

The regular meeting of the Pennsville Sewerage Authority was called to order by First Vice Chairman Bernard Sennstrom, II; at 7:00 p.m. on Thursday, November 10, 2016 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. First Vice Chairman Sennstrom read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present were Mary Lou Chollis, Scott Hourigan, William Masten and Bernard Sennstrom II. Other attendees included Authority Alternate Member John Smith, Authority Solicitor Walter J. Ray, Authority Superintendent Ronald E. Cooksey, William Mesogianes of Sickels and Associates, Authority Engineer David Palgutta, Authority CFO John Willadsen and Authority Clerk Diane Ford.

First Vice Chairman Sennstrom asked the Board to review the monthly budget report.

Resolution No. 16-80-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member Chollis moved for adoption of Resolution No. 16-80-SA and Member Masten seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; Sennstrom-yes; Smith-yes. Resolution No. 16-80-SA is approved.

Resolution No. 16-81-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON October 13, 2016

Member Chollis moved for adoption of Resolution No. 16-81-SA and Member Masten seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; Sennstrom-yes; Smith-yes. Resolution No. 16-81-SA is approved.

Resolution No. 16-82-SA APPROVING MINUTES OF AN EXECUTIVE SESSION OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON October 13, 2016

Member Chollis moved for adoption of Resolution No. 16-82-SA and Member Masten seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; Sennstrom-yes; Smith-yes. Resolution No. 16-82-SA is approved.

Resolution No. 16-83-SA AUTHORIZING THE AUTHORITY FIRST VICE-CHAIRMAN TO ENTER INTO A CONTRACT WITH AC SCHULTES, INC., OF WOODBURY HEIGHTS, NJ- ANNUAL CONTRACT FOR AS-NEEDED REPAIRS TO AND REPLACEMENT OF THE AUHTORITY'S MECHANICAL EQUIPMENT

Member Chollis moved for adoption of Resolution No. 16-83-SA and Member Masten seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; Sennstrom-yes; Smith-yes. Resolution No. 16-83-SA is approved.

Resolution No. 16-84-SA AUTHORIZING THE AUTHORITY FIRST VICE-CHAIRMAN TO ENTER INTO A CONTRACT WITH DELTRONICS CORPORATION OF MILLVILLE, NJ- ANNUAL CONTRACT FOR AS-NEEDED REPAIRS TO AND REPLACEMENT OF THE AUTHORITY'S ELECTRICAL COMPONENTS

Member Chollis moved for adoption of Resolution No. 16-84-SA and Member Masten seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; Sennstrom-yes; Smith-yes. Resolution No. 16-84-SA is approved.

Resolution No. 16-85-SA ACKNOWLEDGING NOTICE THAT THE TOWNSHIP OF PENNSVILLE INTENDS TO APPROPRIATE \$100,000.00 OF THE AUTHORITY'S 2015-2016 TOTAL OPERATING BUDGET AS AUTHORIZED BY NJS 40A:5A-12.1 AND REQUESTING THAT, IN THE EVENT OF SUCH AN APPROPRIATION, THE DIVISION OF LOCAL GOVERNMENT SERVICES APPROVE AN AMENDMENT OF THE AUTHORITY'S 2015-2016 FISCAL YEAR BUDGET

WHEREAS, The Township of Pennsville has notified the Pennsville Sewerage Authority (hereinafter referred to as the Authority) of its right, in accordance with the provisions of NJS 4A:5A-12.1, to appropriate an amount not to exceed 5% of the annual cost of operating the Authority and its intention in accordance therewith to appropriate the sum of \$100,000.00 from the Authority's budget; and

WHEREAS, the Authority's Chief Financial Officer has advised the members of the Authority that in the event of such an appropriation, the Authority will be required to amend its budget, with the amendment to be approved by the Director of the Division of Local Government Services,

NOW, THEREFORE, BE IT RESOLVED by the First Vice-Chairman and members of the Pennsville Sewerage Authority that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein at length and having the same binding effect as the paragraph set forth below.
2. Upon notification of the appropriation mentioned in the preamble of this resolution, the Authority's Chief Financial Officer shall request that the Director of Local Government Services approve an amendment of the Authority's fiscal year 2015-2016 budget which amendment is as follows:

Unrestricted Net Position	\$100,000.00
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BE IT FURTHER RESOLVED that a like sum of \$100,000.00 is hereby appropriated under the following description and amount:

Due Township of Pennsville	\$100,000.00
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BE IT FURTHER RESOLVED that the foregoing is necessary in order to supplement funds available and adjust revenue and appropriations items accordingly.

Member Masten stated he was disappointed with the Township taking money because this topic came up in a previous conversation about the budget and as he understood the money wouldn't be taken. Member Masten also stated he was reluctant to vote on the budget with a net loss of \$300,000 to \$400,000 each year over the next 4 to 5 years and now the Township taking the \$100,000, he doesn't like it. Member Chollis questioned if anyone was aware of this when the budget was adopted. CFO John Willadsen stated this was approved when the Township's budget was adopted in March/April 2016. Member Chollis questioned why the Authority was not made aware of the Township's decision to take the \$100,000.00. CFO Willadsen stated that Authority will need to ask the Township committee any of those questions. Member Chollis stated she is not questioning the process of taking the \$100,000.00 but she is questioning the time frame of why the Authority was not notified during the entire budget process and instead just now notified about the Township wanting the money. Member Chollis asked CFO Willadsen if the Township will continue to take money each year and CFO Willadsen advised the Township will not, and that this was just a one-time issue to keep the rates where they were. Member Hourigan confirmed this money was coming out of the Surplus and not the Operating budget. Member Chollis stated she understands it's legal to take the money, however not all tax payers are rate payers. She added there is a segment of the population that are not putting money into the accounts being managed. Member Hourigan stated he is not happy.

Member Chollis moved for adoption of Resolution No. 16-85-SA and Member Smith seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-no; Sennstrom-yes; Smith-yes. Resolution No. 16-85-SA is approved.

There was a discussion regarding Christmas Tree Lane connection, formerly known as the Fowser Estate. Chris Hassler wanted to know what it would cost to tie into the force main that runs 100 ft. behind her house. Superintendent Cooksey said he is hoping to have more information by the next meeting. He stated back in 2006, Darlene Donelson plowed a lot of ground back in that area because it's not in our service area, most of it is wetlands, there was a AT&T easement and a poorly designed septic system that all factored in to allow Ms. Donelson to connect to the system. He wants to do a little research to find out what it will take to have the connection authorized, he stated he does recommend the connection is authorized, but he

wants to make sure all proper procedures are covered and no rules are broken. Member Hourigan clarified the people are asking to have a line run from their home to the force main. Superintendent Cooksey stated it would run through a pump station owned by the home owners. Member Hourigan asked if it would open the doors for all of the homes back there wanting to be tied in. Superintendent Cooksey stated the doors are already open, and he imagined most of their homes will most likely all eventually be tied in when their septic system goes bad, he also stated there is no capacity issue for all of those homes to be tied in to that force main. The home owner will pay all of the fees.

Next on the agenda is the Engineer's report. A brief update on the project at the Wastewater Treatment Plant on the generator. At the last meeting a 2 phased approach to the switch over was discussed. Engineer Palgutta stated after speaking with Superintendent and the Municipal Maintenance the approach was adjusted and the switch over will begin the week of November 28<sup>th</sup> and all will be done at one time. The Authority will rent a temporary generator and a temporary transfer switch, while the work is done and the job will take roughly 3 weeks from the time that they start.

The Superintendent's report was next on the agenda. Superintendent Cooksey stated the plant is in compliance.

Superintendent Cooksey reported that:

- Birch Rd extension complete
- Videoing
- Maintenance on the collection system
- Jetted trouble spots
- Employee working on CDL failed, however it was not employees fault because there were no blocks on the truck
- Another employee failed because of a smoke test for diesel trucks

The meeting was open to the public.

First Vice-Chairman Sennstrom entertained a motion to adjourn. Member Chollis so moved, Member Masten seconded. All "aye", motion carried. Meeting adjourned at 7:40 p.m.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY



Scott Hourigan, Secretary