

The regular meeting of the Pennsville Sewerage Authority was called to order by Chairman Bernard Sennstrom II, at 7:00 p.m. on Thursday, August 9, 2018 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman Sennstrom read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Bernard Sennstrom II, were Mary Lou Chollis, Scott Hourigan, William Masten, and Robert McDade. Other attendees included Alternate Member John Smith, Alternate Member Dan Neu, Authority Solicitor Walter Ray, William Mesogianes of Sickels and Associates, Superintendent Ronald E. Cooksey, Authority Engineer David Palgutta, Henry Ludwigsen of Bowman and Company, and Authority Clerk Diane Ford.

Chairman Sennstrom asked the Board if they had reviewed the monthly budget report.

RESOLUTION NO. 18-72-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member McDade moved for adoption of Resolution No. 18-72-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 18-72-SA is approved.

RESOLUTION NO. 18-73-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON JULY 12, 2018

Member McDade moved for adoption of Resolution No. 18-73-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 18-73-SA is approved.

RESOLUTION NO. 18-74-SA APPROVING MINUTES OF AN EXECUTIVE SESSION OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON JULY 12, 2018

Member McDade moved for adoption of Resolution No. 18-74-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 18-74-SA is approved.

RESOLUTION NO. 18-75-SA APPROVING THE ANNUAL AUDIT

Member McDade moved for adoption of Resolution No. 18-75-SA and Member Chollis seconded.

Member Masten had some questions about information in the audit report packet. Mr. Ludwigsen went over the information with Member Masten. The Board then participated in a brief discussion with Mr. Ludwigsen in regards to the audit report packet.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 18-75-SA is approved.

RESOLUTION NO. 18-76-SA AMENDING THE AUTHORITY'S PERSONNEL POLICY MANUAL

Member McDade moved for adoption of Resolution No. 18-76-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 18-76-SA is approved.

RESOLUTION NO. 18-77-SA AUTHORIZING A SALARY INCREASE TO EMPLOYEE ANDREW WILLADSEN

Member McDade moved for adoption of Resolution No. 18-77-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 18-77-SA is approved.

RESOLUTION NO. 18-78-SA AUTHORIZING THE TOWNSHIP'S CHIEF FINANCIAL OFFICER TO MAKE FINAL PAYMENT #2 TO SOUTH STATE INC. FOR EAST PITTSFIELD PUMP STATION FORCE MAIN REPLACEMENT IN THE AMOUNT OF \$24,450.00

Member McDade moved for adoption of Resolution No. 18-78-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 18-78-SA is approved.

The first item for discussion is the 2018-19 budget. Clerk Ford explained CFO John Willadsen had put together information showing a breakdown of the budget for the board to review. She said that if the board should have any questions about any of the information they can reach out to CFO John Willadsen, Superintendent Ron Cooksey, or herself for an explanation. Clerk Ford said John Willadsen hopes to have the numbers submitted to Mr. Ludwigsen by August 20th so that the budget can be introduced at the September meeting. Member Masten had several comments on corrections he had noticed that needed to be made, as well as a question in regards to annual raises.

The next item for discussion is the Engineer's report. Engineer Palgutta reported:

- Progress on East Pittsfield Street. Casting replacements to be done Monday and Tuesday. Milling and paving to be done Wednesday and Thursday. Final markings will be done Friday. Keeping with the contract for completion mid-August.

The last item for discussion is the Superintendent's report. Superintendent Cooksey reported:

- RBC replacement. Unit itself will cost \$160,000. Install quoted at \$94,000 with one week of work and a 200 ton crane. Would like to purchase RBC unit as proprietary item because the other units are exactly like it and there is only one sole source to buy that particular brand of RBC. It may be worth it to go out to bid for installation. If the board agrees to do resolution to authorize Engineer Palgutta to prepare specs for installation.
- Will meet with Standard Pipe Services on September 15th to go over the lining project that has been discussed over the last few years.

Solicitor Ray asked Superintendent Cooksey what he was looking to authorize. Superintendent Cooksey said he would like to authorize Sickels and Associates to go out to bid for the installation of the RBC unit. Member Hourigan asked if it was critical at this time. Superintendent Cooksey said no, not at this time. He explained he is looking to get it done as soon as possible but he doesn't agree with the \$94,000 for installation and feels they could get a better price going to bid. Solicitor Ray read the following resolution aloud:

RESOLUTION NO. 18-79-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY AUTHORIZING THE AUTHORITY ENGINEER TO PREPARE SPECS AND SOLICIT BIDS FOR THE INSTALLATION OF ONE LIKE MODEL RBC UNIT

WHEREAS, the Authority Superintendent (hereinafter Superintendent) has advised the Chairman and members of the Pennsville Sewerage Authority (hereinafter Authority) that one of the Authority's RBC's must be removed and replaced; and

WHEREAS, the Authority Superintendent has also advised the Authority that the installation of the unit must be done with great precision in order to ensure proper installation, therefore the installation must be performed by a company with appropriate expertise and that installation should be in accordance with specifications prepared by the Authority Engineer; and

NOW, THEREFORE, BE IT RESOLVED by the Chairman and members of the Pennsville Sewerage Authority that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth at length, and the facts and determinations shall have the same binding effect as the paragraph set forth herein below.
2. The Authority Engineer is hereby authorized to prepare specs and solicit bids for the installation of the RBC Unit mentioned in the preamble of this resolution, the cost of which work will not exceed the sum of \$15,000.

Member McDade moved for adoption of Resolution No. 18-79-SA and Member Chollis seconded.

Member Chollis asked if Superintendent Cooksey had checked the condition of the other units. Superintendent Cooksey said he did check them and they uncovered the other low density unit. He explained it does have some sections of media that are ripped but there is no structural damage to the frames and there is no motion in the frames. He went on to say they broke down the other unit and saved some of those media packs to replace the damaged ones in the existing unit. Member Hourigan asked what the life span of a media pack was. Superintendent Cooksey said approximately 20 years. Member McDade asked if there were any warranty issues with buying the equipment from someone but having someone else install it. Superintendent Cooksey said no because he believes they have certified installers for this

equipment. Chairman Sennstrom suggested that be specified in the bid package. Superintendent Cooksey said the installation would require lifting the whole unit with gear boxes and bearings. He explained that the tricky part of the installation is setting the bearings and locking everything in just right because if it's off by the littlest bit the process would have to start all over again.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 18-79-SA is approved.

The meeting was opened to the public. No public comment.

Chairman Sennstrom entertained a motion to adjourn. Member McDade so moved and Member Chollis seconded. All “aye”, motion approved. Meeting adjourned at 7:35 p.m.

Taped by Diane L. Ford

Transcribed by Stevie-Nicole R. Tinklepaugh

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary