

The regular meeting of the Pennsville Sewerage Authority was called to order by Chairman Robert McDade at 7:00 p.m. on Thursday November 12, 2015 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman McDade read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Robert McDade were Marc Chastain, and Bernard Sennstrom II. Other attendees included Authority Alternate Member William Masten, Authority Solicitor Walter J. Ray, Authority Superintendent Ronald E. Cooksey, Engineer David Palgutta, Authority Clerk Diane Ford, William Mesogianes of Sickels & Associates, Authority CFO John Willadsen and Authority Auditor Henry Ludwigsen of Bowman & Company.

Chairman McDade asked the Board to review the monthly budget report.

Resolution No. 15-82-SA APPROVING PAYMENTS OF BILLS PROPERLY AUDITED

Member Chastain moved for adoption of Resolution No. 15-82-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-82-SA is approved.

Resolution No. 15-83-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON OCTOBER 8, 2015

Member Chastain moved for adoption of Resolution No. 15-83-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-83-SA is approved.

Resolution No. 15-84-SA ADOPTING THE AUTHORITY'S BUDGET FOR FISCAL YEAR DECEMBER 1, 2015, TO NOVEMBER 30,2016

Member Chastain moved for adoption of Resolution No. 15-84-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-84-SA is approved.

Resolution No. 15-85-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH KRS SERVICES, INC., OF SOUTHAMPTON, NJ, FOR THE AUTHORITY'S ANNUAL MECHANICAL EQUIPMENT REPLACEMENT AND REPAIR CONTRACT

Member Chastain moved for adoption of Resolution No. 15-85-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-85-SA is approved.

Resolution No. 15-86-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH DELTRONICS CORPORATION OF MILLVILLE, NJ- ANNUAL CONTRACT FOR AS-NEEDED REPAIRS TO AND REPLACEMENT OF THE AUTHORITY'S ELECTRIC COMPONENTS

Member Chastain moved for adoption of Resolution No. 15-86-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-86-SA is approved.

Resolution No. 15-87-SA AUTHORIZING AN AGREEMENT BETWEEN THE AUTHORITY AND KLEINFELDER ENVIRONMENTAL CORPORATION WHICH WILL PROVIDE FOR DRY- WEATHER COMPOST SITE SAMPLING, LABORATORY ANALYSIS, QUALITY CONTROL AND DATA SUBMISSION, AND AN ANNUAL REPORT AT A COST NOT TO EXCEED \$9,850

Member Chastain moved for adoption of Resolution No. 15-87-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-87-SA is approved.

Resolution No. 15-88-SA AMENDING RESOLUTION NO. 08-84-SA ENTITLED "A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY ESTABLISHING A RETURNED CHECK POLICY"

Member Chastain moved for adoption of Resolution No. 15-88-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-88-SA is approved.

Resolution No. 15-89-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH A&M PRODUCTS FOR THE PURCHASE OF FOUR 50-LB PAILS OF CALCIUM HYPOCHLORITE AT A COST NOT TO EXCEED \$790.00

Member Chastain moved for adoption of Resolution No. 15-89-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-89-SA is approved.

Resolution No. 15-90-SA CONSENTING TO THE PROPOSED WATER QUALITY MANAGEMENT (WQMP) PLAN AMENDMENT ENTITLED "PROPOSED AMENDMENT TO THE LOWER DELAWARE WATER QUALITY MANAGEMENT PLAN"

Member Chastain moved for adoption of Resolution No. 15-90-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-90-SA is approved.

Resolution No. 15-91-SA AUTHORIZING THE AUTHORITY'S CHIEF FINANCIAL OFFICER TO MAKE FINAL PAYMENT NO. 4 TO B&H CONTRACTING, INC., FOR THE EAST PITTSFIELD STREET PUMPING STATION IMPROVEMENTS IN THE AMOUNT OF \$5,024.00

Member Chastain moved for adoption of Resolution No. 15-91-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-91-SA is approved.

Resolution No. 15-92-SA APPROVING THE MAINTENANCE BOND SUBMITTED BY B&H CONTRACTING INC., AND DIRECTING THE AUTHORITY CLERK TO RETAIN POSSESSION OF THAT BOND FOR A PERIOD OF ONE YEAR COMMENCING AUGUST 13, 2015, AND ENDING AUGUST 13, 2016

Member Chastain moved for adoption of Resolution No. 15-92-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-92-SA is approved.

The first item for discussion is the JIF Seminar. Clerk Ford advised the members she needs to know who will be attending the seminar so she can get them registered. First meeting is December 2, 2015.

Next up for discussion was the check payment submitted by Sonya Johnston for 156 River Drive Avenue. Ms. Johnston processed a payment through her bank which made the check out to the Township of Pennsville instead of the Pennsville Water/Sewer Department. Although the payment had a water/sewer account number, the payment was processed by the Pennsville Tax Office. Clerk Ford questioned the Board to see if any interest could be waived due to the misappropriation of funds.

Resolution No. 15-93-SA AUTHORIZING THE AUTHORITY CLERK TO WAIVE SECOND AND THIRD QUARTER INTEREST IN THE AMOUNT OF \$7.20 ON ACCOUNT NO. 1300173-0 FOR THAT PROPERTY OWNED BY JAY AND SONYA JOHNSTON (156 RIVER DRIVE AVENUE, PENNSVILLE, NJ) WHICH INTEREST WAS INCURRED AS A RESULT OF THE PAYMENT BEING ERRONEOUSLY DEPOSITED IN THE TAX OFFICE ACCOUNT

WHEREAS, the Chairman and members of the Pennsville Sewerage Authority (hereinafter referred to as Authority) have determined that the interest that accrued on the account of Jay and Sonya Johnston, Account No. 1300173-0, in the amount of \$7.20, was as a result of their payment being erroneously deposited in the Tax Office account; and

WHEREAS, since the interest incurred was not the fault of the rate payer, the Authority has determined that it would be appropriate to waive the interest in question,

NOW, THEREFORE, BE IT RESOLVED by the Chairman and members of the Pennsville Sewerage Authority that the Authority Clerk is hereby authorized to waive interest in the amount of \$7.20 from the account as set forth in preamble of this resolution.

Member Chastain moved for adoption of Resolution No. 15-93-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; McDade-yes; Sennstrom-yes; Masten-yes. Resolution No. 15-93-SA is approved.

Next on the agenda was the Engineer's report. First, Engineer Palgutta updated the members on the East Pittsfield Street Project. The project is complete and closed.

Next, Engineer Palgutta advised that he and Superintendent Cooksey have discussed replacing a generator at the Wastewater Treatment Plant.

The Superintendent's report was next on the agenda. Superintendent Cooksey stated the plant is in compliance. He updated the members on a few projects being worked on.

- Odor complaint at 135 Sanford Rd. - nothing found.
- Computer upgrade for the video trailer being looked into

The meeting was open to the public.

Chairman McDade entertained a motion to adjourn. Member Chastain so moved, Member Sennstrom seconded. All "aye", motion carried. Meeting adjourned at 7:33p.m.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary