

A regular meeting of the Pennsville Sewerage Authority was called to order by Chairman McDade at 7:00 p.m., on Thursday, October 9, 2014, in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman McDade read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Robert McDade were Marc Chastain, Bernard Sennstrom II, Mary Lou Chollis, Scott Hourigan and alternate member William Masten. Other attendees included Authority Solicitor Walter J. Ray, Authority Superintendent Ronald E. Cooksey, Engineer David Palgutta and Authority Clerk Diane Ford.

Chairman McDade asked the Board to review the monthly budget report.

Resolution No. 14-099-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member Chastain moved for adoption of Resolution No. 14-099-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-099-SA is approved.

Resolution No. 14-100-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON SEPTEMBER 11, 2014

Member Chastain moved for adoption of Resolution No. 14-100-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-100-SA is approved.

Resolution No. 14-101-SA AUTHORIZING THE AUTHORITY CLERK TO REFUND THE AMOUNT HELD IN ESCROW IN THE MATTER OF ROBERT EHLE, TAX BLOCK 4201, LOT 14, WHICH ESCROW BALANCE IS IN THE AMOUNT OF \$1,000

Member Chastain moved for adoption of Resolution No. 14-101-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-101-SA is approved.

Resolution No. 14-102-SA AUTHORIZING THE AUTHORITY SUPERINTENDENT TO PREPARE SPECIFICATIONS AND SOLICIT BIDS TO PURCHASE A NEW BACKHOE/LOADER FOR THE AUTHORITY

Member Chastain moved for adoption of Resolution No. 14-102-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-102-SA is approved.

Resolution No. 14-103-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH B&H CONTRACTING, INC., FOR THAT PROJECT COMMONLY KNOWN AS THE

EAST PITTSFIELD STREET PUMPING STATION REPLACEMENT AT A COST NOT TO EXCEED \$251,200.00

Member Chastain moved for adoption of Resolution No. 14-103-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-103-SA is approved.

Resolution No. 14-104-SA AUTHORIZING TRANSITIONAL DUTY FOR AUTHORITY EMPLOYEE THOMAS WATKINS

Member Chastain moved for adoption of Resolution No. 14-104-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-104-SA is approved.

Resolution No. 14-105-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO INCREASE ASHLEY RIVERA'S PAY TO THE SUM OF \$15.00 PER HOUR EFFECTIVE OCTOBER 13, 2014

Member Chastain moved for adoption of Resolution No. 14-105-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-105-SA is approved.

Resolution No. 14-106-SA AUTHORIZING THE AUTHORITY CLERK TO REFUND THE AMOUNT HELD IN ESCROW IN THE MATTER OF THE LYNN STUART PROJECT FOR THE CONSTRUCTION OF APPROXIMATELY 25 UNITS ALONG SUPAWNA ROAD AND CHESTNUT LANE, TAX BLOCK 4401, LOTS 47 THROUGH 51

Member Chastain moved for adoption of Resolution No. 14-106-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-106-SA is approved.

The first item for discussion was the State of New Jersey requiring the Authority to have a Webpage. Member Sennstrom stated a link to the Authority should be put on the Township Webpage by the Township Clerk. Clerk Ford stated the Authority is still waiting to hear back from the IT person about having a scanner for the billing office to assist with this process.

Next item for discussion was 48 N. Broadway. Doctor Mazzuca's office called and requested an adjustment given due to a leak in the sprinkler system. It was determined by the billing office using an average of the third quarter in the last three years that an adjustment of \$152.29 should be considered.

Resolution No. 14-107-SA AUTHORIZING THE AUTHORITY CLERK TO ADJUST ACCOUNT NO. 1901081-0 IN THE AMOUNT OF \$152.29 DUE TO THE FACT THAT SOME OF THE WATER WAS USED FOR IRRIGATION AND DID NOT GO THROUGH THE SEWER SYSTEM

WHEREAS, the members of the Pennsville Sewerage Authority (hereinafter referred to as Authority) were recently advised by the Authority Clerk that some of the water consumed at 48 North Broadway, Pennsville, NJ, Account No. 1901081-0 (Eye DO, LLC) during the third quarter 2014 was used for irrigation and therefore did not go through the Authority's sewer system; and

WHEREAS, the Authority has also been advised that this is a commercial account which is billed based on water consumption for sewer billing; and

WHEREAS, Authority Clerk has averaged the users' last three years of third quarter usage and determined the adjustment should be in the amount of \$152.29,

NOW, THEREFORE, BE IT RESOLVED by the Chairman and members of the Authority that the Authority Clerk is authorized to adjust Account No. 1901081-0 in the amount of \$152.29 which sum will be applied to the third quarter sewer billing in 2014.

Member Sennstrom questioned Solicitor Ray if it should be stated in the resolution that the Doctor's office was in notice to install a separate meter. Solicitor Ray stated after a brief discussion in order to do that a policy would have to be adopted. The Board decided on a one-time adjustment. Member Chastain moved for adoption of Resolution No. 14-107-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-107-SA is approved.

The last discussion item was the service charge rates schedule. Member Sennstrom questioned the rate schedule and the fact of the different rates for the different types of structures, residential, commercial, daycare schools, hotels, etc. Clerk Ford explained the hotel rate to the Board, and that it had actually changed in 2000.

Next on the agenda was the Engineer's report. Engineer Palgutta updated the members on the award of the East Pittsfield Project, contracts are anticipated to be processed within the next 2-3 weeks and the submittal phase will begin. The project should start by early spring.

The Superintendent's report was next on the agenda. Superintendent Cooksey stated the plant is in compliance. He updated the members on a few projects being worked on.

- Incident on 324 S. Broadway where a resident ran over an electrical conduit box that controlled an in the ground pumping station. It should be around \$500 to fix.

- Joe McKie is looking into applying for medical disability due to upcoming knee replacements. This will leave the Authority shorthanded so discussion of hiring a new employee was talked about.

Resolution No. 14-108-SA AUTHORIZING THE AUTHORITY SUPERINTENDENT TO ADVERTISE AND POST FOR THE EMPLOYMENT OF A FULL TIME EMPLOYEE TO BE ASSIGNED TO THE AUTHORITY'S OPERATIONS DEPARTMENT

WHEREAS, in order to maintain current staffing levels, the Chairman and members of the Pennsville Sewerage Authority (hereinafter referred to as Authority) have determined that the health, safety and welfare of the citizens of this Township will be promoted if they hire one additional employee,

NOW, THEREFORE, BE IT RESOLVED by the Chairman and members of the Pennsville Sewerage Authority that they hereby authorize the Authority Superintendent to post and advertise for the employment of a new employee to be assigned to the Authority's Operations Department (plant).

Member Chastain moved for adoption of Resolution No. 14-108-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-108-SA is approved.

The meeting was open to the public.

Chairman McDade entertained a motion to adjourn. Member Chastain so moved, Member Sennstrom seconded. All "aye", motion carried. Meeting adjourned at 7:52p.m.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary

