

The regular meeting of the Pennsville Sewerage Authority was called to order by Chairman Bernard Sennstrom II, at 7:00 p.m. on Thursday, September 14, 2017 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman Sennstrom read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Bernard Sennstrom II, were Mary Lou Chollis, Scott Hourigan, and William Masten. Other attendees included Alternate member John Smith, Authority Solicitor Walter J. Ray, William Mesogianes of Sickels and Associates, Superintendent Ronald E. Cooksey, CFO John Willadsen, resident William Renner, and Authority Clerk Diane Ford. Member Robert McDade was absent.

Chairman Sennstrom asked the Board if they had reviewed the monthly budget report.

**RESOLUTION NO. 17-71-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED**

Member Chollis moved for adoption of Resolution No. 17-71-SA and Member Smith seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; Sennstrom – yes; Smith – yes. Resolution No. 17-71-SA is approved.

**RESOLUTION NO. 17-72-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON AUGUST 10, 2017**

Member Chollis moved for adoption of Resolution No. 17-72-SA and Member Smith seconded. Roll call vote as follows: Chollis – abstain; Hourigan – yes; Masten – yes; Sennstrom – yes; Smith – yes. Resolution No. 17-72-SA is approved.

**RESOLUTION NO. 17-73-SA RATIFYING THE CHAIRMAN'S DECISION TO DISCONNECT SERVICE FOR 58 CEDAR STREET, PENNSVILLE, NJ AND REQUIRING THE COST THEREOF, TO WIT; \$50, TO BE CERTIFIED BY THE AUTHORITY SUPERINTENDENT TO THE TOWNSHIP'S TAX COLLECTOR AS A LIEN AGAINST THE PREMISES IN QUESTION**

Member Chollis moved for adoption of Resolution No. 17-73-SA and Member Smith seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; Sennstrom – yes; Smith – yes. Resolution No. 17-73-SA is approved.

**RESOLUTION NO. 17-74-SA CONFIRMING THEIR CONTINUED PARTICIPATION IN THE COOPERATIVE PRICING AGREEMENT ENTERED INTO BETWEEN THE TOWNSHIP OF PENNSVILLE AND THE COUNTY OF SALEM ON FEBRUARY 6, 2014 (THE AUTHORITY WAS AN APPARENT BENEFICIARY THEREOF)**

Member Chollis moved for adoption of Resolution No. 17-74-SA and Member Smith seconded.

John Willadsen stated there was a slight savings in the bid.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; Sennstrom – yes; Smith - yes. Resolution No. 17-74-SA is approved.

RESOLUTION NO. 17-75-SA INTRODUCING THE 2018 AUTHORITY BUDGET

Member Chollis moved for adoption of Resolution No. 17-75-SA and Member Smith seconded.

John Willadsen stated nothing has changed from the information that was handed out at the last meeting. This overall budget is the same amount as last year, however they did need to do a minimal increase due to additional pension costs from the state. He advised the Board that they will only need to budget for bond payments one more year and the following year what is in the bond service and reserve fund will pay the debt service.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; Sennstrom – yes; Smith – yes. Resolution No. 17-75-SA is approved.

RESOLUTION NO. 17-76-SA RATIFYING THE CONTRACT ENTERED INTO BY THE AUTHORITY CHAIRMAN WITH DELTRONICS, MILLVILLE, NJ FOR EMERGENCY REPAIRS TO THE AUTHORITYS VFD PUMP CONTROLLER AT FIFTH STREET PUMPING STATION, AT A COST NOT TO EXCEED \$7,522.70

Member Chollis moved for adoption of Resolution No. 17-76-SA and Member Smith seconded.

Member Hourigan questioned the emergency repair. Superintendent Cooksey reported it was a VFD pump controller that had burnt out and needed to be replaced along with some other electrical components that correlate with the repair. Member Chollis questioned the longevity of the pump controller. Superintendent Cooksey stated at least five or six years. He went on to say they used to lose them every couple years before they installed a ventilation system in the wet well to prevent electrical components from corroding.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; Sennstrom – yes; Smith – yes. Resolution No. 17-76-SA is approved.

RESOLUTION NO. 17-77-SA AUTHORIZING THE AUTHORITY CLERK TO ADJUST ACCOUNT NO. 1900581-0 (HEALTHCARE COMMONS, INC. 351 E. PITTSFIELD STREET, PENNSVILLE, NEW JERSEY) IN THE AMOUNT OF \$27.45 WHICH REPRESENTS AN ADJUSTMENT AS A RESULT OF ALLOWING THE STANDARD COMMERCIAL ALLOTMENT OF 7500 GALLONS FOR A PRIOR BILLING PERIOD

Member Chollis moved for adoption of Resolution No. 17-77-SA and Member Smith seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; Sennstrom – yes; Smith – yes. Resolution No. 17-77-SA is approved.

RESOLUTION NO. 17-78-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH BAYSHORE FORD FOR THE PURCHASE OF ONE 2017 F-750 DUMP TRUCK AT A COST NOT TO EXCEED \$121,510.00 AND AUTHORIZING THE AUTHORITY CHIEF FINANCIAL OFFICER TO PAY THE PURCHASE PRICE

Member Chollis moved for adoption of Resolution No. 17-78-SA and Member Smith seconded.

Solicitor Walter Ray made a comment in regards to paragraph four of the resolution in that the condition to the payment of the truck is that the Township of Pennsville adopts a similar resolution authorizing the payment to the Authority of half the total cost of the truck, upon receipt of that payment the CFO is authorized to issue a check for the full amount to purchase the truck. Member Smith confirmed that the purchase of the truck will include a plow as well as a spreader attachment as shared services for the Authority and the Township.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; Sennstrom – yes; Smith – yes. Resolution No. 17-78-SA is approved.

First discussion item is regarding sewer services at 73 Oberlin Road. William Renner was in attendance on behalf of Joanna Neiling, current owner of said property. Resident William Renner briefly explained the situation to the board in regards to the property in question and his relation to Ms. Neiling. Mr. Renner went on to explain the circumstances, that the sewer service was disconnected by her previous husband and she was unaware of the process and that the charges for reconnecting the service after one year would increase to \$2500. Mr. Renner asked that the Board take this information and the circumstances into consideration as he is asking for some amount of leniency in regards to these charges.

Chairman Sennstrom asked if there were any comments on the matter from the Board. Member Masten asked Superintendent Cooksey what the difference in work load entailed as far as reconnecting the service under one year verses over the year mark. Superintendent Cooksey's reply was that these were unique circumstances in that they had not actually needed to go in and cap the sewerage line on this property because the foundation for the home remained so the construction that was taking place would be above the pipeline and there was no risk to the Authority's system. Superintendent Cooksey stated that the owner had paid the disconnection fee and that the sewerage billing was discontinued. He went on to say that the physical work that would usually be required to reinstate services to a property that had been capped would not be required for the property being discussed. Chairman Sennstrom said the Board must keep in mind that there are policies and procedures in place which do not make any provision for waiving or discounting the required fees and the danger of making an exception would then create a precedent for others to come in and ask the same thing. Mr. Renner asked if the fact that the service was never physically disconnected, although that is what was requested, would this allow for some sort of variance between the policy of reconnection because they would not need to go in and do anything physically. Chairman Sennstrom asked

Authority Clerk Diane Ford if the owners had continued to pay their sewerage bill during this time. Clerk Ford explained the process that occurs when someone comes in and fills out the application and pays the fees to disconnect, the line is capped and the billing is stopped, then once the reconnection fee of \$50 is paid within one year they uncap the line and the billing for that property picks back up again. After much deliberation and careful thought by the Pennsville Sewerage Authority Board members, it was decided that due to the unique circumstances of the property and the fact that the service was never physically capped they would not charge Ms. Neiling the \$2,500.00 fee for reconnecting service after the one year period and instead she would be responsible for paying the sewerage rates dating back to April 2015 when the application was submitted to present, plus interest.

Solicitor Ray read the following resolution:

RESOLUTION NO. 17-79-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY AUTHORIZING THE RECISION OF THE DISCONNECT APPLICATION SUBMITTED BY THE OWNER OF 73 OBERLIN ROAD WHICH IS DESIGNATED AS BLOCK 3707 LOT 2 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF PENNSVILLE

WHEREAS, the Chairman and members of the Pennsville Sewerage Authority (hereinafter Authority) have been advised that the owner of 73 Oberlin Road, which is designated as Block 3707, Lot 2 on the official Tax Map of the Township of Pennsville submitted a disconnect application April of 2015 as a result of fire damage to the premises in question; and

WHEREAS, the Authority has been advised by the Authority Superintendent that since the destruction that occurred was above the foundation line, no capping/disconnect was required to protect the Authority's system; and

WHEREAS, the owner of the premises in question has now requested that the sewer line be "reconnected" to the Authority's system; and

WHEREAS, the Authority has a rule/policy if more than one year elapses from the time of "disconnect" a fee of \$2500 must be paid in order to reconnect to the system as opposed to the standard \$50 reconnection fee; and

WHEREAS, the Authority is determined that the scenario set forth above is aberrant and therefore it would be inconsistent with Authority rule and/or policy to charge the \$2500 reconnection fee; and

WHEREAS, the Authority Clerk has advised the members of the Authority that the Authority's budget is centered on the receipt on the payment of bills for use of the system.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and members of the Pennsville Sewerage Authority that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein, and the facts and determinations shall have the same binding effect as the paragraphs set forth herein below

2. They hereby authorize a rescission of the original disconnect application set forth in the preamble of this Resolution conditioned upon the owner of the premises in question paying what are now overdue sewer bills from the original date of the owner's application along with interest and a standard reconnection fee all as set forth on Schedule A which is attached hereto and made a part hereof.

3. In the event the owner does not pay in full the amount set forth on Schedule A by September 30, 2017, then this Resolution shall become null and void and the owner of the premises will be subject to the payment of a full reconnection fee.

Member Chollis moved for adoption of Resolution No. 17-79-SA and Member Smith seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; Sennstrom – yes; Smith – yes. Resolution No. 17-79-SA is approved.

Next item for discussion is the East Pittsfield Street Pumping Station Force Main Replacement Project. William Mesogianes explained the problem that they are currently having with the bids for the project is that the contractors are so busy with other jobs that they are placing high bids so as not to get the work. Mr. Mesogianes goes on to say they even went ahead and reached out to some of their contacts from previous jobs, but they are too busy with other projects at this time to give them a price within the budget. Mr. Mesogianes said that the bid for the pipe part of the project came in close enough to the estimate they had made that he would not have a problem recommending that part of the project, however the bid for the asphalt paving was over \$100,000 higher than what they had predicted which he explained may have to do with the large amount of work they are already doing in other parts of the state. Mr. Mesogianes told the board that as far as the bids they received while he does recommend the bid for the piping, he does not suggest accepting the bid on the asphalt paving unless they have the need and the budget to pay that price. Solicitor Ray asked if it would be possible to accept just one part of the contract. Mr. Mesogianes told him yes, that they have the choice to accept one, none, or all of the contracts that go to bid. There was a brief discussion about the different segments of the contract in question. Solicitor Ray asked if they accept the bid for the contract regarding the piping, would the contractors be responsible to patch the holes that come along with doing that job so that they can wait to re-bid the paving until early next year. Mr. Mesogianes explained that if they accept the bid for piping at the current price, they can always re-bid the asphalt paving aspect of the contract again in a couple months when the companies are not busy and looking for work, their bids should come back with more favorable numbers. Chairman Sennstrom said that he had spoken to Dave and Mark of Sickels and Associates previously about the bids and the conclusion they came to in their discussion was to defer the contract regarding the asphalt paving until next year when the contractors are more eager and can offer more reasonable prices. Chairman Sennstrom explained that it is his understanding that the patching that is required by the specifics of the contract would be sufficient enough to

hold off on paving the road until they can get a price within the budget. Mr. Mesogianes confirmed that the contractors are responsible for filling in the areas with six inches of asphalt flush with the road surface that would last for an extended period of time. Member Hourigan asked if they could be considered two separate projects in this case. Mr. Mesogianes answered yes and went on to explain the reason they split the projects into the separate contracts being there was more opportunities for bids to be placed by smaller companies that specified in one area versus only leaving it open for larger companies that have the ability to complete every aspect of the project. Mr. Mesogianes continues to say that this works in favor of the Authority because they now have the opportunity to have the pipe work completed at a reasonable price while holding off on the paving until a later date when the work can be done at a more economical cost. Solicitor Ray asked when the project was set to begin. Mr. Mesogianes explained that once they notify the contractor that they wish to accept their bid for the contract they would usually be set to begin work two to three weeks after the notice to proceed. Solicitor Ray then asked what the estimated length of time would be before the project would be completed. Mr. Mesogianes said he believes it would be somewhere around the length of 45 days. Solicitor Ray pointed out that would then be enough time after the project is completed to go out to bid again for asphalt paving in the spring. The board decided to go ahead with the acceptance of the bid for the piping aspect of the East Pittsfield Street Pumping Station Force Main Replacement Project, and to rebid for the asphalt paving at a later date.

Solicitor Ray read the following resolution:

RESOLUTION NO. 17-80-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH SOUTH STATE INCORPORATED FOR SANITARY SEWER FORCE MAIN REPAIRS AS A PART OF THAT PROJECT KNOWN AS THE EAST PITTSFIELD STREET PUMPING STATION FORCE MAIN REPLACEMENT PROJECT

WHEREAS, by Resolution 17-50-SA, the Chairman and members of the Pennsville Sewerage Authority (hereinafter Authority) authorized by the Authority Superintendent to solicit bids for Force Main repairs along/under East Pittsfield Street as part of a project known as the East Pittsfield Pumping Station Force Main Replacement Project; and

WHEREAS, in response to the solicitation for bids, one bid was received, and from South State Inc. which bid was as follows:

Bidder	Contract A	Contract B	Contract C	Contract D
South State, Inc.	\$244,500.00	No Bid	No Bid	\$322,944.00; and

WHEREAS, the Authority Engineer has advised the Authority that part of the contract designated as "Contract D" far exceeds his estimate for the work in question and he recommends, accordingly, that the Authority award Contract A to South State Inc.; and

WHEREAS, the Authority has determined that South State Inc. was, in fact, the lowest responsible bidder; and

WHEREAS, the Authority's Chief Financial Officer has certified that there are funds available to pay the maximum amount of the contract, to wit: \$244,500.00

NOW, THEREFORE, BE IT RESOLVED by the Chairman and members of the Pennsville Sewerage Authority that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein, and the facts and determination shall have the same binding effect as the paragraphs set forth herein below

2. The lowest responsible bid for the project in question as set forth in the preamble of this Resolution was submitted by South State Inc.

3. The Authority Chairman is hereby authorized to enter into a contract with South State Inc. for the project in question at a cost not to exceed \$244,500 with a form of the contract to be approved by the Authority Solicitor.

Alternate member Smith questioned if the bump in the road was going to be removed. Due to the repaving not being done at this time, the bump will not be removed until a later date.

Member Chollis moved for adoption of Resolution No. 17-80-SA and Member Smith seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; Sennstrom – yes; Smith – yes. Resolution No. 17-80-SA is approved.

Above discussion was the engineer's report.

Final item on the agenda is the Superintendent's Report. Superintendent Cooksey reported:

- The plant is doing fine
- Completed submittals to the DEP
- Permit for Delcora
- Cameras installed at the plant
- Progress on video inspections, complete in Valley Park area
- Scheduled Valley Park area for root treatment
- Worked with the township on the storm sewer inspection on East Pittsfield Street
- Capped off line on Cedar Street
- Seasonal training for plant employees
- JIF inspection

The meeting was opened to the public. No public comment.

Chairman Sennstrom asked if there were any comments from the table. No comments.

Chairman Sennstrom entertained a motion to adjourn. Member Chollis so moved and Member Smith seconded. All "aye", motion approved. Meeting adjourned at 7:57 p.m.

Taped by Diane L. Ford

Transcribed by Stevie-Nicole R. Tinklepaugh

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

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Scott Hourigan, Secretary