

The regular meeting of the Pennsville Sewerage Authority was held virtually and called to order by Chairman Bernard Sennstrom, II, at 6:30 p.m. on Thursday, August 12, 2021. Chairman Sennstrom read the Open Public Meetings Act Statement.

Authority members present in addition to Chairman Bernard Sennstrom, II, were Mary Lou Chollis, Scott Hourigan, William Masten, and Robert McDade. Other attendees included Alternate Member John Smith, Alternate Member Dan Neu, ETS Project Manager Tom Gant, Authority Solicitor Walter Ray, Authority Engineer David Palgutta, William Mesogianes of Sickels and Associates, and Authority Clerk Kimberly Lockwood.

Chairman Sennstrom asked the Board if they had reviewed the monthly budget report.

Resolution No. 21-70-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member McDade moved for adoption of Resolution No. 21-70-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 21-70-SA is approved.

Resolution No. 21-71-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON JULY 8, 2021

Member McDade moved for adoption of Resolution No. 21-71-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 21-71-SA is approved.

Resolution No. 21-72-SA AUTHORIZING A TRANSFER OF FUNDS

Member McDade moved for adoption of Resolution No. 21-72-SA and Member Chollis seconded.

Member Masten had a question regarding the reason for the transfer of funds. Member Sennstrom explained why the transfer was necessary.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 21-72-SA is approved.

Resolution No. 21-73-SA AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND AND PAYMENT BOND POSTED BY PAVING PLUS, FOR THE PROJECT COMMONLY KNOWN AS THE WASHINGTON DRIVE SEWER MAIN REPAIR PROJECT

Member McDade moved for adoption of Resolution No. 21-73-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 21-73-SA is approved.

Resolution No. 21-74-SA PROMOTING CHAD HOGLEN, A 4<sup>TH</sup> CLASS OPERATOR FOR THE SEWERAGE AUTHORITY TO A 2<sup>ND</sup> CLASS OPERATOR

Member McDade moved for adoption of Resolution No. 21-74-SA and Member Chollis seconded.

There was some discussion regarding the promotion requirements.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 21-74-SA is approved.

Resolution No. 21-75-SA AUTHORIZING PARTIAL PAYMENT NO. 3 FOR WORK COMPLETED RELATED TO THE REPLACEMENT OF PUMP STATION #3 FORCED MAIN TO CONTRACTOR, ARTHUR R. HENRY, INC. IN THE AMOUNT OF \$123,900.95

Member McDade moved for adoption of Resolution No. 21-75-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 21-75-SA is approved.

Resolution No. 21-76-SA AUTHORIZING THE AUTHORITY CLERK TO CANCEL OUT THE UNCOLLECTED BALANCE OF THAT PROPERTY COMMONLY REFERRED TO AS 4 REED STREET, PENNSVILLE, NJ (BLOCK 2303, LOT 3) WHICH ACCOUNT IS IN THE AMOUNT OF \$2,156.20 AND UNCOLLECTABLE AS A RESULT OF THE TOWNSHIP OF PENNSVILLE TAKING TITLE TO THE PREMISES IN QUESTION

Member McDade moved for adoption of Resolution No. 21-76-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 21-76-SA is approved.

Resolution No. 21-77-SA MEMORIALIZING THE FACT THAT NO PROPOSALS WERE SUBMITTED IN RESPONSE TO THEIR REQUEST FOR A POWER PURCHASE AGREEMENT AND AUTHORIZING THE CLERK TO RE-SOLICIT PROPOSALS

Member McDade moved for adoption of Resolution No. 21-77-SA and Member Chollis seconded.

Member McDade asked for an explanation as to what happened with the proposals. Solicitor Ray explained that no one submitted proposals, there were some inquiries but the terminology of the request had to be updated.

Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 21-77-SA is approved.

The first item for discussion is the preliminary budget. Member Sennstrom explained CFO John Willadsen could not make it to the meeting and advised the members to save questions and comments for the next meeting when they can be answered more accurately.

The next item for discussion is regarding virtual meetings. Member Sennstrom said that the Township and Planning Board meetings have gone back to in-person sessions. There was

some discussion regarding how to proceed with Authority meetings. It was ultimately agreed upon that meetings would proceed virtually at least through the end of the year.

The I-Bank reimbursement is the next discussion item. The members participated in conversation regarding the partial reimbursement from the I-Bank for the Force Main Project.

The next item for discussion is the qualified purchasing agent services agreement. Member Sennstrom explained Salem County has entered into a shared services agreement with Cumberland County to provide qualified purchasing agent services. He added that the Authority has an agreement with Salem County for the same service. Member Sennstrom explained that the qualified purchasing agent that was assigned to work with the Authority initially has left, and moving forward those services will be provided by Cumberland County per the shared services agreement.

The collection process is the final item for discussion. Clerk Lockwood explained how the office would be handling the collection process moving forward, consistent with the most recent Executive Order put in place by the Governor.

Next on the agenda is the Engineer's Report. Engineer Palgutta reported:

- Pumping Station #3. Contractor has completed direct drilling and improvements in the wet well. Started to fill the existing force main with grout as per DOT requirements. They ran into some issues as they were filling the force main. Able to fill most of the force main, a portion had not been filled. Coordinating with DOT as there was a concern that if the Authority was forced to fill in the remainder of that force main it may compromise the existing water main located very close to the unfilled section. After explaining that to DOT, they were satisfied with the amount of fill that was provided at that point in time. Now allowed to proceed with the final restoration of the project. Contractor will be mobilizing next week, it is anticipated the project would be complete by the next cycle. Will work on more reimbursement requests from I-Bank before completion.
- Spoke with the engineer for the D2 Warehouse Project. Will submit revised plans hopefully in September with final adjustments.
- Communications with DEP regarding the RBC project. Everything has been submitted to DEP for their environmental review as well as their technical review. As of today, they are 50% complete with their review. The SED Business Group also has to do a review, has not been initiated yet. Hoping to be complete by September.
- Thickening system. Soil borings taken last week, that report is being generated.

Member Sennstrom asked if there were any updates on the Sanitary Sewer Service Area Expansion. Engineer Palgutta explained the last two times he has reached out to the primary representative he has been on vacation, he is still waiting to hear back. Alternate Member Smith had a question regarding funds spent on police presence and traffic control; he wanted

to know the State's stipulations when doing projects on roadways. Engineer Palgutta went over the different requirements in the contract and how the cost is calculated.

ETS Project Manager's Report is next on the agenda. ETS Project Manager Tom Gant reported:

- Replacement sludge valves were installed at the Wastewater Treatment Plant in July.
- Recently assisted the Township with inspecting storm water mains.
- Currently working on Wastewater Treatment Plant Discharge Permit renewal application. Current permit expires June of 2022.

Alternate Member Smith had a question regarding the resurfacing of Route 130 and the manholes in Deepwater. ETS Project Manager Gant said typically the DOT inspector will check to make sure manholes are properly exposed and flush with the surface, but the Authority has done inspections before and will survey the area once the work is complete. Member Chollis asked if the issues with the phone service provider had been cleared up. ETS Project Manager Gant said everything has been taken care of.

The meeting was opened to the public. There was no public comment.

Member Masten had a question regarding the easement on Goose Lane. Solicitor Ray explained he has been working with ETS Project Manager Tom Gant to identify the adjoining land owner, once identified he will be sending them a letter.

Chairman Sennstrom entertained a motion to adjourn. Member McDade so moved and Member Chollis seconded. All "aye", motion approved. Meeting adjourned at 7:15 p.m.

Taped by Kimberly A. Lockwood

Transcribed by Stevie-Nicole R. Tinklepaugh

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY



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Scott Hourigan, Secretary