

The regular meeting of the Pennsville Sewerage Authority was called to order by Chairman Bernard Sennstrom II, at 7:00 p.m. on Thursday, September 13, 2018 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman Sennstrom read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Bernard Sennstrom II, were Mary Lou Chollis, William Masten, and Robert McDade. Other attendees included Alternate Member John Smith, Authority Solicitor Walter Ray, William Mesogianes of Sickels and Associates, Superintendent Ronald E. Cooksey, Authority Engineer David Palgutta, Henry Ludwigsen of Bowman and Company, CFO John Willadsen, Assistant Clerk Kimberly Lockwood, and Authority Clerk Diane Ford. Member Scott Hourigan and Alternate Member Dan Neu were absent.

Chairman Sennstrom asked the Board if they had reviewed the monthly budget report.

**RESOLUTION NO. 18-80-SA APPROVING PAYMENTS OF BILLS PROPERLY AUDITED**

Member McDade moved for adoption of Resolution No. 18-80-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-80-SA is approved.

**RESOLUTION NO. 18-81-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON AUGUST 9, 2018**

Member McDade moved for adoption of Resolution No. 18-81-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-81-SA is approved.

**RESOLUTION NO. 18-82-SA MEMORIALIZING THE RETIREMENT OF THOMAS GLENN WATKINS**

Member McDade moved for adoption of Resolution No. 18-82-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-82-SA is approved.

**RESOLUTION NO. 18-83-SA RATIFYING THE CONTRACT ENTERED INTO BY THE AUTHORITY CHAIRMAN WITH DELTRONICS CORPORATION, MILLVILLE, NEW JERSEY, FOR EMERGENCY REPAIRS TO THE AUTHORITIES' TRICKLING FILTER PUMP CONTROL PANEL AT A COST OF \$7,320.00**

Member McDade moved for adoption of Resolution No. 18-83-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-83-SA is approved.

**RESOLUTION NO. 18-84-SA FIXING THE TERM OF THE MAINTENANCE BOND TO BE POSTED BY SOUTH STATE INC. FOR THAT PROJECT COMMONLY KNOWN AS THE EAST**

PITTSFIELD STREET PUMPING STATION FORCE MAIN REPLACEMENT PROJECT AND APPROVING THE FORM OF THE BOND POSTED BY THE CONTRACTOR

Member McDade moved for adoption of Resolution No. 18-84-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-84-SA is approved.

RESOLUTION NO. 18-85-SA RATIFYING THE AUTHORITY CHAIRMAN'S DECISION TO DISCONNECT SERVICE FOR 9 GOOSE LANE, PENNSVILLE, NEW JERSEY AND REQUIRING THE COST THEREOF, TO WIT; \$50, TO BE CERTIFIED BY THE AUTHORITY SUPERINTENDENT TO THE TOWNSHIP TAX COLLECTOR AS A LIEN AGAINST THE PREMISES IN QUESTION

Member McDade moved for adoption of Resolution No. 18-85-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-85-SA is approved.

RESOLUTION NO. 18-86-SA AUTHORIZING THE AUTHORITY CLERK TO REFUND THE SUM OF \$99.13 TO CCI NJ LLC WHICH AMOUNT REPRESENTS SUBSEQUENT PAYMENT BY LIEN HOLDER ON ACCOUNT ID: 700177-0 THE PROPERTY LOCATED 89 NORTH RIVER DRIVE WHICH PAYMENT WAS MADE SUBSEQUENT TO REDEMPTION OF THE CERTIFICATE IN QUESTION

Member McDade moved for adoption of Resolution No. 18-86-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-86-SA is approved.

RESOLUTION NO. 18-87-SA INTRODUCING THE 2019 AUTHORITY BUDGET

Member McDade moved for adoption of Resolution No. 18-87-SA and Member Chollis seconded.

There was some discussion between the board, CFO John Willadsen, and Henry Ludwigsen of Bowman and Company in regards to the 2019 budget. Chairman Sennstrom asked CFO John Willadsen to do an analysis for a possible sewerage rate increase.

Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-87-SA is approved.

RESOLUTION NO. 18-88-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH IRON HORSE ENVIRONMENTAL FOR THE PURCHASE OF ONE LYCO RBC MODEL 425L (LOW DENSITY, STAGE 1) UNIT AT A COST NOT TO EXCEED \$165,595

Member McDade moved for adoption of Resolution No. 18-88-SA and Member Chollis seconded.

Member Chollis asked Superintendent Cooksey what he thinks the cost of installation would be. Superintendent Cooksey said he and Engineer Palgutta met with a contractor that

does these installations relatively frequently and it seems the cost is going to be a lot less than they had originally thought. He went on to say they have decided they are going to bid the installation. Superintendent Cooksey explained the number was originally \$95,000 with the proprietary issue. However, when the number came through that high he decided to separate the purchase of the unit from the installation so that they could go out to bid for installation. Member Chollis pointed out if the unit is not set properly it could cause major issues, she asked if there's a guarantee with an outside contractor that it will be set correctly. Superintendent Cooksey said there are certified contractors that do these installations, if by chance someone that is not certified gets the job then the manufacturer will supply a field representative to oversee installation.

Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-88-SA is approved.

**RESOLUTION NO. 18-89-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO HIRE CHAD HOGLEN, WHO SHALL BE ASSIGNED TO THE AUTHORITY'S SEWERAGE PLANT**

Member McDade moved for adoption of Resolution No. 18-89-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Masten – yes; McDade – yes; Sennstrom – yes; Smith – yes. Resolution No. 18-89-SA is approved.

The first item for discussion is Avillio Rodriques of 319 North Hook Road. Clerk Ford explained that Mr. Rodriques had been in earlier in the month to let the office know he could not make a payment at that time. Clerk Ford said she went over the terms of the agreement again with Mr. Rodriques and urged him to bring payment to the office as soon as possible. After discussion between Clerk Ford and the members of the board, it was decided a letter would be sent to Mr. Rodriques notifying him that the deadline for payment would be October 1<sup>st</sup>, 2018.

The next item for discussion is the Engineer's Report. Engineer Palgutta reported:

- The East Pittsfield Street Forcemain project is now complete. Maintenance bond has been established. Paving is also complete. Have not received a request for payment at this point, anticipate getting something prior to the next meeting for consideration.
- RBC installation. Prepared a scope of work proposal to coincide with that approval for records. Met with the vendor as well as a potential bidder to discuss the overall scope and what should be anticipated for installation requirements. There are certified contractors, requirements will have to be clearly defined in this situation because it is not the type of equipment with a lot of qualified installers. Requirements have to be reachable by someone in this marketplace. Contingencies have to be added to make it fair and open to contractors in

accordance with the public bid law. Will be working on that with Superintendent Cooksey. Documents will be provided to Solicitor Ray prior to any consideration.

Alternate Member Smith expressed concerns with the warranty and the installer needing a certification. Engineer Palgutta explained the warranty and the installation will be all tied together, he said that at the meeting with the vendor and the contractor they had a lengthy conversation on that topic specifically. He goes on to explain the vendor has a handful of contractors that are currently certified as well as others that are looking into certification. Engineer Palgutta said that someone who is not certified, but is qualified to do the installation could do the job if they hired the manufacturer to oversee the work. He explained it will all be put together in the bid to cover the Authority and ensure the installation goes smoothly.

The final item for discussion is the Superintendent's Report. Superintendent Cooksey reported:

- The plant is doing well. Performed typical maintenance. Submitted a pretreatment report to the DEP.
- Meeting with Standard Pipe Services Monday to go over the lining services contract.
- Had an issue with the trickling filter pump at the pumping station. It's a 40 horse power pump. Thought it might need to be replaced but it was discovered the issue was with the connection and the cable. Pump was sent out to have the issue determined.
- Tried making confined space entry to unwire the pump. The junction box was inside the wet well. Usually confined space entries go over well but this kept showing high hydrogen sulfate levels so the area had to be cleared prior to entry. It was a little treacherous to go down.
- Included an electrical contractor to come in to re-route the wiring so it goes on the outside of the pumping station instead of inside.

Alternate Member Smith asked if the hydrogen sulfate levels had anything to do with the humidity levels. Superintendent Cooksey said in this situation it was falling out of the trickling filter and into the pit which releases the gas. Member McDade asked who did the electrical work and how they are contracted. Superintendent Cooksey said it was Wysocki, and he will have all the paperwork at the next meeting. Member McDade asked what the wait time would be if they had to get a new pump. Superintendent Cooksey said it would be about six months for an identical pump, but it being such a crucial pump, they could go with a different pump to get it sooner in that situation. He said the pump that is in use currently is a KSB pump from Germany and it pumps all of the waste water that goes through the plant so they can't afford to have that pump down for that long of a period. Alternate Member Smith asked what the issue in the wiring was. Superintendent Cooksey said they thought it was a short in winding, but when they pulled it out they saw the cable had some chafes in it plus where it was

connected in the pump was fried. He explained the pump checked out good and he has ordered a new cable. Member McDade asked how long that pump has been in service. Superintendent Cooksey pointed out it is one of the original pumps and it dates back to approximately 1989.

The meeting was opened to the public. No public comment.

Chairman Sennstrom entertained a motion to adjourn. Member McDade so moved and Member Chollis seconded. All "aye", motion approved. Meeting adjourned at 7:40 p.m.

Taped by Diane L. Ford

Transcribed by Stevie-Nicole R. Tinklepaugh

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

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Scott Hourigan, Secretary