

The regular meeting of the Pennsville Sewerage Authority was called to order at 7:00 p.m. on Thursday, April 9, 2015 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey.

Authority members present in addition to Chairman Robert McDade were Marc Chastain, Bernard Sennstrom II, Mary Lou Chollis, and Alternate Member William Masten. Other attendees included Authority Solicitor Walter J. Ray, Authority Assistant Superintendent Mark Kuhns, Engineer David Palgutta, Authority Clerk Diane Ford, William Mesogianes of Sickels and Associates, Authority CFO John Willadsen and Authority Auditor Henry Ludwigsen .

Chairman McDade asked the Board to review the monthly budget report.

Resolution No. 15-41-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member Chastain moved for adoption of Resolution No. 15-41-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-41-SA is approved.

Resolution No. 15-42-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON March 12, 2014

Member Chastain moved for adoption of Resolution No. 15-42-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-42-SA is approved.

Resolution No. 15-43-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH THE "J" BOYS FOR 2015 LAWN SERVICES AT THE AUTHORITY'S 15 PUMPING STATIONS AND A 126' X 62' LOT ON FAIRVIEW AVENUE IN AN AMOUNT NOT TO EXCEED \$6,160

Member Masten questioned if the Recreation department was ever considered to do this rather than hiring a company. Chairman McDade advised he will look into it but he isn't sure the manpower is there. Member Chastain moved for adoption of Resolution No. 15-43-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-43-SA is approved.

Resolution No. 15-44-SA AUTHORIZING LINE ITEM BUDGET TRANSFERS

Member Chastain moved for adoption of Resolution No. 15-44-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-44-SA is approved.

Resolution No. 15-45-SA AMENDING THE AUTHORITY'S PERSONNEL POLICY MANUAL ADOPTED BY AUTHORITY RESOLUTION NO. 14-53-SA ON April 10, 2014, WHICH AMENDMENT

WILL REDUCE THE WAITING PERIOD FOR DENTAL INSURANCE COVERAGE FOR AUTHORITY EMPLOYEES FROM ONE YEAR TO THIRTY DAYS

Member Masten questioned why this has become an issue. Chairman McDade advised this change will take place to coincide with the medical benefits. Member Chastain moved for adoption of Resolution No. 15-45-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-no. Resolution No. 15-45-SA is approved.

Resolution No. 15-46-SA APPROVING THE ANNUAL AUDIT

Member Chastain moved for adoption of Resolution No. 15-46-SA and Member Sennstrom seconded. Henry Ludwigsen from Bowman and Company reviewed the Annual Audit with the Board. Mr. Ludwigsen advised the Board that he felt the Authority was in a good place and that the collection rate was good. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-46-SA is approved.

Resolution No. 15-47-SA APPROVING THE REQUEST OF AUTHORITY EMPLOYEE KIM LOCKWOOD FOR MEDICAL LEAVE UNDER THE NEW JERSEY FAMILY MEDICAL LEAVE ACT

Member Chastain moved for adoption of Resolution No. 15-47-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-47-SA is approved.

Resolution No. 15-48-SA APPROVING THE "SHUTOFF" PROTOCOLS PREPARED BY THE AUTHORITY CLERK, WHICH ARE REFLECTED IN THE CALENDAR AND SHUTOFF NOTICES WHICH ARE ATTACHED HERETO AND MADE A PART HEREOF

BE IT RESOLVED by the Chairman and members of the Pennsville Sewerage Authority that they hereby approve the "shutoff" protocols prepared by the Authority Clerk, which are reflected in the calendar and shutoff notices which are attached hereto and made a part hereof.

Member Chastain moved for adoption of Resolution No. 15-48-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-48-SA is approved.

There was a brief discussion about filling out the Financial Disclosure form online.

Next on the agenda was the Engineer's report. Engineer Palgutta updated the members on the East Pittsfield Project. B&H Contracting, Inc., will start the installation of the bypass piping on April 27th. Also discussed was the Outfall pipe. Mr. Palgutta met with the Army Corp of Engineers to obtain more information regarding the process and permitting requirements.

He stated if the Outfall pipe is only being maintained, minor upgrades such as converting to steel can be made however, no unreasonable modifications can be made under the current permit. National Marine Fishery and DEP would need to clarify if this scope of work is considered a maintenance emergency, which would then require less permitting. Chairman McDade advised hoping to go the emergency route to possibly remove or replace the bracing of any additional wood. Further discussion will be had depending on whether it's deemed an emergency or not.

The Superintendent's report was next on the agenda. Assistant Superintendent Kuhns stated the plant is in compliance. He updated the members on a few projects being worked on.

- Lab Quality Control Samples submitted
- Grinder issue at Delaware Drive pump station
- Replaced a motor on the RBC
- Gas Detector purchased for confined space for \$2,400
- Cap offs done for the Super Wawa project at the Exxon Station and 30 Lippincott
- Reoccurring stoppage problems at Penn Terrace Apartments, contractor names were given to Complex for future issues
- Shirley Vannaman on Plow Point Rd inquired about connecting to the system, but she is waiting for the neighbor's response for Easement
- Hartley Turner took his S1 test, waiting for results

The meeting was open to the public.

Chairman McDade entertained a motion to adjourn. Member Chastain so moved, Member Sennstrom seconded. All "aye", motion carried. Meeting adjourned at 7:55p.m.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary