

The regular meeting of the Pennsville Sewerage Authority was called to order by Chairman Robert McDade at 7:00 p.m. on Thursday, December 8, 2016 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman McDade read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Robert McDade were Mary Lou Chollis, Scott Hourigan, William Masten and Bernard Sennstrom II. Other attendees included Authority Alternate Member John Smith, Authority Solicitor Walter J. Ray, Authority Superintendent Ronald E. Cooksey, Authority Engineer David Palgutta, and Authority Clerk Diane Ford.

Chairman McDade asked the Board to review the monthly budget report.

Resolution No. 16-86-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member Sennstrom moved for adoption of Resolution No. 16-86-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 16-86-SA is approved.

Resolution No. 16-87-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON November 10, 2016

Member Sennstrom moved for adoption of Resolution No. 16-87-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-abstain; Sennstrom-yes; Smith-yes. Resolution No. 16-87-SA is approved.

Resolution No. 16-88-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A MAINTENANCE AGREEMENT WITH QUALITY FIRST FOR THE AUTHORITY'S CANON IMAGE RUNNER 2525 COPIER (TOTAL COST \$455.00)

Member Sennstrom moved for adoption of Resolution No. 16-88-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 16-88-SA is approved.

Resolution No. 16-89-SA ACKNOWLEDGING THE BID RECEIVED BY THE SOUTH JERSEY POWER CO-OPERATIVE FOR NATURAL GAS USAGE AND RE-AFFIRMING THE AUTHORITY'S PARTICIPATION IN THE COOPERATIVE THROUGH THE COUNTY OF SALEM

Member Sennstrom moved for adoption of Resolution No. 16-89-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 16-89-SA is approved.

Resolution No. 16-90-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF PENNSVILLE FOR WATER DEPARTMENT BILLING TO BE PERFORMED BY THE AUTHORITY BILLING OFFICE

Member Sennstrom moved for adoption of Resolution No. 16-90-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 16-90-SA is approved.

Resolution No. 16-91-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH THE SALEM COUNTY IMPROVEMENT AUTHORITY FOR SOLID WASTE DISPOSAL

Member Sennstrom moved for adoption of Resolution No. 16-91-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 16-91-SA is approved.

Resolution No. 16-92-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH A&M PRODUCTS FOR THE PURCHASE OF FOUR 55-GALLON DRUMS OF LIFT STATION DEGREASER AT A COST NOT TO EXCEED \$7,409.00 (WHICH COST INCLUDES FREIGHT)

Member Sennstrom moved for adoption of Resolution No. 16-92-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 16-92-SA is approved.

Resolution No. 16-93-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, AFL-CIO (LOCAL UNION NO. 676) AND THE PENNSVILLE SEWERAGE AUTHORITY

Member Sennstrom moved for adoption of Resolution No. 16-93-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-no; McDade-yes; Sennstrom-yes. Resolution No. 16-93-SA is approved.

Resolution No. 16-94-SA AUTHORIZING A \$1.00/HOUR PAY INCREASE FOR ANDREW WILLADSEN WHO HAS OBTAINED HIS COMMERCIAL DRIVER'S LICENSE

Member Sennstrom moved for adoption of Resolution No. 16-94-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 16-94-SA is approved.

Resolution No. 16-95-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO EXECUTE AN AUTOMATED CLEARING HOUSE ORIGINATION AGREEMENT WITH THE PENNSVILLE NATIONAL BANK

Member Sennstrom moved for adoption of Resolution No. 16-95-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-abstain; McDade-yes; Sennstrom-yes; Smith-yes. Resolution No. 16-95-SA is approved.

There was a brief discussion regarding the Delinquency Process. Clerk Ford explained the process is becoming more difficult and we have tried to get stricter with the agreement time frame. The board is in agreement that an additional 2 weeks will be given after the month of the collection. The total Delinquency Process will be 6 weeks.

Another discussion item was Christmas Tree Lane. The same process must be followed as the Darlene Donelson project.

Next on the agenda is the Engineer's report. A brief update on the Wastewater Treatment Plant Generator installation. Installation is moving forward quickly and the electric and mechanical phases are nearly complete. The goal is to have everything tested and completed by Christmas except for the door. The new transfer switch has been installed and project is looking to be ahead of schedule.

The Superintendent's report was next on the agenda.

Superintendent Cooksey reported that:

- Jetted trouble spots
- Contractors from the electric company crushed a sewer line on 281 Hamilton Ave on the Wednesday before Thanksgiving. Assistant Superintendent Mark Kuhns billed the company to cover the damages.

Member Sennstrom mentioned a dimple in the road near the Sewer manhole on Eaton Rd and Riviera Drive. Superintendent Cooksey advised he will check it out.

Chairman McDade advised of an auction of some sewer equipment will be held on December 17th.

The meeting was open to the public.

Member Chollis and Chairman McDade wished everyone a Merry Christmas.

Chairman McDade entertained a motion to adjourn. Member Sennstrom so moved, Member Chollis seconded. All "aye", motion carried. Meeting adjourned at 7:32 p.m.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary