

A regular meeting of the Pennsville Sewerage Authority was called to order by Chairman McDade at 7:00 p.m., on Thursday, December 11, 2014, in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman McDade read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Robert McDade were Marc Chastain, Bernard Sennstrom II, Mary Lou Chollis, Scott Hourigan and alternate member William Masten. Other attendees included Authority Solicitor Walter J. Ray, Authority Superintendent Ronald E. Cooksey, Engineer David Palgutta, Authority Clerk Diane Ford and William Mesogianes of Sickels and Associates.

Chairman McDade asked the Board to review the monthly budget report.

Resolution No. 14-120-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member Chastain moved for adoption of Resolution No. 14-120-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-120-SA is approved.

Resolution No. 14-121-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON November 13, 2014

Member Chastain moved for adoption of Resolution No. 14-121-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-121-SA is approved.

Resolution No. 14-122-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A MAINTENANCE AGREEMENT WITH QUALITY FIRST FOR THE AUTHORITY'S CANON IMAGE RUNNER 2525 COPIER (TOTAL COST \$455.00)

Member Chastain moved for adoption of Resolution No. 14-122-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-122-SA is approved.

Resolution No. 14-123-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO EXECUTE AN AUTOMATED CLEARING HOUSE ORIGINATION AGREEMENT WITH THE PENNSVILLE NATIONAL BANK

Member Chastain moved for adoption of Resolution No. 14-123-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Hourigan-yes. Resolution No. 14-123-SA is approved.

The first item for discussion was the Delinquency Collection Procedure. Clerk Ford advised the members of the recent delinquency process. Clerk Ford also advised the members of an incident where an angry resident entered through the handi-cap door shaking his delinquency notice in the Authority employee's face. Next, there was a brief discussion regarding online payment procedure. Another item discussed was the Counterfeit currency which was received during the delinquency process. Clerk Ford advised the board of the recent transaction. Alternate Member Masten advised of different techniques utilized by the banking industry. Lastly, Chairman McDade gave a brief update regarding auditing issues and the Shared Service with Township.

Next on the agenda was the Engineer's report. Engineer Palgutta updated the members on the East Pittsfield Project. The B&H Contracting, Inc., contract has been processed and a pre-construction meeting was held on November 25, 2014. Breaking ground is anticipated for early March.

The Superintendent's report was next on the agenda. Superintendent Cooksey stated the plant is in compliance. He updated the members on a few projects being worked on.

- New employee Rick Harris started and most of his training is completed
- Put some degreaser in the Collection System
- Duke's Root treated Valley Park
- Changed out the wood chips in the bio-filter at the plant and the Fifth Street station
- Round of random drug- testing
- New Backhoe delivered

Chairman McDade questioned the situation on Jenkins Ave. Superintendent Cooksey advised crew went out and fixed it.

The meeting was open to the public.

Chairman McDade entertained a motion to adjourn. Member Chastain so moved, Member Sennstrom seconded. All "aye", motion carried. Meeting adjourned at 7:25p.m.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY



Scott Hourigan, Secretary

