

The regular meeting of the Pennsville Sewerage Authority was called to order by Chairman Bernard Sennstrom II, at 7:00 p.m. on Thursday, April 12, 2018 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman Sennstrom read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Bernard Sennstrom II, were Mary Lou Chollis, Robert McDade, and William Masten. Other attendees included Alternate Member John Smith, Authority Solicitor Walter J. Ray, William Mesogianes of Sickels and Associates, Superintendent Ronald E. Cooksey, Authority Engineer David Palgutta, and Authority Clerk Diane Ford. Authority Member Scott Hourigan and Alternate Member Dan Neu were absent.

Chairman Sennstrom asked the Board if they had reviewed the monthly budget report.

**RESOLUTION NO. 18-39-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED**

Member McDade moved for adoption of Resolution No. 18-39-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-39-SA is approved.

**RESOLUTION NO. 18-40-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON MARCH 8, 2018**

Member McDade moved for adoption of Resolution No. 18-40-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-40-SA is approved.

**RESOLUTION NO. 18-41-SA AUTHORIZING THE AUTHORITY CLERK TO WAIVE THE INTEREST OF SHARON SPARKS ACCOUNT NO. 2200142-0, WHICH INTEREST WAS INCURRED AS A RESULT OF HER PAYMENT BEING POSTED TO HER REAL PROPERTY TAX ACCOUNT BY THE PENNSVILLE TAX COLLECTOR'S OFFICE**

Member McDade moved for adoption of Resolution No. 18-41-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-41-SA is approved.

**RESOLUTION NO. 18-42-SA AUTHORIZING THE AUTHORITY CLERK TO WAIVE INTEREST ON ACCOUNTS WHERE PAYMENTS WERE MISAPPLIED TO A TOWNSHIP OF PENNSVILLE ACCOUNT TYPICALLY, THE TOWNSHIP'S TAX ACCOUNT**

Member McDade moved for adoption of Resolution No. 18-42-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-42-SA is approved.

**RESOLUTION NO. 18-43-SA AUTHORIZING THE AUTHORITY CLERK TO REFUND THE PAYMENT OF \$1,636.25 TO JAMES C. RAFFINE AND ROBIN RAFFINE FOR THEIR OVERPAYMENT OF SEWER SERVICE FROM THE PERIOD OF JUNE 12, 2013 THROUGH NOVEMBER 13, 2017**

Member McDade moved for adoption of Resolution No. 18-43-SA and Member Chollis seconded.

Member McDade questioned the amounts being refunded. Solicitor Ray said the sewer amount was clearly correct after going over the numbers with Clerk Ford. He goes on to say he will be going over the water amount again and do some more calculations due to the fact that the water rates are not the same throughout the time period. Solicitor Ray said he will take his calculations to Jack Lynch. Member McDade asked if the resident's attorney was satisfied with the allotted amounts. Solicitor Ray said that he was not sure where they stand but the amounts are accurate and will not be changed.

Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-43-SA is approved.

RESOLUTION NO. 18-44-SA AUTHORIZING THE AUTHORITY CLERK TO REFUND A PAYMENT TO DOUGLAS M. & FAITH BANTIVOGLIO IN THE AMOUNT OF \$48.94 WHICH WAS INADERTENTLY MADE ON A PROPERTY THEY PREVIOUSLY OWNED

Member McDade moved for adoption of Resolution No. 18-44-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-44-SA is approved.

RESOLUTION NO. 18-45-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH THE "J" BOYS FOR 2018 LAWN SERVICES AT THE AUTHORITY'S 15 PUMPING STATIONS AND A 126' X 62' LOT ON FAIRVIEW AVENUE IN AN AMOUNT NOT TO EXCEED \$7,000

Member McDade moved for adoption of Resolution No. 18-45-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-45-SA is approved.

RESOLUTION NO. 18-46-SA AUTHORIZING THE AUTHORITY SUPERINTENDENT TO SOLICIT BIDS FOR CURED INPLACE PIPE LINING (CIPP) IN ACCORDANCE WITH THE AUTHORITY'S "GENERAL SERVICE ANNUAL CONTRACTS FOR CIPP LINING AND MANHOLE REHABILITATION PROGRAM"

Member McDade moved for adoption of Resolution No. 18-46-SA and Member Chollis seconded.

There was a brief discussion regarding the bid package.

Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-46-SA is approved.

RESOLUTION NO. 18-47-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO EXECUTE AN ADDENDUM TO ENGINEER'S PROPOSAL FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE EAST PITTSFIELD STREET FORCEMAIN REPLACEMENT PROJECT

Member McDade moved for adoption of Resolution No. 18-47-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-47-SA is approved.

RESOLUTION NO. 18-48-SA DETERMINING THAT SOUTH STATE INC. WAS THE LOWEST QUALIFIED BIDDER TO PERFORM THE WORK ASSOCIATED WITH THE “RECONSTRUCTION OF EAST PITTSFIELD STREET PROJECT” AND AUTHORIZING THE AUTHORITY CHAIRMAN TO EXECUTE A CONTRACT ASSOCIATED WITH THE PROJECT

Member McDade moved for adoption of Resolution No. 18-48-SA and Member Chollis seconded.

Member McDade pointed out the financial advantage in postponing the project from the first time they went out to bid.

Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-48-SA is approved.

The first item for discussion is the North Broadway forcemain repair. Superintendent Cooksey stated there is an asbestos forcemain located by the pumping station near the Kentucky Fried Chicken. He goes on to explain the line runs about 1,500-2,000 feet and discharges in a manhole near Churchtown Road. Superintendent Cooksey said over the last couple years they have had three or four of the same repairs because the asbestos pipes in the ground are deteriorating. He goes on to say he would like to budget accordingly in August to allot the cost to replace the forcemain. He intends to work closely with Engineer Palgutta in the meantime to go over the costs and necessary processes that would be involved in the project. Superintendent Cooksey expressed his concern with the piping saying he believes it is long overdue that they replace this asbestos piping so they no longer have to make these same repairs. He pointed out that most of the asbestos piping in town has already been replaced, but there are a few mains that he feels should be taken care of. Member McDade asked if there have been any other breaks at this location. Superintendent Cooksey said there was one about three or four years ago and one other before that. He then explains the chemical process that takes place, causing the asbestos piping to break. Superintendent Cooksey said he feels they should act sooner rather than later, as they cannot wait for a system failure. Member McDade asked Chairman Sennstrom if the GIS Mappings are updated when repairs of this type are made. Chairman Sennstrom said they try to keep everything up-to-date. Member McDade said that would be useful information to be able to look and see when problems like this one are occurring where several of the same repairs are being made so they are able to see the pattern to tell when a replacement might be necessary before it becomes a major issue. Alternate Member Smith asked how far it is going to run. Superintendent Cooksey said it runs from the Kentucky Fried Chicken to Churchtown Road, and the system discharges in the manhole across from Churchlanding Road. Alternate Member Smith asked if that pulls the developments, Wawa, and the other businesses around there. Superintendent Cooksey said it services

everything north including Deepwater, the hotels, trailer parks, and the restaurants. Alternate Member Smith asked if the volume is satisfactory as far as flow is concerned at the present time. Superintendent Cooksey said yes everything is working. Alternate Member Smith expressed his concerns with the additional connections once Taco Bell and Burger King are relocated. Superintendent Cooksey said he believes everything is going good as far as that's concerned. Member McDade commented on the amount of time the pumping station was down for the last repair they had to make at this location. Superintendent Cooksey explained they did have some extra holding time and he had attempted to get a sludge truck to come and stand by to keep the station going while they were making their repairs, but the truck was unavailable. Member McDade said the Sewerage Authority Operators did an excellent job on the repair despite the miserable weather they had to work through. Superintendent Cooksey said they did a repair and when they started on the forcemain they could hear a hissing, so they had to start the repair all over again. There was some discussion about plans and specs that would be required with replacing the North Broadway forcemain. Superintendent Cooksey pointed out that it is a bit more complicated than the East Pittsfield Street forcemain replacement project because they will have to allow for taps to surrounding structures.

The next item for discussion is the property located at 7 White Street in Pennsville. Superintendent Cooksey said a few days ago they had gone out to the property to dig up the sewer connection and cap the line to White Street because of the infiltration to the system when the tide comes in and floods that street. He went on to say that this should eliminate the overflow problem they were having at that pump station. There was some discussion regarding the current resident and their options as far as housing. Chairman Sennstrom said with the sewer line being capped they can demo the homes in that area and, with the help of the Township Flood Plain Administrator, improve the town's flood rating.

Next item for discussion is the Engineer's Report. Engineer Palgutta reported:

- East Pittsfield Street forcemain replacement project has been completed. Everything is online. New air-relief manhole has been installed. Everything has been tested. Operating fine as of now. As previously discussed, the project will be monitored to make sure the gallons per minute at that station remains consistent before paving begins. After one to two months of monitoring, by that time the contracts for the paving project should be processed. Good project. Good line installed. Looking forward to the paving.
- Numbers for the East Pittsfield Paving Project were good. It was beneficial to be one of the first to bid for the season. Contracts will be processed so they can move forward with the project.
- Completed the bid documents and technical specifications for the general services contract for the lining and manhole restoration project. Will be working with Superintendent Cooksey to discuss a bid opening date and time. Will discuss how to proceed once the bids are advertised. As they are set up now there are two separate contracts. Contract A will be for the lining on an as needed basis. Contract B will be for

manhole restoration on an as needed basis. After quite a few meetings and discussions issues have been taken care of and there should be no surprises. Believes it will be a good bid, many anxious bidders. Originally going to try and make it for the next meeting, however, after speaking with Superintendent Cooksey decided they're going to try and get competitive numbers.

Member McDade asked what the duration of this project is. Engineer Palgutta said they're asking for 12 months on the base contract, and there is a provision that allows for a mutually agreed upon extension for up to 2 years. Member McDade asked if they could ask for an increase if they had to come back and do more work. Engineer Palgutta said he would have to look at the exact language of the contract, he's not sure that they included an inflationary measures at this time.

- Expects the bid opening just after the May meeting, so that if there was a need to extend the bid they would have that flexibility.

Chairman Sennstrom commented that Sickels and Associates completed the stakeout of the Wynnfield/Oakdale right-of-way for the forcemain quickly and accurately. Superintendent Cooksey said he spoke to Taylor a couple days ago, it's been swampy in that area so he has not been out there yet but he is going to make a point to get back there to start clearing when it's dried up. Chairman Sennstrom said the stakeout is also beneficial to Rob Desparrios in the Public Works Department because he now has a definitive area where if he gets complaints from residents in that area he clearly knows which trees are within and which are without the right-of-way the paper street. Chairman Sennstrom said Rob Desparrios mentioned he wanted to mark the area once the trees are gone. Member Chollis asked if there have been a lot of games played back there. Chairman Sennstrom said not so much games but Rob Desparrios received a concern over a tree and there was some debate as to where the tree was, whether it was on private property or in the right-of-way of the paper street. He goes on to say that previously, there was no real delineation of that right-of-way, so there was no accurate way to send someone out to clear the area without possibly taking down trees on someone's private property. Superintendent Cooksey pointed out that they're only intending on clearing maybe a 10-foot path. Member McDade asked if Taylor would be taking the wood himself or would he be leaving it in that area once it's cut down to be disposed of. Superintendent Cooksey said they haven't talked about it yet but he believes Taylor would get it out of there because that's what he did when he worked on Goose Lane. Member McDade said they might want to take the wood chipper out there. Chairman Sennstrom said when the time comes they will coordinate on it.

The next item for discussion is the Superintendent's Report. Superintendent Cooksey reported:

- Everything is going okay at the plant, maintaining compliance.
- Submitted samples for testing.

- Started nutrient study required by the DRBC.
- Completed the annual storm water permit certification.
- Tuesday night around 8:30pm, received a call from the Pennsville Police Department that they had gotten a report that someone jumped the fence at the Sewerage Treatment Plant. All they really knew was that someone jumped and headed off into the wooded area. Went down with the police to unlock gates. They searched the grounds as well as the buildings. Nothing ever came of it. Couldn't find any sabotage or anything missing.

Chairman Sennstrom asked if Assistant Superintendent Mark Kuhns had reviewed the video surveillance. Superintendent Cooksey said they did go back and look but they couldn't see anything. He explained the cameras they have facing toward the gate include the gate itself and a few feet out but it is a dark area, you can see the gate but the light doesn't really brighten much else.

- Received a call from DEP. Inspection on the 24<sup>th</sup>, done every year.
- Doing video inspections for the storm sewers. Still have to finish up the sanitary for the road overlays.
- Capped off White Street.
- Had a forcemain break.
- Ran an Ethernet cable for the Dog Pound. They had an internet bridge on the blockhouse by the fuel pumps so all they needed was to be tied in.
- Tom Watkins notified that he has submitted his application for retirement, effective October 1, 2018.

Members of the Board wished Tom Watkins luck and a happy retirement. Member McDade asked about a replacement. Superintendent Cooksey said he has had some of the Highway Department employees approach him, nothing definite yet, but he will definitely be looking to replace the position.

- The new dump truck needed a repair. The button that signals to the cab when the bed is still up had been damaged. They said the truck should have had guides to keep it on track from the beginning, it was an error on the mechanics part. Nothing was charged for the repair.

The meeting was opened to the public. No public comment.

Member Masten asked if there were any updates on the handicap ramp. Chairman Sennstrom said that has been put on the side burner, the path that has been chosen now is a camera/intercom system with a button to unlock the door to let people in. Member McDade said members of the Township Committee are resisting the ramp and would like to try this method first to see if that resolves the problem, though he has his doubts. He then pointed out that there is a handicap parking spot in the back close to the existing ramp. Chairman

Sennstrom asked if there would be any impediment for the Sewerage Authority to take on the project for the construction of a ramp. Member McDade said he would have no problem if the Sewerage Authority wanted to look into it and price out the project. Alternate Member Smith said they will have to make necessary repairs to the main entrance of the building if the intercom system is the route they're going to take. He explained the grout in the steps is deteriorating, the rails are wobbling, and the floor is chipped up. Member McDade said he would get Jeff Cook involved in that quickly. Member Chollis asked what amount of space would be needed for a ramp with the proper incline. Member McDade said it would take up the entire front portion of the building, everything would need to be cleared. He goes on to say it could be difficult to time it out so that it could be completed without closing the office. Member McDade also brought up the fact that the door would have to be replaced with one that allowed handicap access if a ramp were installed, he pointed out there would be a lot involved in this potential project. Clerk Ford mentioned that the current door into the office needs updating due to the fact that it does not close properly. She explained that numerous complaints have been made by residents in regards to heating and air conditioning escaping outside because the door is always blowing open. Member McDade asked how they came to have a door that swings both ways. Several members of the board commented saying that's the way they've always remembered it being. Member McDade talked about what would be required for a replacement door, saying there is a lot that would be incorporated in the construction of a ramp. Member McDade said he agreed with what Alternate Member Smith said regarding the other repairs to the entrance that are necessary and that he would have Jeff Cook take a look at it, seeing as he is the member of the Township Committee responsible for buildings and grounds. Clerk Ford said her concern with the buzzer/intercom system is that it's not doing anything in terms of protection in the office. She explained the current process that occurs when someone rings the doorbell at the back door; someone checks the camera monitor in the office, gets up and opens the door to the vestibule and then opens the back door to assist the customer. Clerk Ford pointed out that with the buzzer/intercom system the door into the vestibule from the hallway would have to be left open all the time, and the process would remain the same aside from having to physically get up to let someone in. Member McDade said he was thinking the process would be hearing the buzzer, looking at the monitor to assess the person, and then determining whether or not to tell them through the intercom to come to the front door. He goes on to say the system would be mostly to be able to tell people that could just as easily walk up the steps to go to the front door because the ramp is for wheelchair access only. Clerk Ford said she feels that this puts the clerks in a position where they have to question a person's disability. She goes on to say she does understand why the buzzer/intercom system was proposed as a solution but she feels it is a waste of money. Clerk Ford also mentioned her concern about the open shelving in the hallway and allowing people access to the paperwork from both the back door as well as the vestibule because that door would have to be left open. Member McDade said there is a lot to think about in terms of this project.

Member Chollis thanked Superintendent Cooksey for taking her around town to look at the sewer lines.

Alternate Member Smith asked if it is estimated the paving of East Pittsfield Street would be completed by the end of May. Engineer Palgutta said no because they are still monitoring the pumping station there. He went on to say that the contracts may be in the position to be signed by that point, but for now they are waiting for direction from the board. Engineer Palgutta said by the next meeting they should have an update as to the status of the operations and they can discuss when to move forward. Alternate Member Smith expressed his concerns with confliction between the project and the ceremonies that take place for the school district in the middle of June.

Chairman Sennstrom entertained a motion to adjourn. Member McDade so moved and Member Chollis seconded. All "aye", motion approved. Meeting adjourned at 7:43 p.m.

Taped by Diane L. Ford

Transcribed by Stevie-Nicole R. Tinklepaugh

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

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Scott Hourigan, Secretary