The first item for discussion was the determination that the termination fee for 124 Salem Drive will not be waived. The Authority Board and the Water Department have agreed the fee will stand.

The next item for discussion is On-Line Payment. The first year quote will be \$600 whereas, \$300.00 will be paid by The Township, and the remaining \$300.00 will be paid by the Authority. After the 1<sup>st</sup> year the rate will increase to \$1,200.00. Fees will also be assessed to the customer. Credit Card payment will only be accepted on-line and not in the office.

Resolution No. 14-90-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH EDMUNDS & ASSOCIATES, INC., FOR ON-LINE BILLING SERVICES

WHEREAS, the Chairman and members of the Pennsville Sewerage Authority (herein referred to as Authority) have determined that Authority rate payers will be better served if they have the option of paying bills on-line; and

WHEREAS, the Authority Clerk has solicited a quote from Edmunds & Associates, Inc., 301A Tilton Road, Northfield, NJ 08225, for there service in question; and

WHEREAS, Edmunds & Associates has submitted a proposal, a copy which is attached hereto and made a part hereof, and

WHEREAS, John Willadsen, the Chief Financial Officer of the Township of Pennsville, in accordance with the Shared Services Agreement entered into between the Township and the Authority dated February 27, 2014, has certified that there are funds available to pay the maximum amount of the contract,

NOW, THEREFORE, BE IT RESOLVED by the Chairman and members of the Pennsville Sewerage Authority that:

1. The Authority hereby adopts the facts and determinations as set forth in the preamble of this resolution as if the same were fully set forth herein at length.
2. The Authority Chairman is hereby authorized to enter into a two-year contract with Edmunds & Associates, Inc., for on-line billing services at a cost not to exceed \$1,800.00 (\$600.00 for the first year and \$1,200.00 for the second year), with the form of the contract to be approved by the Authority Solicitor.

Member Chastain moved for adoption of Resolution No. 14-90-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 14-90-SA is approved.

The last item up for discussion was the Budget. Member Masten stated the increase and decrease percentages were off. He advised the percentages should be 50% not 33%. Masten also questioned the 10.36% increase in pension and the 9.4 % in cost of providing services, salary and raises.

Next on the agenda was the Engineer's report. Engineer Palgutta updated the members on the East Pittsfield Project, stating working with the DEP and obtained the approval of the Treatment Works permit.

The Superintendent's report was next on the agenda. Superintendent Cooksey stated the plant is in compliance. He updated the members on a few projects being worked on.

Superintendent Cooksey also reported that:

- Collection System- Pipelining complete in Valley Park
- Depression on North River Drive is subject for lining after road repair
- JIF did a Lost Control Inspection had no findings
- Schedule the root treatment in Valley Park
- Omin pump installed, Stacy Davis did electrical
- Work in the park bathroom
- E. Pittsfield intersection

Superintendent Cooksey added the Park bathroom has had issues for almost 10 years, and that is was nice to have the Township Maintenance and Recreation Department assist with the renovation and repair. Member Sennstrom questioned if any of the emergency repairs have been where video inspections have been used. Superintendent Cooksey stated they have not been; but once video inspections are done in Penn Beach, piping issues are anticipated to be found. A brief discussion was had about additional projects happening throughout the Township.

The meeting was open to the public.

Chairman McDade entertained a motion to adjourn. Member Chastain so moved, Member Sennstrom seconded. All "aye", motion carried. Meeting adjourned at 8:00 p.m.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

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Scott Hourigan, Secretary