

The regular meeting of the Pennsville Sewerage Authority was held virtually and called to order by Chairman Bernard Sennstrom, II, at 6:30 p.m. on Thursday, November 12, 2020. Chairman Sennstrom read the Open Public Meetings Act Statement.

Authority members present in addition to Chairman Bernard Sennstrom, II, were Mary Lou Chollis, Scott Hourigan, William Masten, and Robert McDade. Other attendees included Alternate Member John Smith, Alternate Member Dan Neu, Superintendent Ronald Cooksey, Authority Solicitor Walter Ray, Authority Engineer David Palgutta, CFO John Willadsen, and Authority Clerk Kimberly Lockwood.

Chairman Sennstrom asked the Board if they had reviewed the monthly budget report.

Resolution No. 20-81-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member McDade moved for adoption of Resolution No. 20-81-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-81-SA is approved.

Resolution No. 20-82-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON OCTOBER 9, 2020

Member McDade moved for adoption of Resolution No. 20-82-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-82-SA is approved.

Resolution No. 20-83-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ENVIRONMENTAL & TECHNICAL SERVICES, L.L.C. (HEREINAFTER ETS) WHICH AGREEMENT WILL PROVIDE FOR THE RENDERING OF VARIOUS SERVICES BY ETS TO ENSURE CONTINUED EFFICIENT OPERATION OF THE AUTHORITY'S TREATMENT PLANT

Member McDade moved for adoption of Resolution No. 20-83-SA and Member Chollis seconded.

There was a discussion regarding the transition of operations between Superintendent Cooksey's retirement and ETS taking over. Member Masten had questions regarding cost savings going with the new company. CFO Willadsen explained what the cost savings would be with Superintendent Cooksey retiring and going with the new company for operations. Member Masten asked why there was no promotion from within the Authority. Chairman Sennstrom explained they went with ETS because they already provide similar services to the Water Department and it would be a cost savings to the Authority in the long run. He added that the employees working for ETS are already familiar with the Authority's system and ETS will take all responsibility in relation to compliance with DEP regulations. There was discussion regarding licensing within the Authority's employees. Member Masten questioned whether the Authority should put the job out for a request for professional services to see who else is available to

provide these services. Chairman Sennstrom explained a professional services contract is not necessary. Solicitor Ray confirmed.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-83-SA is approved.

Resolution No. 20-84-SA APPROVING THE AUTHORITY'S ANNUAL BUDGET

Member McDade moved for adoption of Resolution No. 20-84-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-84-SA is approved.

Resolution No. 20-85-SA AUTHORIZING THE RELEASE OF THE PERFORMANCE AND MAINTENANCE BONDS POSTED BY MUNICIPAL MAINTENANCE COMPANY IN THE AMOUNT OF \$38,420.00 FOR THE INSTALLATION OF ROTATING BIOLOGICAL CONTRACTOR PROJECT

Member McDade moved for adoption of Resolution No. 20-85-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-85-SA is approved.

Resolution No. 20-86-SA AUTHORIZING THE AUTHORITY'S ENGINEER TO PREPARE AND SUBMIT AN APPLICATION FOR APPROVAL FOR A REVISION OF THE AUTHORITY'S WASTE WATER MANAGEMENT PLAN

Member McDade moved for adoption of Resolution No. 20-86-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-86-SA is approved.

Resolution No. 20-87-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH ARTHUR R. HENRY, INC. FOR THE PUMP STATION #3 FORCE MAIN REPLACEMENT PROJECT WITH AN AMOUNT NOT TO EXCEED \$487,777.00

Member McDade moved for adoption of Resolution No. 20-87-SA and Member Chollis seconded.

Member Chollis had a question regarding this new company's work history in relation to sanitary sewer. There was a discussion regarding this company, their various references, and their previous experience pertaining to the specifics of this job. Engineer Palgutta explained they are satisfied with this company's skill set and ability to complete this project.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-87-SA is approved.

The first item for discussion is the Heron Avenue to Fairview Avenue Cured in Place Lining Project. Superintendent Cooksey went over what has been done in the past, and explained his intent to continue with pipe lining in sections throughout town. Superintendent

Cooksey advised the board of his intentions to move forward with the project per their approval. Chairman Sennstrom gave instruction to go ahead with the project. CFO Willadsen explained the project will have to wait until December when the new budget takes effect. There was discussion regarding when to begin the project.

Next on the agenda is the Engineer's Report. Engineer Palgutta reported:

- Once the Pump Station No. 3 Force Main Replacement Project resolution is received, will submit package to DEP for their review and approval.
- Will touch base with bond council to see if they need anything more on their end, so they can move forward with scheduling the pre-construction meeting and publishing the notice to proceed.
- Spoke with DEP regarding the revision to the Waste Water Management Plan. Conference call set for next Thursday. Intent is to define further their expectations based on the number of homes to be connected to the system.

Member Chollis had a question regarding an existing project at home on Tufts Road. Chairman Sennstrom advised they are replacing a septic system because it could not wait for approval to connect to the system. Engineer Palgutta pointed out the DEP may question how many residents are having septic issues what will want to connect to the system.

The Superintendent's Report is next on the agenda. Superintendent Cooksey reported:

- Municipal Maintenance did install the grinder that was discussed at the last meeting.
- Scheduled for PCB testing.
- Maintaining regular maintenance at the plant.
- An employee has been out for extended period due to medical reasons.

Chairman Sennstrom had a question regarding testing availability for one of the Authority employees. Superintendent Cooksey advised he received an email stating the testing will be available in December.

The meeting was opened to the public. No public comment.

Solicitor Ray recommended a resolution be put in place for the previous discussion regarding the Heron Avenue to Fairview Avenue Cured in Place Lining Project. The following resolution was read at the table:

Resolution No. 20-88-SA A RESOLUTION OF THE CHAIRMAN AND MEMBERS OF THE PENNSVILLE SEWERAGE AUTHORITY CONDITIONALLY AUTHORIZING THE AUTHORITY'S SUPERINTENDENT TO PROCEED WITH THE HERON AVENUE AND FAIRVIEW AVENUE SEWER MAIN RELINING

WHEREAS the Chairman and members of the Pennsville Sewerage Authority (hereinafter Authority) have determined that the Heron Avenue and Fairview Avenue sewer main has deteriorated and is in need of repair; and

WHEREAS, the Authority Superintendent has recommended that the repair consist of relining the main; and

WHEREAS, by Resolution No. 20-55-SA, adopted on June 11, 2020, the Authority entered into a one-year contract with Standard Pipe Services (hereinafter Standard Pipe) for relining Authority lines and force mains as determined to be necessary by the Authority; and

WHEREAS, the Authority's Chief Financial Officer has advised the Authority that funds will be available to pay for the project in question on or after December 01, 2020

NOW, THEREFORE, BE IT RESOLVED by the Chairman and members of the Authority that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this Resolution as if the same were more fully set forth herein at length, and the facts and determinations shall have the same binding effect as the paragraph set forth herein below.
2. The Authority Chairman is hereby authorized to direct Standard Pipe to reline the pipe in question (location and length of main to be provided to Standard Pipe) with the work to be performed not sooner than on December 01, 2020 and with payment to be made in accordance with the terms of the above mentioned contract.

Member McDade moved for adoption of Resolution No. 20-88-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 20-88-SA is approved.

Chairman Sennstrom entertained a motion to adjourn. Member McDade so moved and Member Chollis seconded. All "aye", motion approved. Meeting adjourned at 6:58 p.m.

Taped by Kimberly A. Lockwood

Transcribed by Stevie-Nicole R. Tinklepaugh

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary