

The regular meeting of the Pennsville Sewerage Authority was called to order by Chairman Robert McDade at 7:00 p.m. on Thursday December 10, 2015 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman McDade read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Robert McDade were Marc Chastain, Mary Lou Chollis, Bernard Sennstrom II and Scott Hourigan. Other attendees included Authority Alternate Member William Masten, Authority Solicitor Walter J. Ray, Authority Superintendent Ronald E. Cooksey, Engineer David Palgutta, and Authority Clerk Diane Ford.

Chairman McDade asked the Board to review the monthly budget report.

Resolution No. 15-94-SA APPROVING PAYMENTS OF BILLS PROPERLY AUDITED

Member Chastain moved for adoption of Resolution No. 15-94-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Hourigan-yes; Sennstrom-yes. Resolution No. 15-94-SA is approved.

Resolution No. 15-95-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON November 12, 2015.

Member Chastain moved for adoption of Resolution No. 15-95-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Hourigan-yes; Sennstrom-yes. Resolution No. 15-95-SA is approved.

Resolution No. 15-96-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A MAINTENANCE AGREEMENT WITH QUALITY FIRST FOR THE AUTHORITY'S CANON IMAGE RUNNER 2525 COPIER (TOTAL COST \$455.00)

Member Chastain moved for adoption of Resolution No. 15-96-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Hourigan-yes; Sennstrom-yes. Resolution No. 15-96-SA is approved.

Resolution No. 15-97-SA AUTHORIZING A \$1.85/HOUR PAY INCREASE FOR JOSH MELITA WHO HAS SUCCESSFULLY PASSED HIS S-1 PUBLIC WASTEWATER EXAMINATION

Member Chastain moved for adoption of Resolution No. 15-97-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Hourigan-yes; Sennstrom-yes. Resolution No. 15-97-SA is approved.

Resolution No. 15-98-SA AMENDING AUTHORITY RESOLUTION NO. 15-89-SA ENTITLED "A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY AUTHORIZING THE AUTHORITY

CHAIRMAN TO ENTER INTO A CONTRACT WITH A&M PRODUCTS FOR THE PURCHASE OF FOUR 50-LB PAILS OF CALCIUM HYPOCHLORITE AT A COST NOT TO EXCEED \$790.00”

Member Chastain moved for adoption of Resolution No. 15-98-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Hourigan-yes; Sennstrom-yes. Resolution No. 15-98-SA is approved.

Resolution No. 15-99-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO EXECUTE AN AUTOMATED CLEARING HOUSE ORIGINATION AGREEMENT WITH THE PENNSVILLE NATIONAL BANK

Member Chastain moved for adoption of Resolution No. 15-99-SA and Member Sennstrom seconded. Roll call vote as follows: Chastain-yes; Chollis-yes; McDade-yes; Hourigan-yes; Sennstrom-yes. Resolution No. 15-99-SA is approved.

The first item for discussion was counterfeit money. The Authority billing office received another counterfeit one hundred dollar bill. There was a brief discussion about what the internal policy will be if we encounter counterfeit money in the future. Solicitor Walter Ray stated we should contact the police if we suspect money is counterfeit. Also, the Board gave authorization to purchase a counterfeit detecting machine. A procedure will be written for the office to abide by.

Another discussion item is the Safety of the Offices. The Clerk advised the Board they all had a copy of the letter signed by all of the building employees stating their safety concerns. After additional discussion about the safety in the offices the Chairman advised the Board he will look into it further to see what can be done.

Next on the agenda was the Engineer’s report. Engineer Palgutta advised the Board he and Superintendent Cooksey have not gotten together yet about having the generator replaced at the plant but will be doing that soon.

The Superintendent’s report was next on the agenda. Superintendent Cooksey stated the plant is in compliance. He updated the members on a few projects being worked on.

- JIF Inspection completed- nothing found
- Replaced a motor, motor starter and heater components
- Wet well needs to be cleaned, looking to get prices
- Cap offs
- Line hit by Kline and they made the repair
- Storm Sewer video inspections
- Backflow testing

The meeting was open to the public.

Members wished everyone Happy Holidays.

Chairman McDade entertained a motion to adjourn. Member Chastain so moved, Member Sennstrom seconded. All "aye", motion carried. Meeting adjourned at 7:31p.m.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary