

The regular meeting of the Pennsville Sewerage Authority was held virtually and called to order by Chairman Bernard Sennstrom, II, at 6:30 p.m. on Thursday, October 8, 2020. Chairman Sennstrom read the Open Public Meetings Act Statement.

Authority members present in addition to Chairman Bernard Sennstrom, II, were Mary Lou Chollis, Scott Hourigan, William Masten, and Robert McDade. Other attendees included Alternate Member John Smith, Alternate Member Dan Neu, Superintendent Ronald Cooksey, Authority Solicitor Walter Ray, Authority Engineer David Palgutta, CFO John Willadsen, Henry Ludwigsen of Bowman & Company, and Authority Clerk Kimberly Lockwood.

Chairman Sennstrom asked the Board if they had reviewed the monthly budget report.

Resolution No. 20-75-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member McDade moved for adoption of Resolution No. 20-75-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-75-SA is approved.

Resolution No. 20-76-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON SEPTEMBER 10, 2020

Member McDade moved for adoption of Resolution No. 20-76-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-76-SA is approved.

Resolution No. 20-77-SA AUTHORIZING THE AUTHORITY'S CHAIRMAN TO ENTER INTO A CONTRACT WITH MUNICIPAL MAINTENANCE, CINNAMINSON, NEW JERSEY, FOR EMERGENCY PURCHASE AND INSTALLATION OF ONE MUFFIN MONSTER CHANNEL GRINDER AT A COST NOT TO EXCEED \$25,260.00

Member McDade moved for adoption of Resolution No. 20-77-SA and Member Chollis seconded.

Alternate Member Neu had a question about the equipment. Superintendent Cooksey explained the channel grinder and it's function.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-77-SA is approved.

Resolution No. 20-78-SA ATTESTING TO THEIR REVIEW OF THE AUTHORITY'S ANNUAL AUDIT

Member McDade moved for adoption of Resolution No. 20-78-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-78-SA is approved.

Resolution No. 20-79-SA INTRODUCING THE AUTHORITY'S ANNUAL BUDGET

Member McDade moved for adoption of Resolution No. 20-79-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-79-SA is approved.

First item for discussion is the collection status. Clerk Lockwood explained because there will be no shut-off procedure for water collection, the office will be sending out reminder late notices again instead.

Next for discussion is the Engineer's Report. Engineer Palgutta reported:

- Reached out to applicant for the warehouse. They anticipate submitting application by the end of the month.
- DEP approvals have been received. Authorization to move forward with advertisement has been received. Bid opening set for October 30, 2020.
- Able to find someone regarding wastewater management that was discussed at the last meeting. Potential for adding Tufts Road area. Before a formal determination is made, a formal application should be submitted and a pre-application meeting should be held.
- Moving forward with planning documents for the RBC's.

Member Sennstrom had a question about what was needed from the board in order to move forward with the work for the revision to the sewer service area. Engineer Palgutta explained what the current goal is for moving forward with the project and what information will be needed. There was some discussion regarding how to move forward with the project. Member Chollis had a question about the exact location being discussed. Member Sennstrom explained the area in detail. Member Masten had a question about the connection fee. Superintendent Cooksey advised the fee is currently \$2,500. Alternate Member Smith asked about the comfort stations at football field. Chairman Sennstrom advised they have their own pump station at that location. The following resolution was read at the table.

Resolution No. 20-80-SA A RESOLUTION OF THE CHAIRMAN AND MEMBERS OF THE PENNSVILLE SEWERAGE AUTHORITY AUTHORIZING THE AUTHORITY'S ENGINEER TO PREPARE AND SUBMIT AN APPLICATION FOR APPROVAL FOR A REVISION OF THE AUTHORITIES WASTE WATER MANAGEMENT PLAN

WHEREAS, the Chairman and members of the Pennsville Sewerage Authority have determined that the health, safety, and welfare of the citizens of this township and more specifically those property owners along Tufts Road and/or in that area will be enhanced if they are permitted to tie into the authority's system; and

WHEREAS, prior to permitting such tie-in's, the Authority Engineer has advised the board that it is necessary to obtain approval for a revision of the authorities Waste Water Management Plan

NOW, THEREFORE, BE IT RESOLVED by the Chairman and members of the Pennsville Sewerage Authority that:

1. The Authority hereby adopts the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein at length and having the same binding effect as the paragraph set forth below.
2. The Authority Engineer is hereby authorized to prepare and submit an application for a revision of the authority's Waste Water Management Plan as set forth in the preamble of this resolution and to take any and all action necessary in support thereof.

Member McDade moved for adoption of Resolution No. 20-80-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-80-SA is approved.

Next for discussion is the Authority's budget and annual audit. Chairman Sennstrom opened the meeting up for CFO Willadsen and Henry Ludwigsen of Bowman and Company to go over any concerns with the budget as well as the audit. Henry Ludwigsen went over the annual audit for the members.

The Superintendent's Report is next for discussion. Superintendent Cooksey reported:

- Ongoing odor issue at fifth street pumping station. Under control, added bleach and channel grinder. Residents are happy.
- Bracing on outfall pipe. No damage. Installing new braces.
- Met with Standard Pipe Services regarding continuing with pipe lining. Would like to line 1000ft of pipe every year. Will send out a message once the cost is determined.
- Superintendent Cooksey announced his retirement.

Chairman Sennstrom had a questions regarding testing for one of the authority employees. Superintendent Cooksey explained they do not have a test scheduled as of yet.

The meeting was opened to the public. No public comment.

Chairman Sennstrom entertained a motion to adjourn. Member McDade so moved and Member Chollis seconded. All "aye", motion approved. Meeting adjourned at 7:06 p.m.

Taped by Kimberly A. Lockwood

Transcribed by Stevie-Nicole R. Tinklepaugh

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary