

The reorganization meeting of the Pennsville Sewerage Authority being held virtually was called to order at 6:30 p.m. on Thursday, February 11, 2021.

Clerk Lockwood read the Open Public Meetings Act.

Clerk Lockwood read the following Pennsville Township Resolution:

TOWNSHIP RESOLUTION NO. 71-2021 A RESOLUTION OF THE MAYOR AND MEMBERS OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSVILLE AUTHORIZING THE TOWNSHIP'S MAYOR TO APPOINT DANIEL NEU AND WILLIAM MASTEN AS MEMBERS OF THE PENNSVILLE SEWERAGE AUTHORITY

WHEREAS, the terms of two members of the Pennsville Sewerage Authority ends on January 31, 2021; and

WHEREAS, the Mayor and members of the Township Committee of the Township of Pennsville (hereinafter referred to as Committee) have determined that it is both necessary and proper to fill the above-mentioned position; and

WHEREAS, the Committee has also determined that Daniel Neu and William Masten are qualified to fill the position in question.

NOW THEREFORE BE IT RESOLVED, by the Mayor and members of the Township Committee of the Township of Pennsville that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this Resolution as if the same were more fully set forth herein at length and the facts and determinations shall have the same binding effect as the paragraphs set forth herein below.
2. William Masten is hereby appointed as a member of the Pennsville Sewerage Authority for a five-year term beginning February 1, 2021 and ending January 31, 2026.
3. Daniel Neu is hereby appointed as Alternate #2 of the Pennsville Sewerage Authority for a five-year term beginning February 1, 2021 and ending January 31, 2026.

Clerk Lockwood calls upon Solicitor Ray to administer the oath of office to Mr. Masten and Mr. Neu.

Authority members present were Mary Lou Chollis, Scott Hourigan, Robert McDade, Bernard Sennstrom, II, William Masten, First Alternate Member John Smith, and Second Alternate Member Daniel Neu. Other attendees included, Authority Solicitor Walter J. Ray, ETS Project Manager Tom Gant, Authority Engineer David Palgutta, William Mesogianes of Sickels and Associates, and Authority Clerk Kimberly Lockwood.

Clerk Lockwood read the following resolution aloud in its entirety.

Resolution No. 21-06-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
AUTHORIZING THE READING OF AUTHORITY RESOLUTIONS BY TITLE ONLY

BE IT RESOLVED by the Chairman and members of the Pennsville Sewerage Authority
that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein at length, and which facts and determinations shall have the same binding effects as the paragraphs set forth herein below.
2. All resolutions presented to them for consideration and possible adoption shall be read by title only.
3. No member of the Authority shall vote on any resolution unless they have read the body of each resolution in its entirety.
4. A copy of each resolution which is read by title only shall be kept on file in the office of the Authority Clerk and shall be available for public inspection during normal working hours.

Member McDade moved for adoption of Resolution No. 21-06-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-06-SA is approved.

Clerk Lockwood read a list of positions to be filled and the name she had for each position. She called for additional nominations from the table. There were none.

Resolution No. 21-07-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
MEMORIALIZING THE ELECTION OF BERNARD SENNSTROM, II AS THE PENNSVILLE SEWERAGE
AUTHORITY'S CHAIRMAN

Member McDade moved for adoption of Resolution No. 21-07-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-07-SA is approved.

Resolution No. 21-08-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
APPOINTING WALTER J. RAY, ESQUIRE, AS SOLICITOR

Member McDade moved for adoption of Resolution No. 21-08-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-08-SA is approved.

Resolution No. 21-09-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
MEMORIALIZING THE ELECTION OF MARY LOU CHOLLIS AS THE PENNSVILLE SEWERAGE
AUTHORITY'S FIRST VICE-CHAIRMAN

Member McDade moved for adoption of Resolution No. 21-09-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-09-SA is approved.

Resolution No. 21-10-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
MEMORIALIZING THE ELECTION OF ROBERT E. MCDADE AS SECOND VICE-CHAIRMAN

Member McDade moved for adoption of Resolution No. 21-10-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-10-SA is approved.

Resolution No. 21-11-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
MEMORIALIZING THE ELECTION OF SCOTT HOURIGAN AS SECRETARY

Member McDade moved for adoption of Resolution No. 21-11-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-11-SA is approved.

Resolution No. 21-12-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
MEMORIALIZING THE ELECTION OF WILLIAM MASTEN AS TREASURER

Member McDade moved for adoption of Resolution No. 21-12-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-12-SA is approved.

Resolution No. 21-13-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
APPOINTING BOWMAN AND COMPANY, LLC AS AUDITOR

Member McDade moved for adoption of Resolution No. 21-13-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-13-SA is approved.

Resolution No. 21-14-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
APPOINTING SICKELS & ASSOCIATES AS AUTHORITY ENGINEER

Member McDade moved for adoption of Resolution No. 21-14-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-14-SA is approved.

Resolution No. 21-15-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
APPOINTING HARDENBERGH INSURANCE GROUP AS RISK MANAGEMENT CONSULTANT

Member McDade moved for adoption of Resolution No. 21-15-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-15-SA is approved.

Resolution No. 21-16-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
DESIGNATING PENNSVILLE NATIONAL BANK AS DEPOSITORY OF ALL AUTHORITY FUNDS FOR
THE PERIOD FEBRUARY 11, 2021 THROUGH REORGANIZATION DAY 2022

Member McDade moved for adoption of Resolution No. 21-16-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-abstain; McDade-yes; Sennstrom-yes. Resolution No. 21-16-SA is approved.

Resolution No. 21-17-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
APPOINTING JOHN WILLADSEN TO THE POSITION OF MUNICIPAL JOINT INSURANCE FUND
COMMISSIONER

Member McDade moved for adoption of Resolution No. 21-17-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-17-SA is approved.

Resolution No. 21-18-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
APPOINTING TOM GANT AS AN ALTERNATE MUNICIPAL JOINT INSURANCE FUND
COMMISSIONER

Member McDade moved for adoption of Resolution No. 21-18-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-18-SA is approved.

Clerk Lockwood turned the meeting over to Chairman Sennstrom and Secretary Hourigan.

Resolution No. 21-19-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY
AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A SHARED SERVICES AGREEMENT
WITH THE TOWNSHIP OF PENNSVILLE WHICH AGREEMENT WILL PROVIDE FINANCIAL SERVICES
TO BE RENDERED TO THE AUTHORITY BY THE TOWNSHIP FINANCE OFFICE

Member McDade moved for adoption of Resolution No. 21-19-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-19-SA is approved.

Resolution No. 21-20-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY DIRECTING THAT AUTHORITY PURCHASES BE IN COMPLIANCE WITH NEW JERSEY LOCAL PUBLIC CONTRACTS LAW

Member McDade moved for adoption of Resolution No. 21-20-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-20-SA is approved.

Resolution No. 21-21-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY SETTING ANNUAL MEETING SCHEDULE

Member McDade moved for adoption of Resolution No. 21-21-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-21-SA is approved.

Resolution No. 21-22-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY ADOPTING ROBERTS RULES OF ORDER, REVISED

Member McDade moved for adoption of Resolution No. 21-22-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-22-SA is approved.

Resolution No. 21-23-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY PERMITTING PUBLIC PARTICIPATION AT PUBLIC MEETINGS AND LIMITING PARTICIPATION TO FIVE MINUTES PER PERSON

Member McDade moved for adoption of Resolution No. 21-23-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-23-SA is approved.

Resolution No. 21-24-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY DESIGNATING SOUTH JERSEY TIMES AND THE CAMDEN COURIER POST AS THE OFFICIAL AUTHORITY NEWSPAPERS

Member McDade moved for adoption of Resolution No. 21-24-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-24-SA is approved.

Resolution No. 21-25-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY DESIGNATING THE AUTHORITY CLERK AS THE RESPONSIBLE PARTY FOR FILING NOTICES PURSUANT TO OPEN PUBLIC MEETINGS ACT

Member McDade moved for adoption of Resolution No. 21-25-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-25-SA is approved.

Resolution No. 21-26-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY ESTABLISHING PROCEDURES FOR THE ADOPTION OF RESOLUTIONS BY THE AUTHORITY

Member McDade moved for adoption of Resolution No. 21-26-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-26-SA is approved.

Resolution No. 21-27-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY ADOPTING AND REQUIRING IMPLEMENTATION OF A "CASH MANAGEMENT PLAN"

Member McDade moved for adoption of Resolution No. 21-27-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-27-SA is approved.

Resolution No. 21-28-SA A RESOLUTION OF THE PENNSVILLE SEWERAGE AUTHORITY AUTHORIZING THE AUTHORITY CHAIRMAN TO ESTABLISH COMMITTEES AND TO APPOINT COMMITTEE MEMBERS AND COMMITTEE CHAIRMEN, AND TO DELINEATE COMMITTEE FUNCTIONS

Member McDade moved for adoption of Resolution No. 21-28-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-28-SA is approved.

The Chairman asked the members if they have reviewed the monthly budget report.

The Chairman read the assignment of committee chairmanship and members as follows:

A. Administration	Bernard Sennstrom, II
B. Finance	William L. Masten
C. Connections to System	Robert E. McDade
D. Treatment Plant & System	Robert E. McDade
	Bernard Sennstrom, II
E. Labor Relations	Mary Lou Chollis
	Scott Hourigan

Resolution No. 21-29-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member McDade moved for adoption of Resolution No. 21-29-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-29-SA is approved.

Resolution No. 21-30-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON JANUARY 14, 2021

Member McDade moved for adoption of Resolution No. 21-30-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-30-SA is approved.

Resolution No. 21-31-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO AN INTERLOCAL SERVICES AGREEMENT WITH THE TOWNSHIP OF PENNSVILLE FOR THE PURCHASE OF 30,000 GALLONS OF SODIUM HYPOCHLORITE AT A COST NOT TO EXCEED \$24,040.00

Member McDade moved for adoption of Resolution No. 21-31-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-31-SA is approved.

Resolution No. 21-32-SA APPOINTING THOMAS GANT AS THE SEWERAGE AUTHORITY'S PUBLIC AGENCY COMPLIANCE OFFICER FOR THE YEAR 2021

Member McDade moved for adoption of Resolution No. 21-32-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-32-SA is approved.

Resolution No. 21-33-SA RATIFYING THE EMERGENCY CONTRACT THAT THE AUTHORITY CHAIRMAN ENTERED INTO WITH MUNICIPAL MAINTENANCE, CINNAMINSON, NEW JERSEY, FOR EMERGENCY REPAIR TO THE WASTEWATER TREATMENT PLANT TRICKLING FILTER #1 EFFLUENT PUMP AT A COST NOT TO EXCEED \$15,850.00

Member McDade moved for adoption of Resolution No. 21-33-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-33-SA is approved.

Resolution No. 21-34-SA AUTHORIZING THE AUTHORITY'S CHIEF FINANCIAL OFFICER TO MAKE A PAYMENT TO STANDARD PIPE SERVICES, LLC IN THE AMOUNT OF \$140,058.00 FOR WORK PERFORMED ON HERON AVENUE AND FAIRVIEW AVENUE SEWER MAIN RELINING

Member McDade moved for adoption of Resolution No. 21-34-SA and Member Chollis seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Sennstrom-yes. Resolution No. 21-34-SA is approved.

Next on the agenda is the Engineer's Report. Engineer Palgutta reported:

- Wastewater management plan site amendment for Tufts Road has been submitted to DEP.
- Submission made to H2 Loans for the Wastewater Treatment plant improvement projects to include the RBCs as well as the sludge thickeners.
- Environmental planning documents have been completed. Ready to submit. Waiting on DEP.
- Pumping station #3 DOT permit has been submitted. 3-4 week turn around.
- Received some of the submittals for the project. Contractor suggesting longer lead time items for materials. Pushing for a more aggressive schedule than originally discussed.

The next item on the agenda is ETS Project Manager Tom Gant's report. Tom Gant reported:

- Tickling filter #1 effluent pump, repairs will take another 1-2 weeks to be completed.
- Influent pump being repaired will take approximately 2 more weeks to be completed.
- Recently began inspecting manholes for groundwater infiltration. Will compile a list and contact Standard Pipe Services for rehabilitation of the manholes.

The meeting was opened to the public. No public comment.

Members of the board expressed their gratitude to office staff for preparing the reorganization packet. They also congratulated Members Masten and Neu on their reappointment. Solicitor Ray thanked the Authority for his reappointment.

Chairman Sennstrom entertained a motion to adjourn. Member McDade so moved and Member Chollis seconded. All "aye", motion approved. Meeting adjourned at 6:56 p.m.

Taped by Kimberly A. Lockwood

Transcribed by Stevie-Nicole R. Tinklepaugh

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY



Scott Hourigan, Secretary