

A regular meeting of the Pennsville Sewerage Authority was called to order by Chairman Bernard Sennstrom, II, at 7:00 p.m. on Thursday, June 8, 2017 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman Sennstrom read the Open Public Meetings Act Statement and led all present with the Pledge to the Flag.

Authority members present in addition to the Chairman were Mary Lou Chollis, Scott Hourigan, William Masten, Robert E. McDade. Other attendees included Alternate Member John Smith, Authority Solicitor Walter J. Ray, Authority Engineer David Palgutta, William Mesogianes of Sickels & Associates, Auditor Shawn Glynn of Bowman & Company, Authority Superintendent Ronald E. Cooksey, and Authority Clerk Diane L. Ford.

Chairman Sennstrom asked the members if they had all reviewed the monthly budget report.

RESOLUTION NO. 17-51-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member McDade moved for adoption of Resolution No. 17-51-SA and Member Chollis seconded. Roll call vote as follows: Chollis - yes; Hourigan - yes; Masten - yes; McDade - yes; Sennstrom - yes. Resolution No. 17-51-SA is approved.

RESOLUTION NO. 17-52-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON MAY 11, 2017

Member McDade moved for adoption of Resolution No. 17-52-SA and Member Chollis seconded. Roll call vote as follows: Chollis - yes; Hourigan - yes; Masten - yes; McDade - yes; Sennstrom - yes. Resolution No. 17-52-SA is approved.

RESOLUTION NO. 17-53-SA APPROVING THE ANNUAL AUDIT

There was a brief discussion regarding the audit report. Auditor Glynn reviewed a few areas that members had questions about. Auditor Glynn explained a clean audit.

Member McDade moved for adoption of Resolution No. 17-53-SA and Member Chollis seconded. Roll call vote as follows: Chollis - yes; Hourigan - yes; Masten - yes; McDade - yes; Sennstrom - yes. Resolution No. 17-53-SA is approved.

RESOLUTION NO. 17-54-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO HIRE STEVIE-NICOLE TINKLEPAUGH AS A PART TIME CLERICAL ASSISTANT EFFECTIVE JUNE 19, 2017

Member Hourigan questioned that when the prior employee came on it was part time and then went to full time. Member McDade explained when the former employee was made full time it was prior to the online payment option taking off.

Member McDade moved for adoption of Resolution No. 17-54-SA and Member Chollis seconded. Roll call vote as follows: Chollis - yes; Hourigan - yes; Masten - yes; McDade - yes; Sennstrom - yes. Resolution No. 17-54-SA is approved.

RESOLUTION NO. 17-55-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES SUBMITTED BY THE AUTHORITY ENGINEER FOR THAT PROJECT COMMONLY REFERRED TO AS THE EAST PITTSFIELD STREET FORCEMAIN REPLACEMENT PROJECT

Member McDade moved for adoption of Resolution No. 17-55-SA and Member Chollis seconded. Roll call vote as follows: Chollis - yes; Hourigan - yes; Masten - yes; McDade - yes; Sennstrom - yes. Resolution No. 17-55-SA is approved.

First discussion item is COAH. Solicitor Ray advised the Board that the Township is requesting the Authority reserve capacity for the low and moderate income housing. Historically speaking the Authority has never reserved capacity even though by law they could. The Authority's position has always been you come in requesting capacity to build you build. As part of the resolution of litigation that the Township is involved in with dealing with COAH and the settlement of the Township's Fair Share Housing obligation, they will be asking at the June 12, 2017 meeting this Board to approve a resolution authorizing reserved capacity to satisfy the Fair Share Housing obligation. Solicitor Ray feels this will best serve the residents of this Township. Solicitor Ray advised the Board that he had asked the Township City Planner to provide summary information for this and it is in your packet for review. The Board had a brief discussion regarding types of homes and areas that are designated for this process.

Second discussion item is sewer rates. At the last meeting there was a discussion regarding information on another town's website about military rates during war time. After a lengthy discussion regarding the interpretation of the war time area the Board decided not to move forward until there is more clarity with this information.

Last discussion item was the May Delinquency Collection Process. Clerk Ford advised the Board that the office has just finished the delinquency collection process having to terminate 68 properties for non-payment. Reports were provided to all members with the collection numbers. Member McDade questioned if residents are charged when it's found that a meter has been tampered with. Clerk Ford stated she was aware of a situation a few years ago that someone was charged. Meter reader had pictures of where a resident had built a jumper because the water department had pulled the meter because resident had turned it back on without paying the delinquent bill. Jack Lynch would be more involved in this type of issue than the Authority billing office.

There is and has been a situation going on regarding meter tampering that the meter reader, Jack Lynch and Officer Gibson have been involved with.

Next item on the agenda is the Engineer's Report. Engineer Palgutta advised the Board that in preparation for the June 12th meeting his office had put together a memo in May based on Capacity Insurance Program from the State that indicates the Authority should do things when the capacity reaches 80 percent of the permitted capacity. Since that point in time the State has changed the number which now is 95 percent. Superintendent Cooksey stated the 80 percent was based on a three month average where the 95 percent is based on an annual average, which could be to this Authority's advantage.

William Mesogianes of Sickels & Associates stated he wants to make sure everyone is on the same page with the bid specs & plans for East Pittsfield Street Forcemain Replacement Project. Whether they are going to go with the directional drill or open cut and the paving of the road. Chairman Sennstrom stated it was his understanding that they were going to go with the directional drill and pave the road from curb to curb. This was discussed in detail at the last meeting and that was the Board's decision for directional drill. Engineer Palgutta stated to obtain the most competitive bids they are going to have three different contracts to be bid on. First will be complete project with directional drill, second will be similar scope of work with open cut method and third will be milling overlay, giving the Authority the choice of which way they want to go. Solicitor Ray advised the Board at this time a resolution would be needed to authorize the Engineer to prepare plans and specs and solicit bids for this project.

RESOLUTION NO. 17-56-SA AUTHORIZING THE AUTHORITY ENGINEER TO PREPARE PLANS AND SPECIFICATIONS FOR THE EAST PITTSFIELD STREET FORCEMAIN REPLACEMENT PROJECT AND TO SOLICIT BIDS FOR THE PROJECT IN QUESTION TO BE OPENED AT A NEAR AND CONVENIENT DATE

Member McDade moved for adoption of Resolution No. 17-56-SA and Member Chollis seconded. Roll call vote as follows: Chollis - yes; Hourigan - yes; Masten - yes; McDade - yes; Sennstrom - yes. Resolution No. 17-56-SA is approved.

Next item on the agenda is the Superintendent's Report. Superintendent Cooksey reported:

- They have a New Discharge Permit
- Township went out to bid for purchase of sodium hypochlorite. No increase in price just a different vendor, should have resolution for next meeting for shared services agreement with the Township
- Capped off a property in Deepwater which was owned by Bill Murphy
- Typical degreaser treatment at collection systems
- Driving & fire safety classes

- Siegfried Permit Application that members saw was an application that Siegfried has to do every five years and nothing has changed. DEP monitors them as they do our plant

The meeting was opened to the public. No public comment.

Chairman Sennstrom asked if any comments from the table. Alternate Member Smith stated he would like to have additional discussion on a new ADA ramp put in front of the Tax Office for additional security for the clerks instead of using the back door where the clerks are more at risk. It was discussed they were looking at additional cameras.

Chairman Sennstrom entertained a motion to adjourn. Member McDade so moved and Member Chollis seconded. All “aye”, motion approved. Meeting adjourned at 8:15 p.m.

Taped by Diane L. Ford

Transcribed by Diane L. Ford

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary